

## Job details

Blakemore, Meeker, and Bowler Co., L.P.A. Associate Attorney

## Location

Blakemore, Meeker, and Bowler Co., L.P.A., 495 Portage Lakes Drive Akron, Ohio 44319

### FIRM BACKGROUND

Our tradition of service began in 1969 when four of Akron, Ohio's prominent attorneys – Robert Blakemore, Bernard Rosen, Joseph G. Miller and Randolph "RC" Norris – formed Blakemore, Rosen, Miller & Norris, the law firm which is known today as Blakemore, Meeker & Bowler, Co., LPA, (BMB Law.)

The deep community involvement and legal expertise of the founding partners led them to focus on meeting the legal needs of families and small businesses in Akron and the surrounding communities. Soon after Mr. Rosen, Mr. Norris, and Mr. Miller left the firm, Robert Meeker became its President.

In 1977, the name of the firm changed to Blakemore, Meeker & Bowler Co., L.P.A., and in 2003, when Founding Partner Robert Blakemore passed away, Senior Partners Robert C. Meeker and Michael B. Bowler continued to carry on BMB Law with an emphasis on personalized service, providing the soundest legal advice to every client.

Our attorneys keep in close contact with each client from initial consultation to case completion. We strive to ensure all of our clients receive the best possible representation, customized to their unique situation

## Benefits

- Competitive salary
- Dental insurance
- Vision insurance
- Health insurance

## Responsibilities

- BMB LAW desires to hire an associate attorney to assist in all manners of legal work, including but not limited to: (1) civil litigation, including personal injury and civil rights, (2) probate matters, (3) criminal and traffic cases, and (4) domestic relations, child custody, etc.
- Engage in impactful client consultations, including emergency consults, to diagnose legal issues and develop tailored action plans, converting potential clients into satisfied customers.

- Actively represent clients in court, arguing motions, taking and defending depositions, and participating in trials.
- Utilize your expertise to file lawsuits, secure court-ordered injunctions, and employ other legal remedies to resolve digital reputation crises for our clients.
- Provide regular updates through carefully drafted letters and emails, informing clients of case statuses, upcoming milestones, and any changes in strategy.
- Accurately record billable hours, review time entries, and approve invoices. Maintain a keen eye for efficiency and value in relation to client billing.
- Ensure client files are meticulously organized, complete with all legal documentation, evidence, and up-to-date contact information for all involved parties.
- Attend and contribute to team meetings and regular check-ins for continued growth

## **Qualified candidates:**

- New licensed attorneys welcome to apply
- Experience working in a fast pace, high volume environment
- Experience creating persuasive communications materials
- Strong investigative skills to uncover facts, causes of action and determine next steps
- Self-motivated with a demonstrated ability to manage competing priorities and work as part of a team.
- Computer skills including Word, Excel and Outlook

## **Education/Training/Experience:**

- Juris Doctor Degree (J.D.)
- OH license required
- Intermediate knowledge of Microsoft Word, Excel and Outlook

## **Schedule**

- Day shift
- Monday to Friday

## **License/Certification**

- Ohio Bar (Required)