ATTACHMENT (NO. 2)

A copy of the NOTICE OF MEETING, pursuant to Section 18-25 of

Chapter 30A of General Laws, with the CERTIFICATE AS TO SERVICE OF

NOTICE OF MEETING attached hereto, was read, and ordered spread

upon the minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 18-25 of

Chapter 30A of the General Laws that a meeting of the **LEE HOUSING**

**AUTHORITY** will be held at **4:30 pm. On September 17, 2024, at**

**Brown Memorial Court, 155 Marble Street, Lee, MA.**

Lee Housing Authority

August 15, 2024

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_TOWN CLERK\_\_\_\_\_\_\_\_

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING

(Sec. 18-25 Chapter 30A General Laws)

I, Sandra Cozzaglio, a duly appointed, qualified and

acting Chairperson of the Lee Housing Authority do hereby certify

that on, September 12, 2024, I filed, in the manner provided by

Section 18-25, Chapter 30A, General Laws, with the Clerk of the Town

of Lee, A NOTICE OF MEETING of which the foregoing, is true and

correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the

seal of said Authority this 12th day of September 2024.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Cozzaglio, Chairperson

Lee Housing Authority

Lee Housing Authority

Board of Directors Regular Meeting

September 17, 2024

At 4:30 p.m.

AGENDA

1. Public Speak(2 minutes)on any Agenda Item Only

2. Minutes

a. Minutes of Regular Meeting of August 20, 2024

3. Programs

a. 667 – vacancies

b. 705 – vacancies

c. 689 – programs

4. Old Business

1. FISH#150075 Fire Alarm Upgrade Change Order #6, Annunciator placement at Brown Memorial Court
2. FISH#150078 150 Laurel Street Painting Change Order #1 Tree Trimming and Baluster Painting
3. FISH#150078 150 Laurel Street Painting Change Order #2 Shed
4. FISH# 150504 Driveway Replacement Brown Memorial Court Certificate of Substantial Completion
5. FISH#150504 Driveway Replacement Brown Memorial Court Certificate of Final Completion

5. New Business

1. Presentation of the FY 2025 Budget
2. FY 2025 Executive Director’s Salary

6. Financial

1. Monthly Check Register for August 31, 2024
2. Monthly Balance Sheets as of July 31, 2024
3. Approval of Admin Compensation Funds FISH# 150075
4. Approval of Admin Compensation Funds FISH# 150082

7. Executive Director’s Report

1. Benefit Balance as of week ending September 14, 2024
2. Resident Services Coordinator Report for August 2024
3. Rescheduling of October Board Meeting

8. Community Preservation Committee Report

9. Any topic the Chairperson could not reasonably anticipate

11. Adjournment