ATTACHMENT (NO. 2)

A copy of the NOTICE OF MEETING, pursuant to Section 18-25 of

Chapter 30A of General Laws, with the CERTIFICATE AS TO SERVICE OF

NOTICE OF MEETING attached hereto, was read, and ordered spread

upon the minutes of this meeting and filed for record.

NOTICE OF MEETING

Notice is hereby given in accordance with Section 18-25 of

Chapter 30A of the General Laws that a meeting of the **LEE HOUSING**

**AUTHORITY** will be held at **4:30 pm. On January 16, 2024, at**

**Brown Memorial Court, 155 Marble Street, Lee, MA.**

Lee Housing Authority

January 11, 2024

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_TOWN CLERK\_\_\_\_\_\_\_\_

CERTIFICATE AS TO SERVICE OF NOTICE OF MEETING

(Sec. 18-25 Chapter 30A General Laws)

I, Sandra Cozzaglio, a duly appointed, qualified and

acting Chairperson of the Lee Housing Authority do hereby certify

that on, January 11, 2024, I filed, in the manner provided by

Section 18-25, Chapter 30A, General Laws, with the Clerk of the Town

of Lee, A NOTICE OF MEETING of which the foregoing, is true and

correct copy.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the

seal of said Authority this 11th day of January 2024.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sandra Cozzaglio, Chairperson

Lee Housing Authority

Lee Housing Authority

Board of Directors Regular Meeting

January 16, 2024

At 4:30 p.m.

AGENDA

1. Public Speak

2. Minutes of the Regular Meeting of December 20, 2023

3. Programs

a. 667 – vacancies

b. 705 – vacancies

c. 689 - programs

4. Old Business

1. FISH #150063 Brown Memorial Court, ventilation project update

5. New Business

1. Approval of Agreed-upon Procedures (AUP) Fiscal Year 2023
2. Annual Plan (AP)Fiscal Year 2025
3. Town of Lee Annual Report 2023

6. Financial

1. Monthly Check Register for December 31, 2023
2. Monthly Balance Sheets as of November 30, 2023
3. Monthly Balance Sheets as of December 31, 2023

7. Executive Director’s Report

1. Benefit Balance as of week ending January 14, 2024
2. Resident Services Coordinator Reports December 2023

8. Community Preservation Committee Report

9. Any topic the Chairperson could not reasonably anticipate.

10. Adjournment