

Dear Sierra Crest Members,

The purpose of this email is to notify you of the following:

- 1.) Shemuwel Baruwk no longer owns a property at Sierra Crest as of November 4, 2025 and no longer lives in Sierra Crest. Therefore, he is no longer a member of Sierra Crest. As such, he is no longer the President of Sierra Crest HOA.
- 2.) Jorge Sanchez, our Vice President, has now assumed the role of President of the HOA until December 31, 2025 and until a successor is named in the organization meeting in January 2026.
- 3.) The President is calling for a special members' meeting on Friday December 12, 2025 at 1:30pm in person at the Sierra Crest Park. The meeting will also be broadcast on zoom (see details below).
- 4.) Jorge Sanchez and Alex Barron, Treasurer, met with Sheldon Wheeler, president of Dana Properties on Tuesday November 25, 2025 based on certain financial matters that were discovered. At the meeting Dana was informed they could no longer continue to perform their duties. They agreed to stay on and work on a transition once a replacement was found. The details why this was necessary will be explained at the meeting.
- 5.) The purpose of this meeting is for the President to create an Elections Committee and appoint members that will be tasked with managing the election that will take place at the Annual Meeting on Saturday December 13, 2025 and implementing the rules voted on and adopted by the Board on October 24, 2025, since Dana will no longer be participating as originally expected.
- 6.) The members will also be asked to vote for a new HOA manager among choices being considered.

AGENDA

- 1.) Establish Quorum.
- 2.) Create an Elections Committee and Appoint Members.
- 3.) Vote for an alternative HOA manager to replace Dana Properties.

ZOOM DETAILS

<https://us06web.zoom.us/j/8924093197?pwd=bllSQVk4a2lGcitKbTYxUktza0UyUT09&omn=83611959330>

Meeting ID: 892 409 3197

Passcode: SCHOA

SIERRA CREST HOMEOWNERS ASSOCIATION

Dec 12, 2025 SPECIAL MEMBERS MEETING

BALLOT / ABSENTEE BALLOT

INSTRUCTIONS: The Ballot below will be used to COUNT YOUR VOTE. So please make sure you fill this out completely and turn it in after the discussion and before the counting starts.

NOTE: Per Texas Code Section 2009.00592

"By casting your vote via absentee ballot you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail."

Selection of HOA Manager

The following HOA managers are being considered as possible replacements for Dana Properties. Details on each one will be presented at the meeting. Please select your choice by placing a 1 by your top choice and 2 by your second choice.

- Community Financials _____
- Mountain Property Management _____
- Spectrum Association Management _____

Member Information:

Name of the member submitting this ballot: _____

Address Owned: _____

Signature: _____ Date: _____

Please bring your ballot to the meeting.

NOTE: If you plan to vote absentee, the deadline to submit your vote is 7:00pm on Thursday, December 11, 2025 at the guardhouse in a sealed envelope to have enough time to bring it to the meeting.

NOTE: Per Texas Code Section 2009.00592

"By casting your vote via absentee ballot you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail."

Sierra Crest HOA

www.sierra-crest.org
(915) 521-0900
1 Sierra Crest Dr
El Paso TX 79912

PROXY

Special Members Meeting

1:30pm, Friday December 12, 2025

Location: Sierra Crest Park

If you are not attending the Special Members Meeting you may designate a proxy to represent you. You have options:

1. You may empower the proxy to vote for any measures on the agenda, or other business arising during the meeting.

OR

2. You may also cast a blank absentee ballot solely to register your presence for establishing a quorum.

Proxy: The undersigned member, revoking all proxies made by me heretofore made, hereby appoints _____ as his/her true and lawful proxy with full powers of substitution, as restricted below, to represent and cast votes as necessary on all matters raised at the annual meeting of the members.

This proxy shall be valid for 10 days after the date of signature or until the adjournment of the special members meeting.

Please submit ONE (1) Proxy per Address that you Own.

Example: If you own 3 properties and pay 3 dues, you MUST submit 3 separate Proxies – each with the address of each property you own. Otherwise your ballots will not be counted.

Name of the member assigning this proxy: _____

Address: _____

Signature: _____ Date: _____

Please file with the: Sierra Crest HOA Secretary at Meeting per Bylaws Article V, Section 3 and 8. <https://sierra-crest.org/legal-documents>