

**LIMPLEY STOKE PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**

**HELD on the 3rd December 2019 at 7.00pm**

**VILLAGE HALL, LIMPLEY STOKE**

**Councillors:** Chairman - Mr Anthony Gennard (AG), Mr Francis Firmstone (FF), Mr Alan MacDougall (AM), Ms Georgina Taylor (GT), Ms Denise Barnes (DB), Mr Ian Barnes (IB), Mrs N Boulton (NB)

**Apologies:** Mr E Elias

**In attendance:** Bryony Kohn (Parish Clerk), Johnny Kidney (County Councillor for Winsley and Westwood).

**Members of the public:** Two members of the public attended for Open Forum.

Item	Action
<p><b>121/19 Declarations of interest.</b> None.</p> <p><b>122/19 Open Forum.</b></p> <p>a. The applicants for planning application 19/10471/FUL 3a Church Lane, Limpley Stoke addressed the Parish Council outlining their application proposals and answering questions.</p> <p>b. <b>Councillor for Winsley &amp; Westwood Report.</b> The Council were grateful to hear Councillor Johnny Kidney's report - a copy of which is at the Enclosure.</p> <p>c. <b>Police Report.</b> No police report was received.</p> <p><b>123/19 Minutes of the Ordinary Meeting of the Limpley Stoke Parish Council held on the 5th November 2019.</b> The Minutes (previously distributed to Councillors for comment) were approved with no comment and signed off as an official record by the Chairman.</p> <p><b>124/19 Financial Items (BK).</b> The Precept figure for 2020/21 was discussed and a 2% increase on 2019/20 was approved by the Parish Council. This is a reduction from the 4% voted for 2019/20.</p> <p><b>Approval of payment of invoices and notification of receipts.</b></p> <p>a. <b>SO106 – Idverde.</b> Monthly (Nov) Playpark Litterbin emptying: <b>£18.37.</b> <b>Decision:</b> Approved.</p> <p>b. <b>SO107 – B Kohn.</b> Clerk salary (Nov). <b>Decision:</b> Approved.</p> <p>c. <b>DD131- Limpley Stoke Village Hall</b> -Jan to Nov 2019: <b>£272</b> <b>Decision:</b> Approved</p> <p>d. <b>DD132- Information Commissioners Office-</b> Annual GDPR fee: <b>£35</b> <b>Decision:</b> Approved</p> <p>e. <b>CHQ1030-Bath Preservation Trust.</b> Annual subscription: <b>£20</b> <b>Decision:</b> Approved</p> <p>f. <b>DD133-B Kohn- Stationery:</b> <b>£29.75</b> <b>Decision:</b> Approved</p>	

### **125/19 Website.**

- a. The work involved in the maintenance of the excellent new Limpley Stoke website was discussed by the councillors. There has been a significant increase in the number of articles from clubs and societies as well as parish council business to be added to the website. The councillors agreed that there should be a payment made to the administrator of the website for its continued maintenance and upkeep. A monthly invoice will be sent to the Clerk for approval by the Parish Council and subsequent payment and reviewed regularly.
- b. IB said that there should be a drive to increase the numbers on the website mailing list with the functionality to be selective towards specific interest areas for future mailings.

### **126/19 Enduring Theme- Freshford and Limpley Stoke Neighbourhood Plan (2014-2039): Update on 5 year stocktake. (AG)**

- a. The Councillors had read the Neighbourhood Plan review compiled by AG. The review has been sent to John Adler the Chairman of Freshford Parish Council and AG said that he was awaiting his observations on the plan. The councillors agreed that the NP was sound, but it was very difficult to fully evaluate its effectiveness as there was insufficient information as to what has been done.
- b. AM felt that when the comments from Freshford PC have been received, a sub-committee should be formed who could take responsibility to truly evaluate how to proceed.

