

**LIMPLEY STOKE PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**

HELD ON 3rd September 2019 at 7.00pm

VILLAGE HALL, LIMPLEY STOKE

Councillors: Chairman - Mr Anthony Gennard (AG), Mr Francis Firmstone (FF), Mrs Ruth Fulton (RF), Mr Alan MacDougall (AM), Mrs Nicky Boulton (NB), Ms Georgina Taylor (GT), Ms Denise Barnes (DB), Johnny Kidney (County Councillor for Winsley and Westwood).

Apologies: Ed Elias (EE)

In attendance: Bryony Kohn (Parish Clerk)

Members of the public: No members of the public attended for Open Forum.

Item	Action
<p>90. Declarations of interest. None.</p> <p>91. Open Forum.</p> <p style="padding-left: 20px;">a. Public engagement. No public in attendance.</p> <p style="padding-left: 20px;">b. Councillor for Winsley & Westwood Report. The Council were grateful to hear Councillor Johnny Kidney's report - a copy of which is at the Enclosure.</p> <p style="padding-left: 20px;">c. Police Report. No police report was received.</p> <p>92. Co-option of new Limpley Stoke Parish Councillor. AG proposed the co-option of Ms Denise Barnes (DB) onto the Parish Council. AM seconded the proposal. The Councillors voted unanimously for the co-option of Denise Barnes and she was co-opted as a Member onto the Limpley Stoke Parish Council.</p> <p>93. Minutes of the Ordinary Meeting of the Limpley Stoke Parish Council 2nd July 2019 and the Extraordinary Meeting of the Limpley Stoke Parish Council of the 8th July 2019. The Minutes (previously distributed to Councillors for comment) were approved with no comment and signed off as an official record by the Chairman.</p> <p>94. Financial Items (BK)</p> <p style="padding-left: 20px;">a. The Councillors approved unanimously the updated Limpley Stoke Financial Standing Orders and Regulations (previously distributed to Councillors for comment). NB will check Quarterly the LSPC Bank statements with the Bank Reconciliation for compliance with the Standing Orders regulations. BK will bring the relevant files to the appropriate meetings.</p> <p style="padding-left: 20px;">b. The Councillors approved unanimously the updated Procedural Standing Orders (previously distributed to Councillors for comment).</p> <p>95. Approval of payment of invoices and notification of receipts. Due to the retirement of RF this month, BK will apply for DB to become a Bank signatory.</p> <p style="padding-left: 20px;">a. SO98 – Idverde. Monthly (July) Playpark Litterbin emptying: £18.37.</p> <p>Decision: Approved.</p> <p style="padding-left: 20px;">b. SO99 – B Kohn. Clerk salary (July).</p> <p>Decision: Approved.</p> <p style="padding-left: 20px;">c. SO100 – Idverde. Monthly (Aug) Playpark Litterbin emptying: £18.37.</p>	<p>BK, NB</p> <p>BK</p>

Decision: Approved.

- d. **SO101 – B Kohn.** Clerk salary (Aug)

Decision: Approved

- e. **DD120 – A Duck.** Grass cutting June: **£375.**

Decision: Approved.

- f. **DD121 – Wiltshire Council.** Contribution to Twizzle sign: **£50**

Decision: Approved

- g. **DD122 – CPRE.** Annual Membership: **£36**

Decision: Approved.

- h. **DD123 – A Duck.** Grass cutting July, Playpark repairs: **£810**

Decision: Approved.

96. **New Items and Correspondence (AG)**

- a. **Parking in Lower Stoke.** A resident contacted the council with concerns over inconsiderate parking in Lower Stoke. Access to drives were being obstructed and vehicles were being parked in the passing places. AG is compiling a file with photographic/video evidence of parking issues in the parish. Road hatching was suggested as an option to prevent this- also a "Passing Place, No Parking" sign could be installed. AG will investigate costs.

AG

Action 19/19: AG will investigate "Passing Place, No Parking" sign costs.

- b. **West of England Joint Spatial Plan – CPRE.** The Councillors had read the latest directive from the CPRE regarding the Spatial Plan and Green Belt policy and would like to have more information from South Stoke Parish Council regarding their more detailed objections to the South Stoke Plateau proposition for housing development. BK will contact SSPC for more information before the councillors confirm their response to South Stoke Parish Council. Once enough information is available to be viewed and discussed, a suitable position will be decided upon and a response will be forwarded to South Stoke Parish Council.

BK

95. **Planning applications (FF)**

- a. **19/07556/VAR 19 Woods Hill, Limpley Stoke, BA2 7FZ.**

Variation of condition 2

Decision. No comment from the Parish Council.

