

**Mendocino County Waterworks District II  
Regular Meeting Agenda  
October 19, 2023, 4:30 p.m.**

**Location: Elaine Jacob Center, 38550 South Highway One, Gualala CA  
OR VIA TELECONFERENCE or ZOOM MEETING  
Pursuant To Executive Order N-6-23 Issued by Governor Newsom**

Join Zoom Meeting:

<https://us06web.zoom.us/j/89751278159?pwd=MFJINXB0RnI1UFBZMUppMUt5QzFKZz09>

For an email link, write to [board@mcwd2.org](mailto:board@mcwd2.org)

Meeting ID: 897 5127 8159

Passcode: 590242

One tap mobile

+16694449171

Dial by your location

• +1 669 444 9171 US

This is a regular meeting of MCWD2, and will be conducted as follows: Public input during Public Comment and on agenda items will be limited to three minutes for each person. Comments on agenda items shall be limited to the subject under discussion. After an item for discussion and/or action has been introduced by the chair, the public may comment on that item. Afterwards members of the Board will discuss and if appropriate, take a vote. Members of the public are invited to send written comments to the board of MCWD2 at [board@mcwd2.org](mailto:board@mcwd2.org) This meeting will be recorded.

**I. CALL TO ORDER**

**II. ADMINISTRATION OF OATH OF OFFICE**

**III. PUBLIC COMMENT:** Members of the public may address the Board of Directors on any item of interest that is within the jurisdiction of the Board.

**IV. ROLL CALL:** Jens Shelby \_\_\_ Alex Staidle \_\_\_ Linda-Marie Koza \_\_\_ Lisa Wieneke \_\_\_  
Donna Lemmon \_\_\_

**V. ADOPTION OF AGENDA**

**VI. CONSENT AGENDA**

1. Minutes of Regular Board Meeting –09/18/23
2. Resolution 23-24-05 (Revised Date)

**VII. REPORTS**

1. General Manager report (Trojan)
2. MH#7 Emergency update (Pedri)
3. Administrator’s report (LiaBraaten)
4. Audit Report (LiaBraaten)
5. President’s Report (Koza)
6. Committee Reports

- a. Personnel Manual, Chair: Donna Lemmon
- b. Policy Guidelines, Chair: Lisa Wieneke
- c. Conditions of Use Ordinance, Chair: John Scholl

**VIII. DISCUSSION ITEMS**

- Update on MC Engineering Planning Grant Application (Trojan/Pedri)
- Rate structure update and Rate Ordinance (Trojan/Pedri)
- Emergency Preparedness: generator and alarm system (Trojan)
- Board Governance Update (Ratcliffe)
- Annual Audits (Koza)
  - a. Request State Controller grant waiver of 5-year Auditor Rotation
  - b. Petition County Auditor to allow audit every two years, with State Controller Report in off years
  - c. Appoint Michael Celantano, MCWD2 District Auditor, for FY 23-24;
- Elect local Secretary to certify Minutes and Resolutions more easily (Koza)

**IX. ACTION ITEMS**

1. Approve Emergency By-Pass Construction Agreement with Timber Cove Construction
2. Approve Resolutions 23-24-07 and 23-24-08, accepting Temporary and Permanent Easements for Emergency By-Pass Construction
3. Approve purchase of fittings for Emergency By-Pass Construction from Ferguson Supply

**X. REQUEST FOR FUTURE AGENDA ITEMS**

**XI. ADJOURNMENT**