

LIMPLEY STOKE PARISH COUNCIL

**NOTICE OF MEETING**

(Local Government Act 1972)

**YOU ARE SUMMONED TO ATTEND AN ORDINARY MEETING OF THE PARISH COUNCIL**

**VIRTUAL MEETING- DUE TO COVID 19 RESTRICTIONS ON THE 2ND JUNE 2020 AT 7.00PM.**

Members of the Parish and Press are welcome to attend. (Contact B Kohn below for access.)

**AGENDA**

1. **To receive apologies for absence.**
2. **Declarations of interest.** Members are reminded of their obligation to declare any interest they may have on any Agenda item to be discussed.
3. **Open forum:**
  - a. An opportunity for residents to address the Parish Council.
  - b. Wiltshire CC Member for Winsley and Westwood Report. (Johnny Kidney)
  - c. Police report.
4. **Minutes of the Ordinary Meeting of the Parish Council held on the 5th May 2020.** Minutes for final approval.
5. **Financial Items (BK)**

**Approve the Annual Audit AGAR forms.**

  - a. LSPC Accounts- Internal Audit, Variances explained.
  - b. LSPC to Approve the Annual Governance Statement.
  - c. LSPC to Approve the Accountability Return Statements.
  - d. LSPC passwords have been given to the Chairman- acknowledgement.
  - e. LSPC to confirm the appointment of E Fergusson as Internal Auditor for next financial year

Approve Payment of Invoices and notification of receipts.
6. **Planning (FF)**
  - a. Hop Pole (AG)
  - b. Updates (FF)
7. **Action Plan.** Update on progress of ongoing actions.
8. **Any other business.**
9. **Date of next meeting.** Tuesday 7th July 2020.

BRYONY KOHN  
Clerk & RFO to the Parish Council  
26th May 2020

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## Limpley Stoke Parish Council Action Log as at 5th May 2020

Month Entered	Ref.	Title	Description	Lead	Update	Target Date
May	03/19	Speed Indicator sign	New mobile speed Indicator sign for the village.	IB	IB contacted Winsley and Freshford for a possible share. No traffic due to Covid 19 lockdown. On hold.	June 20
May	04/19	Playground Information Board	Install a new Information board.	AG	Final adjustments – delayed until Covid 19 restrictions lifted	June 20
May	05/19	Playground clearance	Inspection report – required actions repairs. Vegetation clearance and tree removal	AG	Ongoing	Ongoing
June	07/19	A36 speed limit, speeding through the village, traffic throughput, road maintenance pedestrian walks areas/white lines.	Maintenance required on road/verges in village.	AG/FF	A36 speed issues are being addressed. Michelle Donelan has written to Highways England and is awaiting a response. Ongoing	June 20
July	13/19	Community Led Housing	Promotion of project and review of available space in LS	FF	Ongoing quarterly review.	July 20
July (EM)	16/19	Additional Dog Waste Bins/signs near Dyson Fields	Contact Peter Lord to discuss additional Dog waste bins/signs	NB	Covid 19 signs, sheep worrying are up presently.	June 20
July (EM)	17/19	Limpley Stoke road drains unblocking	Wilts Council to be approached to clear blocked drains.	IB	Ongoing	June 20
July (EM)	18/19	Limpley Stoke Traffic Management-Initial Options Paper.	Create document for discussion of traffic management options.	AG FF IB	Michelle Donelan has written to Wilts CC. Reduction in speed limit being pursued. <b>Awaiting a response.</b> AG has proposed the following options for consideration: Options to resolve Woods Hill traffic throughput have been discussed and will be put forward to the Community in Jan 2020 following some focused discussion with directly affected	June 20