- b. **19/07765/PNCOU Limpley Mill, Lower Stoke, Limpley Stoke, Bath, BA2 7FJ.**

Prior notification of change of use from office to 15 residential apartments with lower floor offices.

Decision. No comment from the Parish Council.

96. **Action Plan Updates**

Action 03/19. Speed Indicator- EE to update next meeting

Action 04/19. Playground Information Board. On schedule for reviewing design in October and possible installation in January 2020

Action 05/19. Playground clearance. Ongoing- 2 trees to be taken out. Safety Inspection due during next month.

Action 06/19. Wiltshire Planning Department- Meeting requested by FF. AG has asked for a meeting with Michelle Donelan (local MP) to discuss parish issues too.

<p>Action 07/19. AG to liaise with Michelle Donelan about road issues. Awaiting a reply. JK to investigate schedule of white line painting on A36.</p> <p>Action 08/19. South Stoke Plateau- see above.</p> <p>Action 09/19. Neighbourhood Plan stocktake to be completed and a meeting with Freshford PC planned.</p> <p>Action 10/19. Grit bin requirements have been assessed. RF has sent the request to Wiltshire Council.</p> <p>Action 11/19. Record of grit bin locations for future reference has been created by BK. Now on file.</p> <p>Action 12/19. Road Verge cutting. AM to discuss options with Parish Steward.</p> <p>Action 13/19. Community Led Housing- Quarterly review in future</p> <p>Action 14/19. Litterbins in Playpark- Article on website about the correct use. AG to inform JG.</p> <p>Action 15/19. No Dog Waste stickers- AG to purchase stickers for the Hall bins and playpark.</p> <p>Action 16/19. Signs and possible Dog Bin near Dyson Field- NB has liaised with Peter Lord who is happy for a sign to erected regarding responsible dog behaviour/control in the fields. NB will design a suitable sign to be purchased and erected on a post near the field entrance.</p> <p>Action 17/19. Blocked drains- To be discussed during the meeting with Michelle Donelan.</p> <p>Action 18/19. Traffic Management- AG is preparing a document to discuss in November.</p>	<p>AG</p> <p></p> <p></p> <p></p> <p></p> <p>AM</p> <p>AG</p> <p>AG</p> <p>NB</p> <p>AG</p>
<p>97. Standing Updates.</p> <p>a. Stewards Spreadsheet and footpaths (AM). There has been no contact with the Parish Steward lately. Residents are encouraged to maintain hedges, cut back overhanging branches etc. A possible article could be put on the website and in the newsletter to encourage this. An annual tidy up in the parish could be implemented in the Autumn.</p> <p>b. CATG meeting. RF attended the latest meeting. None of the local parishes had proposals to put forward. Parishes were encouraged to start looking at future proposals.</p> <p>c. FLISCA. Next meeting is in November. NB to attend.</p> <p>d. PlayPark. Annual Inspection due at the end of September.</p> <p>e. Valley Parish Alliance (VPA). Next meeting is 9th October.</p>	<p>NB</p>
<p>98. Events. (GT)</p> <p>a. Barbecue in the Playpark. 14th September 2019 from 4pm onwards.</p> <p>b. Three Village Community events in the Village Hall. 21stSeptember, 19th October and 14th December 2019. 10am -12am. Coffee and biscuits and get together.</p> <p>c. Christmas Village party. 30thNovember 2019. Music, Disco etc. £5 entry and proceeds towards a new heating system for the hall.</p> <p>d. Pub Quiz. 15th November 2019 7pm-10pm.</p>	<p>GT</p> <p>GT</p> <p>DB</p> <p>GT</p>
<p>99. Any Other Business</p> <p>a. Enduring Theme. AG proposed that LSPC business should be driven by the enduring nature and centrality of the Freshford and Limpley Stoke Neighbourhood Plan. This will be taken forward in conjunction with Freshford PC. AG is currently undertaking a stocktake of the Neighbourhood Plan to ascertain its impact since 2014 and how it has been implemented since its inception. Once complete a way ahead will be considered in conjunction with Freshford PC.</p>	

b. **Supporting Key Themes.** In support of the Neighbourhood Plan AG proposed 3 key supporting themes. These themes will be central to the delivery of real impact and effect in Limpley Stoke (sometimes in conjunction with Freshford PC and on occasion with other local parishes). However, they are designed to improve principally Limpley Stoke Village life. Key themes will be reviewed on a 2-yearly basis. Delivery of key theme actions will be driven forward by the Council as a body but may have a lead member for specific aspects where appropriate. Finally, these Supporting Themes will sit alongside the more singular responsibilities of each councillor as laid out below at para 99c. The key supporting themes and some (but not all) of their constituent elements are:

i. **Traffic:**

- A36 – traffic flow; pollution; speeding.
- Village speeding; road safety and traffic calming measures.
- Village access and through-traffic management.
- Village parking.
- Village road signs.

