

FCA Monthly | MEETING MINUTES

Meeting date | time *January 20, 2021 | 6PM* | Meeting location *Zoom*

Meeting called by	Foothills Comm. Alliance	Linda Kerth, Dawna Drum, Debbie Ahl, Kristi Slette, Richard Whitson, Rochelle Holloway (20 mins later), Carl McDaniel, Shorty Bjornstad, Rebecca Cayen, Jessica Bee, Melonie Ancheta Note: Chair, Lisa McOmber is out sick and has asked Kristi and Melonie to run the meeting in her absence.
Type of meeting	Monthly	
Facilitator	Melonie Ancheta (acting chair for Lisa McOmber)	
Note taker	Kristi Slette	

AGENDA TOPICS

Time allotted | 10m | Agenda topic *Introductions* | Presenter *Melonie A.*

New member Dawna Drum was introduced to the group. Dawna was recruited from the Neighborhood Watch Dogs Group by Lisa McOmber. Dawna is an accounting instructor at WWU and has been a member of Columbia Valley since 2019. She is interested in a potential position as the treasurer on the board.

Time allotted | 10m | Agenda topic *Why are we here?* | Presenter *Melonie A.*

Melonie asked all members to introduce themselves, tell how long they have lived in the area and why they are involved with the FCA. Each member spent a few seconds introducing themselves.

Time allotted | 10m | Agenda topic *ReCap of last mtg in Nov.* | Presenter *Melonie A.*

Melonie stated that she would not be recapping the November 2020 meeting when the members last met. Stated that if anyone had issues with the meeting minutes from the last meeting, they would have emailed by now.

Time allotted | 5m | Agenda topic *Outreach Efforts* | Presenter *Melonie A.*

Melonie shared healthy outreach efforts performed during the holiday break: Fliers, Handouts, Newsletter articles, Next Door, Website, Facebook and Hello Neighbor. It was suggested that we continue efforts in the community on this matter and find ways to be consistent and persistent via; permanent outreach podcasts, postings on the website and other social media and local radio station.

Regarding the mass mailings: It was concluded that this was not conducted at this time because of cost and that the local post office would not “just” deliver to our area but would have to include Maple Falls and other areas outside of our service area. This matter can be addressed further in the future. Richard offered to talk to Wa’Lynn about mailings MBCC has done to the geo area.

Time allotted | 10m | Agenda topic Bylaws | Presenter Melonie A.

Melonie had no information on the bylaws. Recommended Carl give an update on the bylaws from his work over on the bylaws committee: Carl, Lisa, Linda and Joni...Carl presented what he had contributed on the interim board portion of section 4. Linda reminded Carl that he had originally been assigned section 5 of the bylaws regarding the Treasury in addition to the paragraph in section 4 about the interim board role. Joni was the one assigned the Composition of the Board section 4 in its entirety. The section on the Treasury remains to be completed. Carl put section 5 on his to-do list. Dawna Drum offered to assist him with this task, and they agreed to have this completed before the next February membership meeting.

Carl discussed that fact that the fiscal agency issue still needs to be resolved. There is a flow of funds that will limit the amount of dollars that will actually come to the Foothills Community Alliance. Therefore, it is believed that the FCA can be a 501(c)3 EZ. As of now, the bylaws have not been approved officially. It was stressed that the bylaws can be amended over time.

Shorty shared his concern over using concrete numbers in the bylaws and stressed using percentages when referring to the definition of a quorum. This needs to be thought through before changes are made.

Time allotted | 15m | Agenda topic Interim Exec. Board | Presenter Melonie A.

Melonie asked that if members had questions regarding the interim board, that they should ask now or email their questions. Members were asked that between the January and February meetings, that they nominate at least one person who they may want to bring onto an interim board.

Melonie announced that as of the February meeting, both she and Lisa would be stepping down due to other obligations. It was expressed that the members should be prepared to vote in an interim board at the February meeting.

Kristi shared that both Lisa and Melonie would help support the incoming interim board members for an easy transition. Linda K. recommended that the members start nominating immediately and suggested the following people: Kristi Slette, Jessica Bee, Rochelle Holloway and Rebecca Cayen. All but Rochelle had reasons or conflicts that they felt made them ineligible for this role. Rochelle stated that she is willing to take on a role (secretary? Not sure) Rochelle stated that she may have three people in mind to help recruit. Shorty and Richard said they do not have the capacity to serve or recruit.

Discussed ensued about potential projects the interim board could start to impact the community. Melonie shared her desire to fund the Neighborhood Watch Dogs Group for a community cleanup. Shorty recommended funds be made available for some type of community project between 10k and 20k to show good will and progress. Discussions around potential beautification projects that falls within the the World Café list was brought up. More discussion was had about the plight of the Neighborhood Watch Dogs efforts for dumpsters, difficulty with the county officials and lack of funding. Linda Kerth reminded everyone that we were here to discuss FCA business and to get back on track.

Time allotted | 10m | Agenda topic Nominations | Presenter Melonie A.

Melonie stated there are two current nominates; Dawna for Treasurer, Rochelle for Secretary. Devin Connolly has been asked but doesn't have the capacity at this time. Linda offered to take a role on the board, but did not want an executive role. She offered to serve as she is able. Shorty recommends rotating roles and sharing responsibilities. It was suggested that someone reach out to Kandi Camacho.

Action items	Person responsible	Deadline
Carl and Dawna to complete section 5 of the bylaws	Carl McDaniel	February meeting
Richard will contact Wa'Lynn about her mass mailings	Richard Whitson	February meeting
Melonie will send out Doodle Poll to members to maximize attendance	Melonie	Prior to Feb Mtg
Bring new nominations to next meeting	ALL members	February Meeting
Contact Kandi Camacho as a nominee	Melonie Ancheta	February Meeting

Special notes :

- Meeting Minutes were completed by Lisa McOmbler and submitted to members.
- Carl McDaniel had to leave the meeting early around 6:30 due to other obligations and was not present during the entire meeting.