



Gaelscoil Éadan Doire

Mobile Phone Policy

Purpose of the Policy

Mobile phones are playing an increasing role in the lives of both children and adults and the Board of Management of Gaelscoil Éadan Doire feels that it is time to draft a policy for their use in school.

Scope of this policy

This policy applies to all staff, pupils, and visitors to Gaelscoil Éadan Doire.

Data Protection

All personal data stored on the school's mobile phone is subject to the Data Protection Acts of 1998, 2003 and 2018.

The school mobile phone is password protected.

General Principles:

The school recognizes that that both staff and children may need to carry mobile phones with them into school.

Staff Usage:

Mobile phones are only to be used in the staffroom during the school day or in an emergency to call the office.

- Staff are not to use their own phones to photograph the children
- Staff are to use the school phone if photographing children at school events.
- Staff bring the school mobile phone on school outings.

Childrens' Usage:

When a parent feels it is necessary to send their child to school with their mobile phone, the following rules apply;

- Phones must remain switched off and out of sight for the entire school day and during any after school events.
- Phones must only be turned on when the child is outside the school gates at the end of the school day or when an after school event has finished.
- Parents are responsible for educating their children in relation to the appropriate use of digital technology.
- Any child seen with a phone inside the grounds of the school during the school day or during an after- schools event will have their phone confiscated. A parent/guardian will then have to collect the phone from the school within a week. The phone will be placed in an envelope with the child's name written on it and will need to be collected within a week of being confiscated.

The Board of Management will:

- Ensure that the Phone Policy is in place.
- Ensure this Policy is reviewed regularly by the Board of Management
- Act as Data Controller

Implementation Arrangements, Roles and Responsibilities

The School Principal is assigned the role for ensuring that all members of the school community are familiar with the Policy.

Ratified:

27th March 2019

Signed: _____ (Cathaoirleach)



Gaelscoil Éadan Doire

Polasaí Fón

Aidhm an Pholasaí:

Tá ról na bhfón soghluaiste ag méadú i saol pháistí agus daoine fásta sa lá atá inniu ann agus mothaíonn Bord Bainistíochta Ghaelscoil Éadan Doire go bhfuil sé in am polasaí scoile a dhréachtú don scoil.

Raon an Pholasaí:

Baineann an polasaí seo le foireann iomlán na scoile, páistí agus cuairteoirí.

Cosaint Sonraí:

Tá sonraí pearsanta taiscthe ar fhón soghluaiste na scoile faoi réir na n-Achtanna Chosaint Sonraí ó 1998, 2003 agus 2018.

Tá pasfhocal ar fhón na scoile.

Prionsabail Ghinearálta:

Aithníonn an scoil go bhféadfaí ar fhoireann agus páistí na scoile fón soghluaiste a thógáil leo ar scoil.

Úsáid na Foirne:

Is féidir fón soghluaiste a úsáid sa seomra foirne amháin sa scoil le linn an lae seachas i gcásanna práinneacha chun glaoch a chur ar an oifig. Ní úsáideann an fhoireann a bhfóin chun grianghraif a ghlacadh do na páistí.

- Úsáideann an fhoireann an fón scoile chun grianghraif a ghlacadh do na páistí ag ócáidí scoile.
- Tógann an fhoireann an fón scoile leo ag ócáidí scoile.

Úsáid na bPáistí:

Nuair a mhóthaíonn tuismitheoir gur gá dá p(h)áiste fón soghluaiste a thógáil leo ar scoil, bíonn na rialacha seo a leanas i bhfeidhm;

- Ní mór do na fón a bheith múchta agus as radharc don lá iomlán scoile agus le linn imeachtaí iar-scoile
- Ní mór do na páistí a bheith taobh amuigh do gheataí na scoile sula gcuirfear na fón ar siúl nó críochnaithe ag ócáidí iar-scoile
- Tá dualgais ar thuismitheoirí oideachas a chur ar a bpáistí faoi úsáid cuí na teicneolaíochta digiteacha.
- Tógfar fón as aon pháiste taobh istigh de gheataí na scoile le linn an lá scoile nó le linn imeacht iar-scoile má fheicfear é. Tógfar an fón chuig an oifig chomh luath is gur féidir agus cuirfear é i gclúdach litreach ansin le hainm an pháiste air. Bheadh ar na tuismitheoirí /caomhnóirí an fón a bhailiú ón scoil taobh istigh de sheachtain ansin.

Dualgais an Bhoird Bainistíochta:

- Ag cinntiú go bhfuil an polasaí ann agus i bhfeidhm
- Ag cinntiú go ndéanfar athbhreithniú rialta ar an bpolasaí seo
- Feidhmiú mar rialaitheoir sonraí

Feidhmiú, Róil agus Freagrachtaí:

Tá dualgas ar phríomhoide na scoile a chinntiú go bhfuil pobal na scoile iomlán ar an eolas faoin bpolasaí seo.

Daingnithe:

27 Márta 2019

Sínte: _____ (Cathaoirleach)