				<p>residents where appropriate. Full closure being pursued. Trial closure to be investigated prior to full closure to measure impact on Lower Stoke traffic. <b>Dave Thomas (Wilts CC) stated £3000 required to pursue an Experimental Order to temporarily close the road. IB to draft application and apply for CATG funding. Iron bollards will cost approx. £2-3,000. IB to apply for CATG funding. Temporary water filled bollards to be considered for use in Lower Stoke. Possible road counter could be installed for accurate road user numbers.</b></p> <p>Other specific village roads issues will be taken forward under Cat G procedures. Step 1 is to register the issues for resolution:</p> <ol style="list-style-type: none"><li>1. Drain cleaning. <b>completed in March</b></li><li>2. Village gateways at 4 specific locations (Midford Lane from South Stoke direction; A36 at Midford Lane junction; Lower Stoke at viaduct junction; A36 in vicinity of Woods Hill. <b>Plans going ahead for installation. IB has selected suitable gateways and bollards for purchase. Costings being prepared.</b></li><li>3. Traffic calming measures in Midford Lane and along Lower Stoke by the old station (options include but not limited to – traffic prioritisation, raised road sections, boxed passing places, timed</li></ol>	
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					lighting and bollards along to prevent cars using the pavement along Lower Stoke). <b>PC funding Lower Stoke gateways. Water filled bollards to be purchased. Costings being prepared.</b> 4. The creation of an improved village centre at the Hop Pole. Measures include viable Woods Hill solution, reduced 'long-term' parking near the Hop Pole and a village centre focal point. <b>Ongoing.</b>	
October	24/19	Streetlights on Crowe Hill staying on all night	AG to enquire about streetlight timings on Crowe Hill.	AG	AG will contact John Adler and DB will contact Sarah Fraser for advice.	June 20
November	27/19	Woods Hill Traffic	Traffic options to be discussed with residents	AG, IB	A trial closure prior to the proposed full closure in the next few months is being researched for costs etc. <b>See above</b>	July 20
December	28/19	Speeding on Church Lane	Problem with speeding traffic.	IB	AG had discussions with John Adler.	June 20
January	01/20	Pizza Oven for Playpark	Possible pizza Oven to be built	GT	GT has obtained costs. EE to help build when Covid 19 restrictions lifted.	July 20
February	02/20	Hop Pole - Community Pub application	Intention to bid to be submitted by March 6th 2020	AG		Action complete
March	03/20	Playpark Hedging	Possible tree/hedge planting in playpark	DB, AG	Meeting with A Duck to discuss when Covid 19 restrictions lifted.	July 20
March	04/20	New Barbeque Grill	Purchase new grill	GT	AG and DB will measure during playpark hedging inspection once Covid 19 restrictions lifted.	July 20
March	05/20	Solar Lights	Purchase and install solar lights for playpark pagoda.	GT	GT will research designs and costs.	July 20
April	06/20	Hop Pole past landlords – information gathering.	Contact past landlords for advice.	DB/FF/AG		30 May 20
April	07/20	Hop Pole Inn purchase business case – submission.	A Business Case showing possible Costs and Revenue	AG		Completed and PC

			will be drawn up to include a demonstration of how the loan will be repaid in all eventualities, including agreement that the community would support increased Precept figures if necessary – under extreme circumstances.			(sub-committee) approved by 10 July 20
April	08/20	Contact Wellington Pub Company.	AG and FF will contact Wellington Pub Company Group for an up to date purchase figure.	AG/FF		10 May 20
April	09/20	NALC approval for PWLB Loan Application.	When this has been completed AG will on behalf of the whole Parish Council apply for permission to the NALC to submit an application for a Public Works Loan Board (PWLB) grant by 24 <sup>th</sup> July 2020.	AG		1 July 20
April	10/20	PWLB Loan Application – submission.	Once approval is granted the Parish Council will submit a PWLB Loan Application to the PWLB supported by a suitable Hop Pole Inn Business Case.	AG		10 July 20
April	11/20	Pothole rectification.	Contact the steward to progress pothole rectification.	AM		May 2020
April	12/20	There is a missing sign regarding the closed footpath leading to Waterhouse Lane.	Investigate and contact Wiltshire CC.	AM		May 2020