### **127/19 Key Themes**

#### **a. Community.**

- i. **Event (GT).** Villagers enjoyed a very popular Quiz Night on 15<sup>th</sup> November in the village hall organised by George Taylor who created the wonderful quiz. AG thanked GT for all her hard work.
- ii. **Event (DB).** The Christmas Party on the 30<sup>th</sup> November was a huge success. Villagers from Freshford and Limpley Stoke attended the party in the Village Hall. Thanks go to Denise Barnes, Steve Best and the Limpley Creative group for organising the event.
- iii. **Event (GT).** There is a mulled wine and mince pie coffee morning on the 14<sup>th</sup> December. GT is considering holding one of the future meetings in the afternoon.
- iv. **Event (GT).** A ceilidh has been planned for February and a village clean up in April. Another quiz may be organised with any profits going towards Play Park items such as lighting/pizza oven etc.
- v. **FLISCA (NB).** NB attended the AGM meeting. FLISCA had made a financial profit and were encouraging community groups to apply for grants. There were discussions as to how to increase future turnover including increasing covers by tenting some of the outside area. Parking at the galleries/Memorial Hall has become an issue as walkers were parking in the carpark and not visiting the shop. This problem will only get worse when the hall is being developed. More volunteers are desperately needed. GT suggested that dementia activity meetings could be organised in the hall and carers could use the shop whilst these activities were going on.

#### **b. Traffic**

- i. Resurfacing of the Crowe Hill pavements and traffic calming solutions have been rescheduled for early 2020.
- ii. Between 850 and 930 vehicles per day have been recorded using Woods Hill as a cut through on weekdays.

<p><b>Action 27/19 IB and AG to arrange a meeting with residents to ascertain their views on a proposed Woods Hill solution.</b></p>	<p>IB/AG</p>
<p>iii. Speeding on Church Lane is an ongoing problem.</p>	
<p><b>Action 28/19 John Adler will be contacted about speeding issues on Church Lane.</b></p>	<p>IB</p>
<p>iv. <b>CATG Meeting.</b> IB attended the meeting on the 11<sup>th</sup> November 2019. IB produced some forms for the councillors to see regarding the CATG funding applications process. The proposed projects for Limpley Stoke will be prioritised by the PC and the application forms submitted by IB in due course to Wiltshire.</p>	
<p>v. <b>Highways VPA Meeting update (AM).</b> There is a subcommittee meeting regarding the ongoing A36 proposals. We are awaiting the minutes from the last meeting.</p>	
<p>c. <b>Environment: (DB)</b></p>	
<p>i. <b>Plastic packaging.</b> A letter has been composed by DB and approved by the Chairman. This will be sent to Sainsburys in Bradford on Avon and Odd Down encouraging them to reduce plastic packaging of their goods.</p>	
<p>ii. <b>The Limpley Stoke Hotel.</b> The hotel recycles very little and should be encouraged to do more. DB will discuss recycling options with the management.</p>	
<p><b>Action 29/19: DB to speak to the management of the hotel.</b></p>	<p>DB</p>
<p>iii. <b>Woodland Trust tree donation.</b> DB said that the Woodland Trust scheme to donate trees of varying varieties could only be given if a set piece of land was allocated. Local residents could apply for trees, so DB has produced a flyer which will be distributed to households informing them of this scheme and encouraging them to apply for some trees or hedging etc.</p>	
<p>iv. <b>Environmental talks.</b> The series of talks planned at the Inn at Freshford on environmental issues have been organised. The next talk in January outlines Retro water heating, Air source heating and Ground source heating. Future talks will be about Ash Die back in February and Re-Wilding in March.</p>	
<p>v. <b>Rural Community Energy Fund.</b> DB and IB attended a Wiltshire CC meeting with Swindon and Wiltshire Local Enterprise Partnership regarding the Rural Community Energy Fund. There are funds available for feasibility studies for solar, water and wind options for producing energy in the community. The councillors felt that if this was to proceed in the new year, a subcommittee would be needed to investigate this further.</p>	
<p>vi. <b>Bridleways and Pathways update (AM).</b> The parish steward had been busy clearing gullies on Crowe Hill, Lower Stoke and Midford Lane. Footpaths have been cleared and swept. AM will contact the parish steward and Andy Cadwallader regarding maintenance work in Middle Stoke and a closure of the road to enable this. Residents should be encouraged to cut back overhanging foliage.</p>	
<p><b>Post meeting note: The parish steward has contacted AM to say that the Middle Stoke road is being closed on 29<sup>th</sup> January for the work to be carried out.</b></p>	
<p>vii. <b>Playpark update.</b> Maintenance is ongoing. The spring-loaded gate will be repaired this month and the noticeboard, designed and built by Tom Harper, will be put in place in January/February 2020.</p>	
<p>viii. <b>Bath Asparagus.</b> The Bath Asparagus plants that had been disturbed on the verge by the Woodwick Hall development have been stored and now replanted by a specialist firm in a suitable location by the owner of Woodwick Hall.</p>	
<p><b>128/19 Action Plan.</b> See attachment for details and updates.</p>	
<p><b>129/19 Planning applications (FF).</b></p>	

