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On the Job Evaluation				
Poor		Average	Above Average	Outstanding
ATTENDANCE				
0 1	2 3	4 5 6 7	8 9	10
Seldom reliable excessive absences, late often	Occasionally late-Attendance marginal	Attendance record good-Sometimes late	Rarely late or absent	Never late or absent
DEPENDABILITY (ON THE JOB PERFORMANCE)				
0 1	2 3	4 5 6 7	8 9	10
Loafs on job-Slow to get started	Unreliable-Needs constant supervision	Steady worker-Usually reliable	Available-Always willing to help	Trustworthy and reliable-Always available
ATTITUDE				
0 1	2 3	4 5 6 7	8 9	10
Gripes about work assignments-Disturbs others	Wastes time-Gets moody-Indifferent	Usually applies self well-Interested in job	Accepts all assignments-Works hard to improve	High interest in job-Good to work with
INITIATIVE				
0 1	2 3	4 5 6 7	8 9	10
No ambition-Does very little	Needs prodding-Usually waits for direction	Does routine task without prompting-works well	Self starter-Works out most problems	Invites responsibility-Hard worker
INTEREST				
0 1	2 3	4 5 6 7	8 9	10
Could care less-No interest-Dislikes his job-Indifferent	Little desire-Does not attempt to learn much	Learns normally-Shows normal interest	Does a good job-Desires to get ahead	Interest improves all the time High interest
COOPERATION AND CONDUCT (ABILITY TO WORK WITH OTHERS)				
0 1	2 3	4 5 6 7	8 9	10
Uncooperative-Causes friction-Temperamental	Can't get along with people-Unconcerned	Usually cooperative-Liked by others	Good disposition-Very cooperative	Goes out of way to help others-Well liked
SAFETY AND SAFE PRACTICES				
0 1	2 3	4 5 6 7	8 9	10
A hazard to himself & others-Needs warning often	Careless-Takes unnecessary chances	Observes most safety rules-Does most jobs safely	Observes all safety rules-Uses correct tools	Always places safety first-Thinks of others
ADAPTABILITY (ABILITY TO LEARN)				
0 1	2 3	4 5 6 7	8 9	10
Gets confused-Needs repeated instruction	Learns slowly-Frequently misunderstands	Learns at a normal rate-Usually has good reasoning	Learns quickly-Applies past experience well	Good memory-Gets new ideas immediately
QUALITY AND ACCURACY				
0 1	2 3	4 5 6 7	8 9	10
Work must be checked-Doesn't think things out	Not careful enough-Jobs have to be reworked	Good work most of the time-Work usually passes	Very few errors-Careful & precise- Does good work	Take pride in work-Does an excellent job
QUALITY OF WORK				
0 1	2 3	4 5 6 7	8 9	10
Works poorly-Slow-Produces very little	Does less than expected-Tries to just "get by"	Does work in a reasonable length of time-Keeps busy	Makes use of any idle time-Plans work well	Very accurate-Takes pride in work

Apprentice Name: _____

Evaluated by: _____

Date: _____