



Wauchope Mini Bus Hire
57 High Street, Wauchope, NSW 2446
Ph: 02 6585 3666
A.B.N: 12 000 000 00

Wauchope Mini Bus Hire Agreement

Below is the Terms and Conditions to be adhered to for the Hire of our Mini Buses. Please read carefully and sign at the end if you agree and understand. Please feel free to contact us to ask any question or clarify any information. We look forward to working with you.

Hirer:

1. Bookings will not be made until the "Bus Hire Application Form" is completed and any other requested documents provided.
2. The organization/person hiring the vehicle is responsible for the behavior of passengers and to ensure that illegal drugs are not consumed whilst passengers are on the bus.
3. The hirer is responsible for ensuring road rules and regulations are adhered to e.g., compulsory wearing of seatbelts.

Driver:

4. No persons under the age of 25 years will be permitted to drive the bus as per our company insurance policy.
5. Copies of current driver's license to be provided to Wauchope Mini Bus Hire at the time of booking for all proposed drivers.
6. 12-seater bus is class "C" and the 14-seater bus is class "LR"
7. It is the driver's responsibility to pick up the keys during normal office hours – Mon-Fri – 6:30am-6:00pm, Saturdays – 7:00am-1:00pm, unless agreed otherwise at 57 High Street, Wauchope NSW 2446, from Doherty's.
8. The driver/s will be responsible for all traffic infringements
9. In the event of an accident contact the police, ambulance etc. as required by law. Advise Wauchope Mini Bus Hire on 65853666 during business hours or leave a message on out of hours phone - 0427197875.
10. The vehicle must at all times be driven only by the driver/s nominated and authorize on the application form. No unauthorized person is to, at any time or under any circumstances, drive the bus.
11. Should the vehicle suffer mechanical or physical damage due to misuse, or an incident incurred while in the possession of hirer, the hirer will be responsible for the cost of any repairs required to vehicle.



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Conditions Of Use:

- 12. Smoking in the vehicles is not permitted
- 13. The vehicle shall be returned in the same clean and tidy condition as at the time of pick up. Failure to do so will incur a **cleaning charge of \$150**
- 14. The vehicle doors and windows should be closed and locked whilst the vehicle is unattended
- 15. The vehicle must not be driven on unsealed roads unless prior approval is obtained.
- 16. The vehicle is to be returned at the specified time. Failure to do so will incur additional charge of \$50.00 per hour + GST or part thereof.
- 17. On return vehicle is to be parked, locked and keys dropped back into office, or lock box.
- 18. Included in each vehicle is: First Aid Kit, Fire Extinguisher, Rubbish Bin and Bags.

Refueling:

- 19. Vehicles are to be returned with a full tank of fuel or filled up upon return. Alternatively, \$150.00 Fuel fee will apply and will be charged to credit card details supplied.
- 20. 12 Seater bus is a 2.4 LTR Petrol, Automatic Transmission, Rego Number: VOH916
- 21. 14 Seater bus is 2.5 LTR, Turbo Diesel, Manual Transmission, Rego Number: AK17GN
- 22. Fuel additives are **not permitted** under any circumstances

Method of payment:

- 23. Full payment for the entire rental period is required prior to the collection of the vehicle
- 24. Payment details can be made via cash, eftpos, or Electronic Funds Transfer.

Cancellation fee:

- 25. A cancellation fee of \$100.00 will be charged for any cancellations within 7 days of the hire date.

The person responsible for the hire of this bus is required to sign below, acknowledging they have read and accept the terms and conditions of the bus hire agreement and that the details on this form are true and accurate.

Name	
Signature	
Date	

Please return completed form to the office at Doherty Autos & Mechanical.



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Office use only:

Copy of license/s of drivers of bus: Yes No

Credit card details supplied: Yes No

Allocated vehicle registration no: _____

Payment received in full: Yes No

Vehicle inspection upon return: Yes No

Fueled: Yes No

Cleaned: Yes No

No Drivers under 25: Yes No

Klm's before going out: _____

Klm's on return: _____

Klm's travelled: _____