



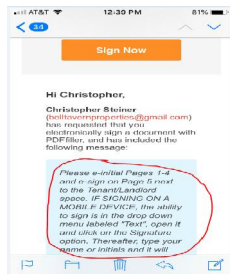
How to e-Initial/e-Sign a Document on PDFFiller.com



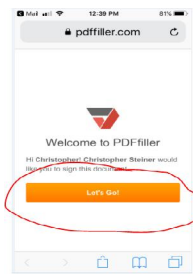
Step 1 –
receive
document



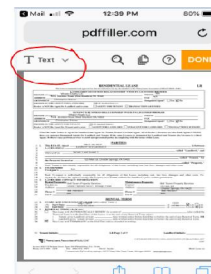
Step 2 –
select “Sign
now” & read
instructions



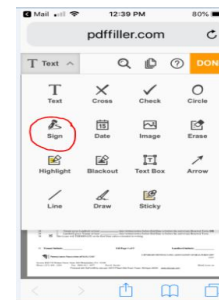
Step 3 –
select
“Let’s Go!”



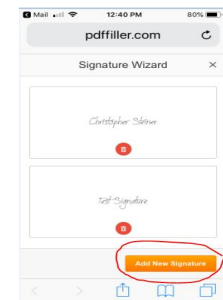
Step 4 –
select drop
down menu
“TEXT”



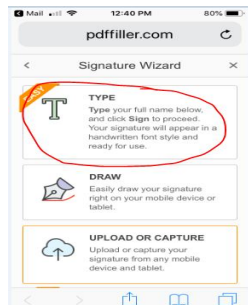
Step 5 –
select
icon
“Sign”



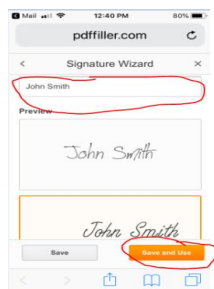
Step 6 –
select “Add
New
Signature”



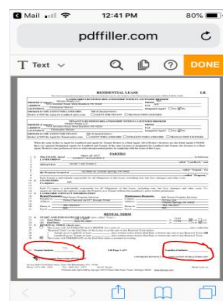
Step 7 –
select “Type”



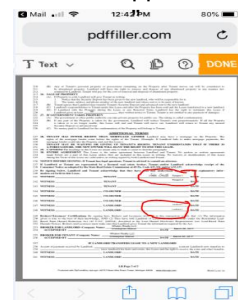
Step 8 –
Type Name & Select
“Save & Use”



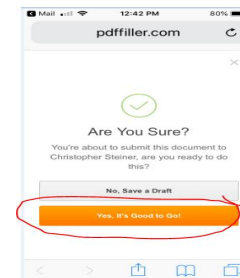
Step 9 – Touch screen
and paste
initials/signature
where applicable



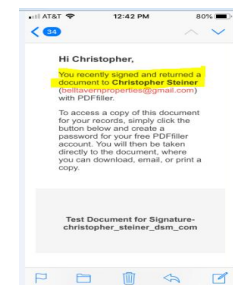
Step 10 – Touch screen
and paste
initials/signature
where applicable



Step 11 – select
“Yes, it’s good to
go!””



Step 12 – This
Screen means you
are completed!!!



For further questions or guidance, please email belltavernproperties@gmail.com