d. **19/10471/FUL** – 3a Church Lane, Limpley Stoke BA2 7GH- Erection of two new dwellings land scaping and access works.

**Decision.** Objection from the Parish Council.

e. **19/10491/FUL** – Stoke Bar, 9 Warminster Rd, Limpley Stoke, BA2 7GB. Proposed south facing flat roof rear extension and east facing flat roof side extension.

**Decision.** Support from the Parish Council.

**130/19 Any Other Business.** Nothing to report.

**131/19 Date of Next Meeting.** Tue 7th January 2020 at 7.00pm.

The Chair closed the meeting at 9.35pm.

Signed (Chair).....

**Limpley Stoke Parish Council Action Log as at 3rd December 2019**

<b>Month Entered</b>	<b>Ref.</b>	<b>Title</b>	<b>Description</b>	<b>Lead</b>	<b>Update</b>	<b>Target Date</b>
May	03/19	Speed Indicator sign	New mobile speed Indicator sign for the village.	EE	EE will liaise with IB regarding the purchase of a sign.	Dec 19
May	04/19	Playground Information Board	Install a new Information board.	AG	Design has been finalised and will be installed in Jan/Feb 2020.	Dec 19
May	05/19	Playground clearance	Inspection report – required actions repairs. Vegetation clearance and tree removal	AG	Annual safety inspection recommendations being actioned. New spring on the gate is being actioned in December.	Dec 19
May	06/19	Wilts Planning Dept	Contact Wilts re PC views disregarded	FF	Still no response from Wilts CC Planning Dept. Raise at next meeting with JK.	Dec 19
June	07/19	A36 speed limit, speeding through the village, traffic throughput, road maintenance pedestrian walk areas/white lines.	Maintenance required on road/verges in village.	AG/FF	A36 issues are being discussed. White line painting by Midford Lane being actioned by Wilts. CATG forms being compiled by IB.	Dec 19
July	08/19	South Stoke Plateau development	Gather information on the proposals	AG	Still awaiting South Stoke PC additional information.	Dec 19
July	12/19	Road verge cutting	Discuss requirements with Parish Steward	AM	Date confirmed 29 <sup>th</sup> Jan -for Middle Stoke road closure to allow Parish Steward to deal with verges.	Dec 19
July	13/19	Community Led Housing	Promotion of project and review of available space in Limpley Stoke	FF	Ongoing quarterly review. Review at next meeting.	Dec 19
July	14/19	Litterbins in Playpark	Correct use of litterbins	AG	Article in newsletter in January.	Nov 19
July (EM)	16/19	Additional Dog Waste Bins near Dyson Fields	Contact Peter Lord to discuss additional Dog waste bin funding	NB	NB adapting a design for the sign and wording. Update next month.	Dec 19
July (EM)	17/19	Limpley Stoke road drains unblocking	Wilts Council to be approached to clear blocked drains.	IB	Requirement to be added to Wilts CC work package. Ongoing work by Parish Steward in addition.	Dec 19

