**Gilman Library Trustees Meeting**

**Lower Level Meeting Room–December 3, 2024**

**Present:**Sarah Hill, Betty Jane Meulenbroek, Gabby O’Toole, Annette Slipp, Kristine Simone and Holly Brown, Librarian

**Call to Order:** 5:02 by Betty Jane Muelenbroek.

**Minutes:**

Motion to accept November 5 minutes by Betty Jane.  Seconded by Gabby.  Passed.

**Treasurer’s Report:**(Balance as of October 31, 2024, November 2024 statements pending)

General Checking - $70,175.94

Money Market (Profile Fund 1) - $39,049.50

Nancy Jordan Memorial Fund - $1,361.86

Other Funds – Funds held by Town of Alton

Capital Reserve Fund for Library Building Improvements - $71.06 (as of December 31, 2022).

Eveline L. Palmer Trust Fund for library books (Interest to spend) - $0.00 (as of May 30, 2024)

Oliver J.M. Gilman for library books (Interest to spend) - $527.64 (as of May 30, 2024)

Annie A Wheeler by Agnus Thompson for the library (Interest to spend) - $3,918.69 (as of May 30, 2024) Calvert Fund for maintenance & repair (principal and interest to spend) - $1,000.00 (as of May 30, 2024)

**Deposit Income Activity/Acceptance of Funds:**

To Checking – Total for October 20, 2024 thru November 23, 2024 - $412.39

(Deposited November 14 and 27, 2024, reflected on November 2024 statement)

Copies -$46.25

Consc. / Donation Jar – $84.15

Fax - $37.00

Coffee – $3.00

Friends of the Library - $60.00 (for programming)

Newbury Public library (Lost Book) - $14.99

Mahjong Ladies Donation (for DVDS) - $165.00

Maps - $2.00

**Yearly Income Totals January 1, 2024 thru November 23, 2024**

Library generated funds (donations, etc.) – $2,402.04 (to General Checking)

Trust Funds held by Library – $26,461.52 (to Money Market/Profile 1)

Town of Alton reimbursement – $7,339.24 (to General Checking)

Friends of the Library - $812.00 (to General Checking)

Trust Funds Held by the Town - $0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - $2,000.00.

Trust Funds held by Fidelity – Interest accrued October, 2024 $39.02, Yearly interest accrued $435.95.

Motion to accept Treasurer’s Report & Donated Funds made by Annette.  Seconded by Sarah.  Passed.

**New Business:**

Motion for the library hours to be 11 am to 3 pm on New Year’s Eve by Annette.  Seconded by Kristine.  Passed.

**Meetings to Note:**

Business meeting – January 7, 2025 at 5:00 pm

Motion to adjourn at 6:06 pm by Annette.  Seconded by Kristine.  Passed.

Respectfully Submitted,

Sarah Hill

Library Trustee Secretary