ii. **Community:**

- Effective communication and engagement.
- Event management and liaison.
- Community Asset use – Hop Pole Inn, George V Playpark, LS Village Hall.

iii. **Environment:**

- Recycling and waste.
- Environmental education.
- Green areas, trees, ecology.
- Light pollution.

c. **Roles and Responsibilities.** AG proposed the following areas of responsibility for each Councillor.

- i. Anthony Gennard – Chairman, Policy and Roads.
- ii. Francis Firmstone – Vice Chairman and Planning.
- iii. Bryony Kohn – Parish Clerk and Financial Officer.
- iv. Denise Barnes – Environmental Issues.
- v. Georgina Taylor – Events and Community Engagement.
- vi. Ed Elias – Business Development, Business Engagement and Tourism.
- vii. Nicky Barnes – Freshford Liaison.
- viii. Alan MacDougall – Footpaths and Bridleways.

100. **Date of Next Meeting.** 1st October 2019 at 7.00pm.

The Chair closed the meeting at 9pm.

Signed (Chair).....

Limpley Stoke Parish Council Action Log as at September 2019

Month Entered	Ref.	Title	Description	Lead	Update	Target Date
May	03/19	Speed Indicator sign	New mobile Speed Indicator sign for the village	EE	£1,800-£2,500 estimate.	Sep 19
May	04/19	Playground Information Board	Install a new Information board	AG	TH, AD to review design in September. Possible extra funding from FLEWG.	Sep 19
May	05/19	Playground clearance	Inspection report – required actions repairs. Vegetation clearance and tree removal	AG	Annual safety inspection due end of September 2019.	Sep 19
May	06/19	Wilts Planning Dept	Contact Wilts re PC views disregarded	FF	AG to contact local MP Michelle Donelan.	Jul 19
June	07/19	Road maintenance Pedestrian walk areas/white lines	Maintenance required on road/verges in village.	AG, AM	Johnny Kidney to contact Wilts for an update.	Aug 19
July	08/19	South Stoke Plateau development	Gather information on the proposals	AG	BK has asked South Stoke PC for more information before a response is formulated.	Sep 19
July	09/19	Neighbourhood Plan	Re-Assessment of Plan	AG	AG is conducting a stocktake of NP. meetings with Freshford to be arranged.	Sep 19
July	10/19	Grit bin requirements to Wilts CC	Councillors to report grit bin requirement and location to RF	All	RF has sent requirement.	Jul 19
July	11/19	Grit bin locations	Create record of grit bin locations for future reference.	BK	Record created for future reference.	Jul 19
July	12/19	Road verge cutting	Discuss requirements with Parish Steward	AM	Discuss with Parish Steward.	Sep 19
July	13/19	Community Led Housing	Promotion of project and review of available space in Limpley Stoke	FF	Ongoing quarterly review.	Oct 19
July	14/19	Litterbins in Playpark	Correct use of litterbins	AG	Article on website and in newsletter.	Sep 19
July (EM)	15/19	“Not for Dog Waste” stickers	Costs to be obtained for bin stickers	AG	Stickers will be purchased by AG for Hall bins and Playpark.	Oct 19

July (EM)	16/19	Additional Dog Waste Bins near Dyson Fields	Contact Peter Lord to discuss additional Dog waste bin funding	NB	Peter Lord said they would fund a sign. NB to design sign and wording.	Nov 19
July (EM)	17/19	Limpley Stoke road drain unblocking	Wilts Council to be approached to clear blocked drains.	RF	AG will combine with meeting local MP Michele Donelan.	Nov 19
July (EM)	18/19	Limpley Stoke Traffic Management- Initial Options Paper	Create document for discussion of traffic management options.	AG	In process of compilation.	Nov 19
September	19/19	Lower Stoke Parking Restriction	Investigate sign for 'passing place/no parking' in Lower Stoke	AG	New Item	Nov 19

Limpley Stoke Parish Council

Enduring Theme 2019-2039

(Full Council Engagement)

Freshford and Limpley Stoke Neighbour Plan 2014-2039:

- Ensuring LSPC business is guided by the Neighbourhood Plan and its actions are assessed, pursued or reconsidered annually.

