

SHUNDREIA NEELY KINDELL

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☎ 770-940-0615

📍 Covington, GA 30016

CERTIFICATIONS & SKILLS

- Project Management Professional (PMP) Certification
- Educational Leadership Tier II (L-6)
- Strategic Planning
- Project Lifecycle Management
- Data-Driven Decision-Making
- Change Leadership
- Culture & Climate Strategy
- Board relations
- Report compilation
- Growth management
- Budgeting and financial management
- Partnership development
- Operations management
- Vendor relations
- Team leadership, training, and development
- Project management
- Performance feedback
- Coaching and counseling
- Data interpretation
- Tools: Asana, Google Workspace, Microsoft Office, Canva, Zoom, Canvas LMS, Jira, Microsoft Project

PROFESSIONAL SUMMARY

I am an experienced leader with strong background in guiding teams, managing complex projects, and achieving strategic objectives. Excels in developing efficient processes, ensuring high standards, and aligning efforts with organizational goals. Known for collaborative approach and commitment to excellence.

PROFESSIONAL EXPERIENCE

Newton County School System - Executive Director of Teaching and Learning

Newton County, GA • 06/2021 - 2025

- Managed a project portfolio exceeding \$2.1M annually, leading cross-functional teams of up to 25 staff members per initiative.
- Direct multiple district-wide projects including new teacher orientation, instructional coach development, and annual professional learning series serving 500+ teachers and leaders across 10 sessions.
- Increased system performance metrics (CCRPI score) from 63 to 71.8 through targeted program development, data-driven interventions, and process improvements.
- Implemented standardized processes for project intake, resource allocation, and milestone tracking, resulting in a 20% increase in project delivery efficiency.
- Collaborated with Dr. Patricia Morgan to design and deliver district-wide equity and bias reduction training, leading to a measurable decline in student-teacher conflict reports.
- Led change management efforts integrating new instructional frameworks and digital tools across departments.

Newton County School System - Coordinator, Curriculum & Professional Learning Initiatives

Newton County, GA • 07/2019 - 06/2021

- Designed and implemented district-wide benchmark assessments, improving testing reliability and data utilization.
- Coordinated digital transformation of professional development, transitioning 90% of sessions to hybrid or online formats.
- Increased stakeholder engagement in instructional initiatives by 25% through process improvements and transparent communication systems.

DeKalb County & Newton County Schools - Assistant Principal, Instructional

07/2012 - 06/2019

EDUCATION

Kennesaw State University

Doctor of Education (Ed.D.):
Educational Leadership

University of West Georgia

Educational Specialist (Ed.S.):
Educational Leadership

Mississippi State University

*Master of Public Policy and
Administration (MPPA)*

Tougaloo College

Bachelor of Arts (BA): Political Science

- Managed operations and instructional projects including blended learning rollouts and data tracking systems.
- Reduced operational bottlenecks in reporting processes by 30% through workflow redesign.
- Led technology-integrated professional development focused on data-driven instructional improvement.

Newton County Board Office - Federal Programs Instructional Specialist

2008 - 2012

- Oversaw Supplemental Educational Services programs, integrating digital platforms for student intervention and progress tracking.
- Supported Title I compliance through technology-based professional learning tools.

Clements Middle School & DeKalb County Schools - Instructional Coach & Educator

1998 - 2008

- Designed and implemented technology-enriched lessons for English Language Arts resulting in significant test score gains.
- Modeled instructional strategies using emerging EdTech tools and led after-school programs fostering digital literacy.