



redefining events

DAY OF WEDDING COORDINATION

PARTIAL WEDDING PLANNING

FULL SERVICE WEDDING PLANNING

Each Wedding Planning Package Includes

- Immediate access to NJEC's custom wedding planning templates. To include ceremony logistics, reception detail document, seating chart, guest list tracking, budgeting, photography shot list, and vendor details.
- Scheduled calls, emails & text consultations
- Vendor Referrals
- Vendor contract review
- Create & Develop Full Wedding Day Logistical timeline with all vendors
- Ceremony & Reception layout creation
- Confirm all vendor logistics & details with each wedding vendor at least 2 weeks prior to wedding date
- 2-hour final detail meeting
- Attend final vendor meetings with venue & catering
- One hour ceremony rehearsal

Wedding Planning Packages Range from
\$2,000-\$5,800

We offer Seasonal Discounts +
VIP Venue Discounts!

Schedule your free consultation today!
hello@njeventcollective.com





YOUR WEDDING DAY

Day of Wedding Coordination

1 Lead Planner on site for 9 hours

Partial Wedding Planning

1 Lead Planner + 1 Assistant Planner on site for 10 hours

Full-Service Wedding Planning

1 Lead Planner + 2 Assistant Planners on site for 12 hours

Our Team will;

- Execute your custom day of detailed logistical timeline guiding you through your day
- Coordinate each vendors load in & setup
- Oversee food & beverage service times, setup & execution
- Setup of any of your own decor items (Welcome table, favors, menus ext...)
- Ceremony Management
- Event design execution
- Pack and return personal decor & gifts at end of night
- Distribute vendor gratuities

ADDITIONAL PLANNING WITH EACH SUITE

Day of Wedding Coordination

- Detailed planning begins 45 days prior to wedding date

Partial Wedding Planning Suite

- Detailed planning begins 180 days prior to wedding date
- Auxiliary Vendor vetting & assistance with contracting
- Attend auxiliary vendor meetings with couple
- Assist in wedding website creation
- Check in call scheduled every 45 days leading up to wedding date

FULL-SERVICE Wedding Planning Suite

- Detailed planning begins the day your contract is signed!
- Design deck curation - brining your wedding vision to life!
- Venue sourcing, tours, vetting & contracting
- Vendor referrals, exclusive pricing, contract review, package negotiations, payment management, tastings, site visits & coordination
- Up to 3 venue & vendor tours/meeting
- Develop wedding vision & execution plan
- Attend vendor consultations & meetings
- Check in call scheduled every 40 days leading up to wedding date.

