

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, October 3, 2023

**PRESENT:** Betty Jane Meulenbroek, Gabby O’Toole, Kristine Simone, Sarah Hill (remote), and Holly Brown, Librarian.

**CALL TO ORDER:** 5:04 by President Betty Jane Meulenbroek.

### **MINUTES**

Motion to accept Minutes of the September 12 meeting were reviewed and approved by Betty Jane. Seconded by Gabby. Passed.

#### **Treasurer’s Report** (Balance as of August 31, 2023. September 2023 statements pending)

General Checking - \$70,068.03

Money Market (Profile Fund 1) - \$35,642.44

Nancy Jordan Memorial Fund - \$1,361.07

**Other Funds** – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) \$3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) \$994.56.

#### **Deposit Income Activity/acceptance of funds –**

To Checking – Total for August 27, 2023 thru September 23, 2023 - \$391.26  
(Deposited September 27, 2023, reflected on September 2023 statements)

Copies -\$107.80

Consc. / Donation Jar – \$64.06

Fax - \$50.00

Computer Donation - \$2.40

Coffee – \$3.00

Replacement card - \$2.00

Movie Program Donation \$7.00

Friends of the Library donation – \$100.00

Majong Ladies donation - \$55.00

To Money Market/Profile 1 -Annual Transfer of Funds to support library programming  
\$1,500.00.

**Yearly, income totals January 1, 2023 thru August 26, 2023**

Library generated funds (donations, etc.) – \$39,283.43 (to General Checking)  
Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)  
Town of Alton reimbursement – \$4,840.14 (to General Checking)  
Friends of the Library - \$200.00 (to General Checking)  
Trust Funds Held by the Town - \$0.00  
Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$1,500.00  
Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) -  
\$6,808.16

Motion to accept Treasurer's Report & donated funds made by Betty Jane. Seconded by Gabby.  
Passed.

### **Old Business**

Motion to to purchase a one year trial of Creative Bug made by Kristine for \$500 to be funded by  
General Checking account offset with donations. Seconded by Sarah. Passed.

### **MEETINGS TO NOTE**

Next business meeting - Tuesday, November 7, 2023 at 5:00 pm.

Motion to adjourn at 6:22 by Kristine. Seconded by Sarah. Passed.

Respectfully submitted,

Sarah Hill

Secretary  
Library Trustees