July (EM)	18/19	Limpley Stoke Traffic Management- Initial Options Paper	Create document for discussion of traffic management options.	AG FF IB	<p>AG/FF and JK met local MP Michelle Donelan on 1<sup>st</sup> Nov and discussed a range of road and traffic issues A36 proposed 30mph speed limited supported – way forward to be identified and pursued. AG has proposed the following options for consideration.</p> <p>Options to resolve Woods Hill traffic throughput have been discussed and will be put forward to the Community in Jan 2020 following some focused discussion with directly affected residents where appropriate.</p> <p>Other specific village roads issues will be taken forward under Cat G procedures. Step 1 is to register the issues for resolution:</p> <ol style="list-style-type: none"> <li>1. Drain cleaning.</li> <li>2. Village gateways at 4 specific locations (Midford Lane from South Stoke direction; A36 at Midford Lane junction; Lower Stoke at viaduct junction; A36 in vicinity of Woods Hill.</li> <li>3. Traffic calming measures in Midford Lane and along Lower Stoke by the old station (options include but are not limited to – traffic prioritisation, raised road sections, boxed passing places, timed lighting and bollards along to prevent cars using the pavement as a road along Lower Stoke).</li> <li>4. The creation of an improved</li> </ol>	Nov 19
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					village centre at the Hop Pole. Required measures include a viable Woods Hill solution, reduced 'long-term' parking in the vicinity of the Hop Pole and a village centre park focal point.	
September	19/19	Parking in Lower Stoke	Passing place sign needed	AG	AG will purchase a sign saying "Passing Place - No Parking"	Nov 19
October	20/19	Ash Die Back presentation	Pursue a Village Hall event that includes a presentation on Ash Die Back opportunity in the New Year.	GT	A date will be arranged by GT.	Feb 20
October	21/19	Website/email sign up	AG will bring a laptop to the Village Hall to provide residents with an opportunity to sign up to the website for Limpley Stoke event information.	AG	Next event in Jan.	Jan 20
October	22/19	Community Events programme for 2020	GT will prepare an events programme for 2020.	GT	GT has prepared an events programme which will be on the website.	Jan 20
October	23/19	Sainsbury's plastic usage	DB to compose a letter for the Chairman before sending to the local supermarket.	DB	DB and AG have composed a letter which will be sent out this week.	Dec 20
October	24/19	Streetlights on Crowe Hill staying on all night	AG to enquire about streetlight timings on Crowe Hill.	AG	AG will chase enquire this month.	Dec 20
October	25/19	Woodland Trust tree planting	DB to produce a flyer to inform residents of this scheme and encouraging them to apply for some trees or hedging etc.	DB	DB has produced a flyer and will distribute to residents.	Dec 20
October	26/19	Bath Asparagus at Woodwick Hall	AM would contact the owner to enquire about the situation.	AM	The Bath Asparagus has been safely stored and now transplanted.	Dec 19
November	27/19	Woods Hill Traffic	Traffic options to be discussed with residents	AG, IB	AG and IB will meet with Woods Hill residents.	Jan 20
December	28/19	Speeding on Church Lane	Problem with speeding traffic.	IB	IB to contact John Adler to discuss.	Jan 20
December	29/19	Limpley Stoke Hotel Recycling	The hotel recycles very little. DB to contact to discuss.	DB	DB to contact to discuss.	Jan 20

**Limpley Stoke Parish Council – Unitary Councillor’s Report Dec 19**

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**Flood Plans** – Wiltshire Council is offering an opportunity for Area Boards to hold a workshop to enable any towns and parishes within our area the opportunity to sit down and work through drafting up a flood plan for their community along with a colleague from the Environment Agency. Please let me know if this would be of interest to Limpley Stoke Parish.

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**Pocket Parks grant funding** – The Ministry of Housing, Communities and Local Government are offering grant funding for play areas that are underutilised or have fallen into disuse, as well as the creation of new green space/play areas. Further information here:  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/842324/191025\\_PP\\_Prospectus.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/842324/191025_PP_Prospectus.pdf)

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**LED lighting rolling out.**

Wiltshire Council’s drive to be carbon neutral by 2030 continues as our low energy street lighting project moves forward.

