



Glenroy Neighbourhood House

2023 Annual Report

Glenroy Neighbourhood House
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About US



Glenroy Neighbourhood Learning Centre Inc, trading as Glenroy Neighbourhood House (GNH), is a charitable institution that was established in 1978 with the purpose of advancing social and public welfare by;

- 1) Advancing mental health and preventing social isolation; and
- 2) Providing a physical location where it supports individuals to undertake activities, or work on projects, in the company of others.

The way we undertake this work is by offering a range of our own education, health, wellbeing, school holiday programs and Men's Shed. Along with the programs we offer, GNH works in partnership with other key community organisations like Merri-bek City Council, Melbourne City Mission, Merri Health, other Neighbourhood Houses, learning institutions and support service providers to make accessible a broad range of programs, activities and resources to our community.

GNH is governed by a volunteer committee who is responsible for the strategic direction, risk management and overall compliance of the organisation. This dedicated group of unpaid, professionals meet regularly to ensure the organisation remains focused and delivers on its responsibility to the local community.

At GNH we are proud to deliver the following contracts on behalf of;

- Neighbourhood House Agreement awarded by Department Families, Fairness and Housing (DFFH) & Neighbourhood Houses Victoria (NHVic),
- The Adult Community & Further Education (ACFE) contract awarded by Department of Education
- Neighbourhood House & Community Development, Merri-bek City Council

GNH remains committed to utilising the principles of community development, social justice and our own core values.

Of the community, for the community

I am pleased to present the annual report for Glenroy Neighbourhood House.

Dear Members,

It is with great pleasure that I present the Chairman's Annual General Meeting Report for 2023, a year in which Glenroy Neighbourhood House continued its unwavering commitment to serving the diverse needs of our community.

Throughout the year, our organisation remained dedicated to providing services and programs that address the evolving needs of Glenroy. Through educational workshops, social activities, and school holiday programs, we endeavoured to create a welcoming and inclusive environment for all.

My heartfelt appreciation goes to our dedicated staff and volunteers whose tireless energy and generosity of spirit are the cornerstone of our organisation. Their unwavering commitment to our mission ensures that we can effectively meet the needs of those we serve.

We are grateful for the ongoing support and collaboration of Neighbourhood House Victoria, particularly the invaluable contribution of Ms. Mary Francis. Transitioning from manager to mentor of our administration team, Mary has provided a wealth of guidance and expertise, enabling us to enhance our operations and better serve our community.

I extend sincere gratitude to the Committee of Governance for their enthusiasm and energy in guiding our organisation's strategic direction. Their dedication, particularly in their subcommittee endeavours has been instrumental in our continued improvement and success.

I would like to express appreciation to our outgoing committee members, including our Committee Secretary, Mr. Archit Agrawal, and Chair, Mr. Greg Farrington. Their leadership and contributions have been invaluable, and we are grateful for their service.

Special thanks is due to Ms. Bec Drake and our dedicated staff for their inspiring efforts leading our organisation forward. Their passion and commitment to our mission have been instrumental in driving positive change and making meaningful impact in our community.

As we reflect on the past year, it is evident that Glenroy Neighbourhood is a resilient organisation. With each passing year, we grow stronger, thanks to the active involvement and support of our community members. We are excited by the possibilities for growth and development in the next twelve months as we continue to serve and support the people of Glenroy.

In conclusion, I extend my sincere gratitude to all members, staff, volunteers, and partners for their ongoing support and dedication to Glenroy Neighbourhood House. Together, we will continue to make a positive difference in the lives of those we serve.

Sincerely,

Matt Hurley



Our

HIGHLIGHTS

Community @ GNH

2023 saw GNH increase community connection and participation, as we also continued to strengthen partnerships to be able to accommodate and offer our diverse community a variety of classes, programs, activities and services to meet their needs.

Our volunteer numbers grew, which has been instrumental in being able to support the community in the capacity that we do.

We were able to secure a grant and funding that allowed our building to now be all abilities accessible and a further grant to be able to continue addressing the rising cost of living and food insecurity for so many.

With our local community being at the heart of everything we do, in 2024 GNH will continue to look at opportunities to build on these strong, supportive connections, that benefit our wonderful and diverse community.



Adult Learning @ GNH

GNH continued to offer and support community members to improve their skills and knowledge by providing a variety of ACFE courses in 2023.

