ATTACHMENT (NO. 2)

A copy of the NOTICE OF MEETING, pursuant to Section 23B of

Chapter 39 of General Laws, with the CERTIFICATE AS TO SERVICE OF

NOTICE OF MEETING attached hereto, was read, and ordered spread

upon the minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23B of

Chapter 39 of the General Laws that a meeting of the **LEE HOUSING**

**AUTHORITY** will be held at **4:30 pm. On August 17, 2021, at**

**Brown Memorial Court, 155 Marble Street, Lee, MA.**

Lee Housing Authority

August 12, 2021

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_TOWN CLERK\_\_\_\_\_\_\_\_

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING

(Sec. 23B Chapter 39 General Laws)

I, Sandra Cozzaglio, a duly appointed, qualified and

acting Chairperson of the Lee Housing Authority do hereby certify

that on, August 12, 2021, I filed, in the manner provided by

Section 23B, Chapter 39, General Laws, with the Clerk of the Town

of Lee, A NOTICE OF MEETING of which the foregoing, is true and

correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the

seal of said Authority this 12th day of August 2021.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Cozzaglio, Chairperson

Lee Housing Authority

Lee Housing Authority

Board of Directors Meeting

August 17, 2021

At 4:30 p.m.

AGENDA

1. Public Speak –

2. Minutes of Regular meeting of June 18, 2021

(No meeting in July)

3. Programs

a. 667 – vacancies

b. 705 – vacancies

c. 689 - programs

4. Old Business

5. New Business

6. Financial

1. Monthly Check Register for June 30, 2021
2. Monthly Check Register for July 31, 2021
3. Monthly Balance Sheets as of June 30, 2021
4. Quarterly Operating Statements and Modernization Cost Report as of June 30, 2021
5. Agreed Upon Procedures (AUP) FY ending June 30, 2020
6. State Contract for accounting services with Fenton, Ewald & Associates, P.C. for approval
7. Fiscal Year end 2021 Certification of Compliance and Top 5 Compensation Form for approval

7. Executive Director’s Report

1. Benefit Balance as of week ending August 14, 2021

8. Any topic the Chairperson could not reasonably anticipate

9. Adjournment