Strategic Themes 2019

(Full Council Engagement)

1. Traffic:

- A36 – traffic flow; pollution; speeding
- Village speeding; road safety and traffic calming measures
- Village access and through-traffic management
- Village parking
- Village signage

2. Community:

- Effective communication and engagement
- Event management and liaison
- Community Asset use – Hop Pole Inn, George V Playpark, LS Village Hall

3. Environment:

- Recycling and waste
- Environmental education
- Green areas, trees, ecology
- Light pollution.

Limpley Stoke Parish Council – Roles and Responsibilities

Who	Responsibilities
Anthony Gennard	Chairman, Policy and Roads
Francis Firmstone	Vice Chairman and Planning
Bryony Kohn	Parish Clerk and Financial Officer
Alan MacDougall	Footpaths and Bridleways
Denise Barnes	Environmental Issues
George Taylor	Events and Community Engagement
Nicky Boulton	Freshford Liaison
Ed Elias	Business Development, Business Engagement and Tourism

Limley Stoke Parish Council – Unitary Councillor’s Report Sept 19

A36 – I met with Michelle Donelan MP on site over the summer to brief her on highways safety concerns in Limley Stoke, particularly the A36. I have also been in liaison with highways engineers to see if there are any options for the creation of a right-hand turn filter lane on the viaduct to make turning towards Bradford-on-Avon safer and thus reduce rat-running through Limley Stoke lanes by those wishing to avoid the awkward turning. I am also keen to explore solutions to rat-running on Woods Hill.

New footpath –

The new footpath at the canal bridge was opened over the summer. While it has markedly improved connections between the canal path and Limley Stoke, as well as the appearance of the area, there have been issues with people parking on the new pavement. I raised this with our highways officers at CATG yesterday, and they are looking into design solutions to prevent this frustrating and thoughtless pavement parking.

Avoncliff Weir

There has been concern raised about the structural integrity of Avoncliff weir. There has been a long-running dispute regarding the issuing of Environment Agency licences for the generation of electricity and as a result of the impasse, concerns have been expressed about the lack of maintenance of the weir. I propose a meeting with representatives of all affected parishes to discuss the issue and to engage with the immediate stakeholders (landowners etc) to try to find a way forward.

Special Schools – Formal statutory consultation now under way (launched 2 Sept) to run for four Weeks: Wiltshire Council are seeking responses to its proposal to amalgamate St Nicholas School (Chippenham), Rowdeford School (Rowde) and Larkrise School (Trowbridge) into one new school, operating across the existing three sites, with a single leadership by 2021. The plan also involves a £32 million investment on the existing Rowdeford site to increase its capacity for SEND students with complex needs.

http://consult.wiltshire.gov.uk/portal/education/representation_on_special_school_provision_in_north_wiltshire

Fly tipping: Some more good news on successful prosecutions –

A man from Calne who was captured on CCTV fly tipping household waste on Beechfield Road, Devizes, has been issued with a £400 fixed penalty notice (FPN) by Wiltshire Council.

Wiltshire Council's clamp-down on fly-tipping continues following the prosecution of two residents for blighting the county.

On Friday 16 August 2019, Mr Stuart Coventry 33, and Mr Kevin Fidler 66 both of Two Saints Hostel, New Town Road, Newbury pleaded guilty at Reading Magistrates Court to fly-tipping rubbish on two separate occasions.

One fly tip was located in Chopping Knife Lane, Marlborough and the other in Lambourne, Hungerford.

The court heard how Mr Coventry and Mr Fidler used social media selling sites in Wiltshire and Berkshire to advertise waste clearance services. After collecting the waste they then fly-tipped it, rather than taking it to a commercial tip to dispose of lawfully. They were each fined £735 (including costs) and warned by magistrates they faced a jail sentence if they fly-tipped again.

Mr Coventry and Mr Fidler were tracked down after a lengthy and complex investigation by Wiltshire Council Environmental Enforcement Officers.

Residents are encouraged to report any fly-tipping via the MyWiltshire app on smartphone or online. Any evidence that can be provided could be very helpful in securing a successful prosecution.

<http://www.wiltshire.gov.uk/mywiltshire-online-reporting>

RUH – In my role as Wiltshire Council’s Stakeholder Governor at the RUH in Bath, I will be attending the regular Council of Governors meeting on Wednesday this week (4 Sept) Community Area Transport Group (CATG) – we held the latest meeting of Bradford on Avon and villages CATG on Monday this week (2 Sept)