

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, September 12, 2023

PRESENT: Betty Jane Meulenbroek, Gabby O’Toole, Sarah Hill, and Holly Brown, Librarian.

CALL TO ORDER: 5:05 by President Betty Jane Meulenbroek.

MINUTES

Motion to accept Minutes of the August 1 meeting were reviewed and approved by Betty Jane. Seconded by Gabby. Passed.

TREASURER'S REPORT

Balance as of July 31, 2023. (August 2023 statements pending).

General Checking - \$38,160.13

Money Market (Profile Fund 1) - \$34,134.87

Nancy Jordan Memorial Fund - \$1,361.01

Other Funds: Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (interest to spend) - \$15,090.44. Calvert Fund for maintenance and repair (principal and interest to spend) \$994.56.

Deposit Income Activity/Acceptance of Funds

To Checking – Total for August 2, 2023 thru August 26, 2023 - \$37,996.82

(Deposited August 28, 2023, reflected on August 2023 statements)

Copies -\$90.95

Consc. / Donation Jar – \$54.60

Fax - \$13.00

Coffee – \$3.75

Membership \$20.00

Movie Program Donation \$4.00

Maps – \$3.25

Town of Alton Reimburse to checking (Invoices/Line item) - \$1,518.95

William Gould Donation - \$36,288.32

Yearly, income totals January 1, 2023 thru August 26, 2023

Library generated funds (donations, etc.) – \$38,992.17 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$4,840.14 (to General Checking)

Friends of the Library - \$100.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$0.00

Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) - \$6,808.16

Motion to accept Treasurer’s Report & donated funds made by Sarah. Seconded by Betty Jane. Passed.

Old Business

Motion to hire Burke’s Tree Service to prune, shape, and thin large triple tree on the left front corner of the library, removing limbs and branches away from the power lines and encroaching the building for \$1,495.00 to be taken from General Checking the made by Sarah. Seconded by Gabby. Passed.

New Business

Motion to hire Northeast Security Agency to install new fire alarm panel including wire and connectors with misc hardware for \$1,799.00 to be taken from General Checking made by Betty Jane. Seconded by Sarah. Passed.

Discussion of proposed 2024 budget.

MEETINGS TO NOTE

Next business meeting - Tuesday, October 3, 2023 at 5:00 pm.

Motion to adjourn at 6:24 by Sarah. Seconded by Betty Jane. Passed.

Respectfully submitted,

Sarah Hill

Secretary
Library Trustees