



# ENROLLMENT FORM

New Student  
 Regular Student  
 Irregular Student

NAME Sample Sample S. MI  
*Last Name* *First Name*

COURSE A.B. Theology  
 MAJOR Pastoral Studies

Date 13-Aug-23  
 Student No. 2023-00002  
 Year & Section Freshman  
 SEM & YEAR 2nd 2019-2020

| SUBJECT CODE | SUBJECT                             | LECTURE   |           | LAB | SCHEDULE | PROF. | REMARKS |
|--------------|-------------------------------------|-----------|-----------|-----|----------|-------|---------|
|              |                                     | Unit      | Hours     |     |          |       |         |
| GECORE1101   | Old Testament Survey                | 3         | 3         |     |          |       |         |
| GECORE1102   | Evangelism and Discipleship         | 3         | 3         |     |          |       |         |
| CEGE1101     | Contemporary World                  | 3         | 3         |     |          |       |         |
| CEPM1101     | Foundation of Education             | 3         | 3         |     |          |       |         |
| CEGE1102     | Understanding Self                  | 3         | 3         |     |          |       |         |
| CECORE1103   | Hermeneutics 1                      | 3         | 3         |     |          |       |         |
| PE 1         | Physical Education 1                | 2         | 2         |     |          |       |         |
| NSTP 1       | National Service Training Program 1 | 3         | 3         |     |          |       |         |
|              |                                     |           |           |     |          |       |         |
|              |                                     |           |           |     |          |       |         |
|              |                                     | <b>23</b> | <b>23</b> |     |          |       |         |

| DESCRIPTION                         | AMOUNT           |
|-------------------------------------|------------------|
| <i>Tuition Fees:</i>                |                  |
| Tuition Fee (NSTP) 1.5units @ 500   | 750.00           |
| Tuition Fee                         | 10,000.00        |
|                                     | <b>10,750.00</b> |
| <i>New Student Fees:</i>            |                  |
| ID, Student Handbook, Matriculation | 1,850.00         |
|                                     | <b>1,850.00</b>  |
| <i>Miscellaneous Fees:</i>          |                  |
| Online Student Orientation          | 150              |
| Digital Library                     | 1,000.00         |
| Enrollment Management Fee           | 500              |
| Guidance Counseling                 | 500              |
| Institutional Development Fee       | 1,150.00         |
| ICT Development Fee                 | 1,200.00         |
| System & Online Services Fee        | 500              |
|                                     | <b>5,000.00</b>  |
| <i>Other Fees:</i>                  |                  |
| Health Insurance                    | 500.00           |
| Registration Fee                    | 150.00           |
| Development Fee                     | 3,500.00         |
|                                     | <b>4,150.00</b>  |
| <b>TOTAL ASSESSMENT FEES</b>        | <b>21,750.00</b> |

| SCHEDULE OF PAYMENT | [ ] Full Payment | [ ] 2 Payments   | [ ] 3 Payments   | [ ] 4 Payments   | [ ] 5 Payments   |
|---------------------|------------------|------------------|------------------|------------------|------------------|
| Upon Enrollment     | 21,750.00        | 11,125.00        | 7,583.33         | 5,812.50         | 4,750.00         |
| 2nd Payment         |                  |                  | 7,583.33         | 5,812.50         | 4,750.00         |
| 3rd Payment         |                  |                  |                  | 5,812.50         | 4,750.00         |
| 4th Payment         |                  | 11,125.00        | 7,583.33         | 5,812.50         | 4,750.00         |
| 5th Payment         |                  |                  |                  |                  | 4,750.00         |
|                     | <b>21,750.00</b> | <b>22,250.00</b> | <b>22,750.00</b> | <b>23,250.00</b> | <b>23,750.00</b> |

Kindly sign below to attest the correctness of all entries:

Conforme:

\_\_\_\_\_  
(Signature Above Printed Name)

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Cashier

O.R. No. \_\_\_\_\_  
 O.R. Date \_\_\_\_\_

**Waiver**

We acknowledge and respect the authority of Alpha College for Theological Studies (ACTS) to deny our child's attendance in classes if we fail to make two (2) payments for tuition consecutive installment and other school fees as outlined in the current payment schedule. Our child will be readmitted once all outstanding fees are settled. However, during the period our child was unable to attend classes, he/she will have sole responsibility for catching up on missed lessons, assignments, and exams that were administered.

\_\_\_\_\_  
(Signature Above Printed Name of Parent/Guardian)