We delivered a popular Digital Literacy class that helped community members to understand and become more confident using different digital devices increasing their ability to connect with others and access services over the Internet, while remaining safe online.

We also had courses that provided employment pathways, as well as supporting migrant community members with two courses to practice their written and speaking English skills.

It is always satisfying to nourish a love for learning and empowering community members, and for students (and staff) to reflect on their learnings and celebrate what they have achieved.



"Glenroy neighbourhood house is a wonderful, affordable service that provides fun for children during school holidays. Thank you to the staff and volunteers."

Anonymous; School Holiday Program Participant

A SNAPSHOT OF GNH IN 2023

On an average week, 550 people used GNH in 2023 - that's more than 28,000 people per year!

GNH delivered more than 600 activities over the year.

Over the year, GNH assisted over 800 households to access 550kg of fresh food and pantry items each month.

GNH had 16 dedicated Volunteers supporting all the different classes, programs and activities offered in 2023.

GNH worked in partnership with 42 other community organisations in 2023.

Every month, 14 community groups use a room at GNH to support their classes, programs, activities and meetings.

Each month, GNH made 120 referrals on average to other community organisations.



FINANCIAL REPORT

The financial performance of the Glenroy Neighbourhood House saw a significant turnaround in 2023. The strategic actions implemented over the past few years to enhance the ongoing fiscal sustainability of the House have started to bear fruit. This success stands as a testament to the diligent efforts of the management team and committee in steering the necessary changes.

I am happy to report that the financial footing of the House is in much better shape, with total equity increasing by more than \$65,000 compared to fiscal 2022. We are currently holding cash of approximately \$105,000, which importantly, will continue to provide a buffer for us should we experience fluctuations in grant allocations, Council funding and other sources of income.

Our improvement in revenue was predominately driven by fees generated from hiring out our venues, grant allocations and ACFE funding. There were slight reductions in funding from Merri-bek City Council along with funding received from Skills First.

Overall, expenses were contained in the period. We continue to monitor this considering inflationary cost pressures.

The committee and I fully acknowledge the importance of maintaining careful financial management and implementing appropriate budgeting measures. Our goal is to ensure the continued provision of programs by the House while securing its long-term prosperity and effectiveness for the community.



Profit and Loss

Glenroy Neighbourhood House For the year ended 31 December 2023

	2023	2022
Trading Income		
ACFE Contract Funding	137,227.77	112,472.50
ACFE Course Fees	5,205.57	-
Donations	681.51	-
Grant Income	42,972.37	5,000.00
Grants (One-off)	-	4,035.20
H&W Program Fees	14,623.90	17,343.46
Interest & Sundry Income	1,161.05	1,179.97
Merri-bek City Council Inclusion Funding	12,610.50	-
Merri-bek City Council Operational Funding	42,208.00	75,233.92
Merri-bek City Council Supplementary Funding	5,000.00	-
Merri-bek City Council Volunteer Training Funding	3,585.00	-
NHCP Funding	113,256.00	111,096.13
Other Revenue	5,857.86	2,504.09
SHP Fees	4,612.05	-
Skills First Funding	-	29,413.60
Venue Hire	96,953.04	67,796.52
Total Trading Income	485,954.62	426,075.39
Gross Profit	485,954.62	426,075.39
Operating Expenses		
Accounting & Auditing Expenses	8,815.00	30,004.64
ACFE Expenses	12,977.67	6,178.08
Advertising and Promotion	69.94	360.00
AL and LSL Expense	5,108.84	(19,850.52)
ATO General Interest Charge	4,802.66	(1,365.63)
Bank Fees	159.59	628.37
Catering Expense	551.28	-
Cleaning Expenses	3,102.07	3,721.51
Consultancy Fees	82,080.00	32,800.00
Depreciation Expenses	4,722.67	6,890.14
Equipment (lower than \$1000)	726.94	-
Gifts	652.04	257.33
Grant Expenses	26,545.23	-
H&W Program Expenses	10,284.70	12,835.52
Industrial Relationship Services - NHV Assist	-	900.00
IT Expenses	11,610.76	17,490.94
Licences & Registrations	289.10	179.91
Membership Fees	1,365.00	1,362.88
Merri-bek City Council Funding Expenses	229.35	-
Office Expenses	1,293.11	2,270.63

