

# **Constitution of the Delta Amateur Radio Club (D.A.R.C.)**

## **Preamble:**

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the **Delta Amateur Radio Club (D.A.R.C.), Alaska**, and enact this constitution and the included by-laws as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, provide emergency radio communications to the greater Delta-Greely Area community, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

## **Article I - Membership**

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its By-Laws.

## **Article II - Officers and Executive Committee**

Section. 1. The officers of this club shall be President, Vice-President, Secretary and Treasurer, which shall in whole constitute the Executive Committee as delineated in Sec. 4 below.

Section. 2. The officers of this club shall be elected for a term of one year by ballot of the members present, provided there be a quorum, at the annual December meeting.

Section. 3. Vacancies occurring between elections can be filled by a volunteer and approved by the Executive Committee.

Section. 4. This club shall have an Executive Committee consisting of the four elected officers from the Club membership. In addition, the immediate past president shall serve as a Trustee, along with any members as nominated and approved by a quorum of the membership.

Section. 5. Officers may be removed by a two-thirds (2/3) vote, representing a quorum of the membership present, at any monthly meeting.

## **Article III - Duties of Officers**

Section. 1. The President shall preside at all meetings and conduct them according to the rules adopted. The President shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the club and perform all other duties pertaining to the office of President.

Section. 2. The Vice President shall assume all the duties of the President in their absence. In addition, the Vice President shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club. He or she shall

maintain liaison with applicable local, regional, and national organizations, in support of same, in time of need, if within our capabilities.

Section. 3. The Secretary shall keep a record of the proceedings of all meetings to include member attendance, keep a roll of members, submit membership applications, carry on all correspondence, and read previous meeting minutes and other communications at each meeting.

Section. 4. The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by Executive Committee). The business year of the club shall begin January 1st and end December 31st of each year. At the end of each quarter the Treasurer shall submit an itemized statement of disbursements and receipts. The Treasurer shall communicate any member dues paid to the Secretary, as soon as practically possible.

Section. 5. At the end of his/her term, all elected officers shall turn over everything in their possession belonging to the club to their successor or other elected officer.

#### **Article IV - Duties of the Executive Committee and Trustee(s)**

The Executive Committee and Trustee(s) shall have broad powers to plan Club activities and to conduct Club business except for those items of business reserved for the full membership by the By-Laws of the Club. Decisions made by the Executive Committee and Trustee(s), acting within their authority, shall require concurrence of a majority of the Executive Committee members at a regular Executive Committee meeting.

#### **Article V - Meetings**

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of thirty-five percent (35%) of the membership shall constitute a quorum for the transaction of business. General membership meetings shall be held the 2nd Tuesday of each month at a location to be determined by the Executive Committee.

#### **Article VI - Dues**

The Club, by majority of the quorum present at any regular meeting, may levy upon the general membership such dues as shall be deemed necessary for the business of the organization. Regular annual dues of \$20.00 per member is hereby assessed in accordance with the provisions of Article VI of the Club Constitution for the purpose of providing funds for expenses. Dues shall be payable in January of each year. Members who fail to pay their dues by the end of the first calendar quarter shall be **suspended** from Club membership. **Full membership and continuity can be restored with the payment of the annual dues for that year.** New members joining after 1 July of the calendar year shall be assessed prorated \$10.00 dues for the remainder of the year.

a. Family Membership in the D.A.R.C. can be secured with a payment of \$25.00 for the calendar year and shall provide full membership benefits to all identified family members upon application. However, Family Membership confers only a single vote per family for purposes of Club business and transactions.

b. Lifetime Membership in the Delta Amateur Radio Club can be secured with a payment of \$250.00, which can be made in Quarterly installments. Four payments of \$62.50 each can be made, and will be due Quarterly after a newly completed Membership application. The initial deposit of \$62.50, as a minimum must accompany the application". If the \$250 is not paid within the year, any money paid will be applied toward yearly dues until monies are depleted.

c. Lifetime Honorary Membership in the Delta Amateur Radio Club can be granted to any current member of the Delta Amateur Radio Club who is a licensed amateur operator. The granting of a Lifetime Honorary membership is limited to one per year. The prospective Honoree must be nominated by a current member of the club, the nomination must be seconded, and a quorum vote of membership present at a regular meeting must be obtained. The Honoree must be a current member in good standing.

### **Article VII - Membership Assistance**

The club, through designated Committees as provided for in Club By-Laws, will provide technical advice to members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practices, and absence of spurious radiation from club or member-stations. The club shall also maintain a program to foster and guide public relations and good operating practices.

### **Article VIII - Amendments**

This Constitution or By-Laws may be amended by a quorum vote of 51% of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting, provided a reasonable attempt to notify all members of the intent to amend the constitution and/or By-Laws has been made, prior to said meeting.

### **Article IX – Conduct of Meetings**

Robert's Rules of Order shall govern the proceedings of the Club.

## **By-Laws of the Delta Amateur Radio Club**

**Section 1 - Secretary.** It shall be the duty of the Secretary to keep the constitution and By-Laws of the club and have the same with them at every meeting. The Secretary shall note all amendments, changes and additions to the Constitution and shall permit it to be consulted by members upon request.

**Section 2 - Membership.** FULL membership is open to licensed amateurs. ASSOCIATE membership is open to those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Associate membership includes all club privileges except for the right to hold office and vote for club officers. Applications for membership shall be submitted at regular meetings.

**Section 3 - Meetings.** Regular meetings shall normally be held on the second Tuesday of each calendar month. Special or emergency meetings may be called with at least 72 hours notice for

**Section 4 - Dues.** Regular annual dues of \$20.00 per member is hereby assessed in accordance with the provisions of Article VI of the Constitution for the purpose of providing funds for club expenses. Dues shall be payable in January of each year. Members who fail to pay their dues by the end of the first calendar quarter shall be dropped from Club membership. New members joining after 1 July of the calendar year shall be assessed prorated \$10.00 dues for the remainder of the year. Provisions are made for Family membership, Lifetime Membership and Lifetime Honorary Membership, at a payment amount and schedule as determined by the approved Club Constitution.

**Section 6 – Finances** A budget shall be prepared by the Treasurer, with input from the membership, and submitted to the Executive Committee at the beginning of each calendar year. The budget shall identify, by categories, known and predictable disbursements of Club funds. After approval by the Executive Committee the budget shall be submitted to the membership at a regular meeting. Approval of the budget by a quorum of the membership is required. All expenditures of Club funds shall be approved by the Executive Committee.

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