We are investing £12m to replace much of its ageing 45,000 lights with Light Emitting Diode (LED) lighting. Unlike older lights, LED lighting can be dimmed to save energy.

The project has been rolled out in Chippenham with more than 400 of the new modern lights installed. The lights will eventually be installed throughout the county, which will see the council make annual savings of around £1m.

The conversion will be carried out quickly in most locations with little disturbance and disruption as it is only the electrical equipment being changed. However, in a few cases it may be necessary to renew the lighting column which will require excavation in the pavement to provide and connect the new column.

The project is expected to reduce the annual energy consumption of the council's street lighting from 12,977,500 KWh to 5,262,291 KWh. The reduction in energy usage for each light will vary according to the unit, but is expected to be as much as 69%.

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**Area Board**

I chaired a very well-attended Area Board meeting last week at St Margaret’s Hall. The theme of the meeting was Health and Wellbeing and it included a very engaging and informative presentation by Kate Blackburn, a Public Health consultant at Wiltshire Council. There was also a detailed presentation from the Health Centre in Bradford on Avon, particularly focusing on issues with their appointments system and challenges faced by the surgery more generally and how these are being addressed. I was grateful to my colleagues, Wiltshire Council’s Cabinet Member for Public Health and Protection, Cllr Laura Mayes, for attending the meeting, as well as the Cabinet Member for Communities, Cllr Allison Bucknell.

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**Special Educational Needs and Disability (SEND) inclusion strategy consultation**

People are being encouraged to have their say on long term plans to provide first class SEND provision for all children and young people at school and in their communities.

Local authorities renew their SEND inclusion strategy on a regular basis. The last strategy from 2015 to 2019 included a successful SEND local area inspection and nationally recognised levels of post 16 engagement in training and employment for young people in SEND.

The latest consultation runs until 5pm on Friday 6 December 2019 and will help shape provision for the future.

People can give their views on the consultation on the Wiltshire Council website at -

[https://consult.wiltshire.gov.uk/portal/education/send\\_strategy\\_consultation\\_november\\_2019?tab=files](https://consult.wiltshire.gov.uk/portal/education/send_strategy_consultation_november_2019?tab=files)

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### **A36 Night-time closures**

Highways England, who are responsible for the maintenance of the A36, are currently carrying out night-time works on the road, involving the closure of the road on stretches between Beckington and Bath between 8pm and 6am, Monday to Friday, for a period until approx. 14 December. The closure plans were poorly communicated by Highways England and there had been a lack of clarity as to whether access to Bath via the B3108 and Brassknocker Hill could be maintained throughout the closures, with Highways England originally stating that there would be no access. Following ongoing liaison with Highways England to express my concerns about access and the D1 evening bus service, particularly during the busy Christmas Market period, I can confirm that Highways England has now agreed that access to Bath via the B3108 and Brassknocker Hill will be maintained at all times during the works. Also, following liaison with our Public Transport Team at Wiltshire Council and First Bus, the D1 evening services will be allowed through the closure, so services will be maintained at all times.

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### **Wiltshire Council Full Council**

Last week I attended Wiltshire Council's latest Full Council meeting. It was a particularly busy agenda, with items including the revised Air Quality Strategy, Household Waste Strategy, Homelessness Strategy, Council house building programme, and phase 1 of our Carbon Reduction programme all voted through by Council.

The Air Quality Strategy continues to identify Bradford-on-Avon as an Air Quality Management Area and as Chair of the Area Board I have asked that we review and reinvigorate the local Air Quality Action Plan which is delivered by a local Air Quality Group with the support of the Area Board.

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### **Area Board date of next meeting**

The next meeting of the Area Board is scheduled for 29 January 2020. Timings etc to be confirmed, but it is my hope that we will hold the meeting in Westwood, subject to venue availability.

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