

**Mendocino County Waterworks District II
Regular Meeting Agenda
November 16, 2023, 4:30 p.m.**

**Location: Elaine Jacob Center, 38550 S Highway One, Gualala CA
OR VIA TELECONFERENCE or ZOOM MEETING
Pursuant To Executive Order N-6-23 Issued by Governor Newsom**

Join Zoom Meeting:

<https://us06web.zoom.us/j/89751278159?pwd=MFJINXB0RnI1UFBZMUppMUt5QzFKZz09>

For an email link, write to board@mcwd2.org

Meeting ID: 897 5127 8159

Passcode: 590242

One tap mobile

+16694449171

Dial by your location

• +1 669 444 9171 US

This is a regular meeting of MCWD2, and will be conducted as follows: Public input during Public Comment and on agenda items will be limited to three minutes for each person. Comments on agenda items shall be limited to the subject under discussion. After an item for discussion and/or action has been introduced by the chair, the public may comment on that item. Afterwards members of the Board will discuss and if appropriate, take a vote. Members of the public are invited to send written comments to the board of MCWD2 at board@mcwd2.org This meeting will be recorded.

I. CALL TO ORDER

III. PUBLIC COMMENT: Members of the public may address the Board of Directors on any item of interest that is within the jurisdiction of the Board.

IV. ROLL CALL: Jens Shelby ___ Alex Staidle ___ Linda-Marie Koza ___ Lisa Wieneke ___
Donna Lemmon ___

V. ADOPTION OF AGENDA

VI. CONSENT AGENDA

1. Minutes of Regular Board Meeting – 10/19/23

VII. REPORTS

1. General Manager report/ MH#7 Emergency Update (Trojan)
2. Financials report (LiaBraaten)
3. President's Report (Koza)
4. Attorney's Report (Ratcliffe)
5. Committee Reports
 - a. Personnel Manual, Chair: Donna Lemmon
 - b. Policy Guidelines, Chair: Lisa Wieneke
 - c. Conditions of Use Ordinance, Chair: John Scholl

VIII. DISCUSSION ITEMS

- Rate structure project (Trojan)
- Repairs and Improvements to Plant Office and Lift Station #2 (Trojan)
- Campground & Flow Meters (Trojan)
- Board Compensation Policy
- Strategic Planning Special Meeting to be scheduled early 2024

IX. ACTION ITEMS

1. Election of Officers (Treasurer, Secretary)
2. Consider Resolution No. 23-24-09 Adopting an Investment Policy
3. Consider Resolution No. 23-24-10 Adopting a Reserves Policy
4. Consider Resolution No. 23-24-11 Adopting a Document Retention Policy
5. Cancel 12/21/23 Meeting; Set schedule for CY 2024 meetings.
6. Approve moving up to \$300,000 to California CLASS from Redwood Credit Union

X. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov. Code Section 54956.9(d)(2): one case.
Existing facts and circumstances relating to Anchor Bay Campground incident and insurance claim.

XI. REQUEST FOR FUTURE AGENDA ITEMS

XII. ADJOURNMENT of PUBLIC MEETING