	2023	2022
Portable Long Service Leave Expense	40,625.57	-
Printing & Stationery	3,459.95	3,989.22
Project Expenses	-	128.75
Repair & Maintenance	6,242.78	1,436.71
S&W Recruitment Expense	45.36	315.90
S&W Salaries and Wages	152,455.21	272,959.18
S&W Superannuation	16,352.60	27,757.14
S&W Workcover	9,681.22	4,080.43
Security Expenses	1,158.24	784.83
SHP Expenses	(5,339.42)	-
Software & Subscription	2,363.22	4,589.05
Staff Amenities	394.53	325.11
Sundry Expenses	22.45	49.04
Telephone & Internet	4,620.00	6,388.21
Training & Development	733.34	986.90
Utilities	10,978.01	12,336.38
Volunteer Expenses	436.36	-
Waste Management	217.91	527.10
Website Maintenance	101.64	1,608.81
Total Operating Expenses	419,934.92	432,926.56
Net Profit	66,019.70	(6,851.17)

Balance Sheet

Glenroy Neighbourhood House As at 31 December 2023

	31 DEC 2023	31 DEC 2022
Assets		
Bank		
Bendigo Bank Daily Operation	28,340.42	48,162.19
Bendigo Bank Debit Card	1,130.35	567.73
Bendigo Bank Saving Account	76,389.57	5,583.31
Total Bank	105,860.34	54,313.23
Current Assets		
Accounts Receivable	31,885.36	36,926.25
Prepayments	-	4,097.22
Total Current Assets	31,885.36	41,023.47
Fixed Assets		
Fixed Assets	109,966.64	109,966.64
Less: Accumulated Depreciation	(94,595.28)	(89,872.61)
Total Fixed Assets	15,371.36	20,094.03
Total Assets	153,117.06	115,430.73
Liabilities		
Current Liabilities		
Bond for Room Hire	200.00	200.00
Grants received in advance	12,046.06	22,517.03
PAYG Payable	2,914.00	14,426.86
Provision for Annual Leave	1,350.68	4,346.73
Provision for Audit Fees	-	3,525.00
Superannuation Payable	3,618.00	4,486.56
Total Current Liabilities	20,128.74	49,502.18
Non-current Liabilities		
Accounts Payable	10,684.80	18,423.78
GST	11,830.41	15,445.52
Provision for Long Service Leave	8,104.89	-
Wages Payable	4,289.27	-
Total Non-current Liabilities	34,909.37	33,869.30
Total Liabilities	55,038.11	83,371.48
Net Assets	98,078.95	32,059.25
Equity		
Current Year Earnings	66,019.70	(6,851.17)
Retained Earnings	32,059.25	38,910.42
Total Equity	98,078.95	32,059.25

Movements in Equity

Glenroy Neighbourhood House
For the year ended 31 December 2023

	2023	2022
Equity		
Opening Balance	32,059.25	38,910.42
Current Year Earnings	66,019.70	(6,851.17)
Total Equity	98,078.95	32,059.25

Cash Summary

Glenroy Neighbourhood House For the year ended 31 December 2023

	2023	2022	VARIANCE
Income			
ACFE Contract Funding	137,227.77	112,472.50	22.01% ↑
ACFE Course Fees	5,205.57	-	- -
Donations	681.51	-	- -
Grant Income	42,972.37	5,000.00	759.45% ↑
Grants (One-off)	-	4,035.20	-100.00% ↓
H&W Program Fees	14,623.90	17,699.46	-17.38% ↓
Interest & Sundry Income	1,161.05	1,179.97	-1.60% ↓
Merri-bek City Council Inclusion Funding	12,610.50	-	- -
Merri-bek City Council Operational Funding	42,208.00	75,233.92	-43.90% ↓
Merri-bek City Council Supplementary Funding	5,000.00	-	- -
Merri-bek City Council Volunteer Training Funding	3,585.00	-	- -
NHCP Funding	113,256.00	111,096.13	1.94% ↑
Other Revenue	5,997.86	2,364.09	153.71% ↑
SHP Fees	4,612.05	-	- -
Skills First Funding	-	876.00	-100.00% ↓
Venue Hire	101,213.85	63,135.71	60.31% ↑
Total Income	490,355.43	393,092.98	24.74%
Less Expenses			
Accounting & Auditing Expenses	8,615.00	29,504.64	-70.80% ↓
Accounts Payable	600.00	-	- -
ACFE Expenses	12,437.67	6,178.08	101.32% ↑
Advertising and Promotion	69.94	360.00	-80.57% ↓
AL and LSL Expense	5,108.84	(19,850.52)	125.74% ↑
ATO General Interest Charge	4,802.66	(1,365.63)	451.68% ↑
Bank Fees	159.59	628.37	-74.60% ↓
Bond for Room Hire	(200.00)	-	- -
Catering Expense	201.28	-	- -
Cleaning Expenses	2,793.26	4,542.12	-38.50% ↓
Consultancy Fees	91,680.00	23,200.00	295.17% ↑

