

BUILDING BLOCKS

Application For Employment

Please print clearly. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Name _____

Address _____		City _____	State _____	Zip _____
Phone Number _____	Mobile Number _____	Email Address _____		
Are You A U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>		Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If Selected For Employment Are You Willing To Submit to a Background Check and Fingerprinting? Yes <input type="checkbox"/> No <input type="checkbox"/>				

Position

Position You Are Applying For _____	Available Start Date _____	Desired Pay _____
Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal/Temporary		

Education

School Name	Location	Years Attended	Degree Received	Major

References

Name	Title	Company	Phone

Employment History

Employer (1)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (2)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (3)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (4)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (5)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	

Childcare Interview Questions

Children: Yes or No, (Circle one) If yes, ages: Would they need to attend? _____

Why did you choose to work in Childcare? _____

What defines success for you as a Childcare Teacher? _____

How would you discipline a child? _____

How would you handle a child that was a biter? _____

How would you handle a crying baby? _____

Describe a time you resolved an issue with an unhappy parent. _____

Have you ever had to deal with an Emergency? If so, what happened and how did you handle it? _____

What do you find to be the most challenging aspect of working with children? _____

What is your favorite age group to work with and why? What is your least favorite age group and why? _____

How many days of work did you miss at your last place of employment? Why? _____

Do you have experience with toilet training? _____

Do you have any experience with Special Needs Children? _____

Have you ever had a conflict with a co-worker? How did you resolve it? _____

Do you have dependable transportation? _____

Have you ever been in trouble with the law? Finger-printed background checks will be done prior to employment. If so please explain _____

25 hours of Continuing Education is a requirement of this position. Do you understand that this is your responsible to obtain that Education? _____

Obtaining a Registry Certificate and keeping it updated and current is a requirement of this position. Do you have a current Registry Certificate? _____

Do you have a current CPR/ First Aid/AED Certificate? _____

You will need to have a physical and a TB test done. Will that be a problem? _____

Do you understand that everything regarding this job is a matter of confidentiality? You are not allowed to talk to other parents or other people about the children in the center. _____

Are you able to lift children to put them on a changing table or to comfort them? _____

Are you able to cook? If needed, would you have any concerns about cooking for the center? _____

Keeping the center clean is a part of the job description. Do you have any concerns about cleaning the center daily? _____

Can you get down on the floor and play with children? _____

We are open from 5:30 am until 6:30 pm. Hours of employment may vary during this time frame and may change weekly. Will this be a problem for you? _____

Do you have any concerns about this job? Or something Building Blocks needs to know about? _____

Thanks so much for taking the time to fill out this questionnaire. It will help me in evaluating you for the position of Childcare Teacher.