



Everything to Do After a Sudden Job Loss

Day of the Job Loss

- ✓ Keep your composure
- ✓ Have empathy for others
- ✓ Get out
- ✓ Limit communication on that day
- ✓ Let off some steam
- ✓ Stay positive and be optimistic
- ✓ Turn off LinkedIn push notifications

Day One After the Job Loss

- ✓ Wake up as normal business day
- ✓ Have your search workspace and tools ready
- ✓ Ready yourself for employer due-diligence
- ✓ Update and revise your search collateral
- ✓ Create a script when you reach out to your network
- ✓ Deploy Job Search Radar
- ✓ Review your repository A-Z for contacts that can help you

Subsequent Days After the Job Loss

- ✓ All administrivia outside of 9am-5pm
- ✓ Keep Job Search Radar up-to-date
- ✓ Keep activity high
- ✓ Use networking standard operating procedure to expand
- ✓ Develop a script to reach out to your contacts
- ✓ Begin again when you have contacted all of your contacts with an update on your search
- ✓ Say thanks and update your network when you land
- ✓ Prepare for 8 hours prior to interview
- ✓ Determine why they are hiring for this role and position yourself as a strong candidate to help meet that objective
- ✓ Follow up should be timely and professional
- ✓ As your short lists, deploy google alerts
- ✓ Keep activity high until you land your next job with a written offer