

## **New Vineyard Christian Academy – Utica Campus**

### **Tuition and Fee Schedule**

#### **Registration**

We sincerely appreciate the families who choose New Vineyard Christian Academy–Utica Campus for their child’s educational and enrichment needs. Our goal is to make the registration process smooth and welcoming. Our team is available to assist you at every step and answer any questions you may have.

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#### **Registration Fees**

Registration fees are due in full at the time of enrollment and are **non-refundable and non-transferable**.

Please note: Any outstanding balance from a previous school year must be paid in full before registration can be completed.

- Afterschool Program: **\$40.00 weekly**
- Summer Camp Program: **\$30.00 weekly**

#### **Late Registration Fees**

- After-school (after July 10): **\$50.00**
- Summer Camp (after June 10): **\$40.00**

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#### **Tuition Schedule**

- Afterschool Program (Ages 5–12): **\$65 per week**
- Afterschool Program (Special Needs, Ages 5–12): **\$85 per week**
- Summer Camp Program: **\$65 per week**
- **Sibling Discount:** \$5 off weekly tuition per additional child

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#### **Tuition Payments**

All families are required to sign an Enrollment Contract, even if tuition is paid in full at registration. Two payment options are available:

1. **Weekly Payment Plan**
  - Tuition is due every Monday by the close of business.
2. **Bi-Weekly Payment Plan**
  - Payments are due on the **1st and 15th** of each month by the close of business.

### **Accepted Methods of Payment:**

- Money orders
- Online payments at **myprocare.com**
- Cash App: **\$NewVineyardUtica**
- Cash payments incur a **\$15 handling fee**

Families using a **Childcare Voucher** with a required co-pay must submit the co-pay by the **1st of each month** by the close of business.

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### **Returned Payment Fees (NSF)**

- First returned withdrawal/check: **\$50.00 fee**
- Second returned withdrawal/check: **\$100.00 fee**
- After the second occurrence, payments must be made by money order or credit card only and may result in dismissal if unresolved.

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### **Late Payment Fees**

A late fee of **\$5.00 per child, per day** will be assessed for all overdue accounts.

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### **Late Pickup Fees**

A fee of **\$2.00 per child, per minute** will be charged after dismissal time or after the **6:00 p.m.** closing hour.

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### **Early Drop-Off Fees**

A fee of **\$1.00 per child, per minute** will be charged for drop-offs before **7:00 a.m.**

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These policies are in place to ensure the smooth operation of our programs and to maintain a high standard of service for all families. We thank you for your cooperation and partnership in supporting New Vineyard Christian Academy – Utica Campus.