

Building Blocks Interactive Learning Center, LLC
8333 Antioch Rd
Salem WI 53168

SCHEDULE AGREEMENT FORM

Child's name: _____

My Child's schedule will be (circle one): Part-time Full-time

I understand that if my child is on a full time or part time schedule, the minimum charge will be applied each week according to the fee schedule. If your schedule will be changing please fill out a new form and turn it in to the office.

Morning

Afternoon

Monday from _____ to _____ and/or _____ to _____
Tuesday from _____ to _____ and/or _____ to _____
Wednesday from _____ to _____ and/or _____ to _____
Thursday from _____ to _____ and/or _____ to _____
Friday from _____ to _____ and/or _____ to _____

I need a special pay schedule and will meet with the director to discuss this. YES NO

I agree to pay my fee on Monday's of each week. YES NO Comment _____

I understand if I am one week behind in payments I will be terminated from the center.

I understand that there is a \$2.00 per minute late fee for picking up after 6:30pm. I must pay this fee to the teacher who has stayed late.

Building Blocks does not charge you for the days that your child doesn't attend. In return we ask for the courtesy of a phone call before 8:00 am to let us know if your child will not be attending on a scheduled day. If you do not call to let us know then you will be charged for that day. I further understand that if I do not call my child in, a phone call will be made to my home or work inquiring as to the whereabouts of my child. I also understand that if I can not be reached, the center will call the emergency contacts on my list to find out the whereabouts of my child.

Parent's signature: _____

Date: _____