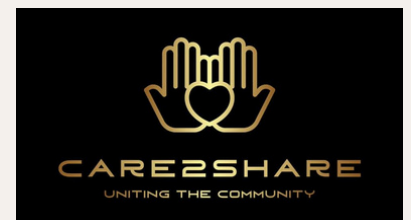
Cash Summary

	2023	2022	VARIANCE
Depreciation Expenses	4,722.67	6,890.14	-31.46% ↓
Equipment (lower than \$1000)	726.94	-	- —
Gifts	652.04	257.33	153.39% ↑
Grant Expenses	26,126.09	-	- —
Grants received in advance	10,470.97	(22,517.03)	146.50% ↑
H&W Program Expenses	9,494.70	13,780.52	-31.10% ↓
Industrial Relationship Services - NHV Assist	-	900.00	-100.00% ↓
IT Expenses	11,610.76	17,490.94	-33.62% ↓
Licences & Registrations	289.10	179.91	60.69% ↑
Membership Fees	1,365.00	1,362.88	0.16% ↑
Merri-bek City Council Funding Expenses	229.35	-	- —
Office Expenses	1,293.11	2,270.63	-43.05% ↓
PAYG Payable	11,512.86	37,003.00	-68.89% ↓
Portable Long Service Leave Expense	40,625.57	-	- —
Prepayments	(4,097.22)	4,097.22	-200.00% ↓
Printing & Stationery	3,196.53	4,034.78	-20.78% ↓
Project Expenses	-	128.75	-100.00% ↓
Provision for Annual Leave	2,996.05	19,221.22	-84.41% ↓
Provision for Audit Fees	3,525.00	(775.00)	554.84% ↑
Repair & Maintenance	6,242.78	1,436.71	334.52% ↑
S&W Recruitment Expense	45.36	315.90	-85.64% ↓
S&W Salaries and Wages	152,455.21	272,959.18	-44.15% ↓
S&W Superannuation	16,352.60	27,757.14	-41.09% ↓
S&W Workcover	9,681.22	4,080.43	137.26% ↑
Security Expenses	1,002.24	873.20	14.78% ↑
SHP Expenses	(5,339.42)	-	- —
Software & Subscription	4,512.42	2,439.85	84.95% ↑
Staff Amenities	394.53	325.11	21.35% ↑
Sundry Expenses	22.45	49.04	-54.22% ↓
Superannuation Payable	868.56	8,617.13	-89.92% ↓
Telephone & Internet	4,620.00	6,388.21	-27.68% ↓
Training & Development	733.34	986.90	-25.69% ↓

Cash Summary

	2023	2022	VARIANCE
Utilities	8,578.06	8,001.63	7.20% ↑
Volunteer Expenses	436.36	-	- —
Waste Management	217.91	527.10	-58.66% ↓
Website Maintenance	101.64	1,608.81	-93.68% ↓
Total Expenses	451,933.02	463,888.69	-2.58%
Surplus (Deficit)	38,422.41	(70,795.71)	154.27%
Plus Other Cash Movements			
Fixed Assets	4,722.67	6,890.14	-31.46% ↓
Provision for Long Service Leave	8,104.89	(31,711.78)	125.56% ↑
Wages Payable	4,289.27	(9,732.58)	144.07% ↑
Total Other Cash Movements	17,116.83	(34,554.22)	149.54%
Plus GST Movements			
GST Collected	60,785.89	41,298.38	47.19% ↑
GST Paid	(64,778.02)	(36,059.30)	-79.64% ↓
Net GST Movements	(3,992.13)	5,239.08	-176.20%
Net Cash Movement	51,547.11	(100,110.85)	151.49%
Summary			
Opening Balance	54,313.23	154,424.08	-64.83%
Plus Net Cash Movement	51,547.11	(100,110.85)	151.49% ↑
Cash Balance	105,860.34	54,313.23	94.91%

Our Wonderful Partners and Funding Bodies



2023 ANNUAL REPORT

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