

## **“Need to Know”**

## **Editing Symbols, etc.**

We will go over these in class. Please take notes below each one and ask me if you have any questions. All questions are important! ☺

Write your own example sentences so that these concepts are clear for you. Look up in handbook or textbook or ask me if you forget! You can also refer to Grammar Girl on Google or YouTube (her site is great and free!)



### **Basic Grammar Terms**

Articles

Subject versus Noun

Verb

TO BE (or not to be ☺)

Pr            preposition “everything a cat can do in a box!”

Articles

(Coordinating conjunctions) CO FANBOYS For, And, Nor, But, Or, Yet, So

(Subordinating Conjunctions) SC            subordinator

(Adverbial Conjunctions) AC

## Sentences and Fragments

### Fused sentences

CS       comma splice

RO       run-on

Frag      fragment

DC       dependent clause

Pu       punct

,       comma

;       semi-colon

-       hyphen

--      dash

WC       word choice

WW      wrong word

## Language

Academic and Formal versus Colloquial and Slang (there is a time and place for different “writers’ voices,” and *sometimes* there is a time and place to combine them).

“Flowery” language



Coll        colloquial  
Things, kids, could’ve, “you”

Versus Slang  
“tight” “sic” “yo”

^        insert wc or a phrase

“combine for Coh” add a word, maybe a transitional phrase; sometimes an entire sentence

trans        transition

Cliché

S-V agreement        subject-verb agreement

Pro agr

Sp        spelling

T        tense shift

#        number rule

Syntax

Cap        capital or no capital