



PO Box 261
Chester Springs, PA 19425
(484) 798-0251
www.propertymanagementofchestercounty.com

Subject: Outgoing Property Walk-Through Inspection Report

Property: _____ Date: _____

Purpose: To document items that require maintenance during tenancy and determine financial responsibility for repair or replacement following a Walk-Through Inspection.

1. Items to be REPAIRED throughout the property. If items are identified as Existing at Move-In, they are the responsibility of the Landlord or Property Manager to repair or if they are normal wear and tear. If they are not, and are not normal wear and tear, then they are the Tenants responsibility and the Tenant burdens the financial responsibility of repair from their Security Deposit and any additional amounts as accrued.

ITEMS TO BE REPAIRED	Existing at Move-In	Responsibility	
		Tenant	Landlord

2. For additional items, the back-side of the page may be used.
3. All Security Deposits will be returned to the Tenant from the Escrow Account with-in 30 days of vacating the property AND receipt of keys. The address to where the Security Deposit is to be sent to is the following:

4. # of House Keys Returned: _____ Garage Door: _____ Mailbox Key: _____ Other: _____

The walk-through has been completed and all items necessary have been identified. If items were not identified, the opportunity to evaluate them still exists and this form is to be updated prior to release of security deposits.

PMCC Representative: Sign: _____ Print: _____ Date: _____

Outgoing Walk-Through Inspection 2022