

Church Fenton Community Hub

COMMITTEE MEETING MINUTES

Tuesday 17th April 2018

Attendees: Nigel Thirkill (NT) – **Chair**; Helen McHugh (HMCh); Mandy Thirkill (MT); Mike Wright (MW); Ross Higham (RH) – **advisory**; Sue Babington (SB)

Apologies: Lesley Wright (LW)

Documents circulated prior to meeting:-

Draft Prospectus for CBS (LW); Summary of Pub Study Visits (LW); Telephone Script for Sponsorship (MW)

1 **Minutes of Previous Meeting**

Minutes of meeting held on 3rd April were agreed. HMCh to add to website.

Action for: HMCh

2 **Action Log**

Solicitor now appointed; Bank Account now set up

3 **Financials**

No further updates

4 **Website and Facebook**

HMCh to update “About Us” section on website, to amend SB details, and add NT and MT details. HMCh to put post on FB asking if anyone able to assist with Marketing.

Actions for: HMCh

5 **Update on PC offer to Purchase**

NT has contacted Fleurets to arrange viewing, and also enquired regarding the status of full asking price offer made by PC. To date, no decision has been made by Enterprise Inns. NT will continue to follow up.

Actions for: NT

6 **Parish Council Meeting 19.04.18**

In preparation for PC meeting, HMCh to send Heads of Terms document to PC Clerk, prepared by the “Legal Team” for Lease 1 (ie: PC to CBS). NT/HMCh to prepare Project Plan for refurb, and submit to Clerk ahead of meeting. LW to send constitution rules for CBS to PC.

Actions for: NT/HMCh/LW

7 **CBS update – Prospectus and Application**

Draft prospectus circulated prior to meeting. Will be added to website.

No further information received regarding application.

Actions for: LW/HMCh

8 **Expression of Interest**

Pledges have been received to the value of £14,400. HMCh to show “totaliser” on website of pledges to date. MW maintaining a record of all amounts pledged.

Actions for: MW/HMCh

9 **Sponsorship**

MW will contact potential sponsors once decisions regarding purchase have been made. A script has been prepared, and already circulated to Group..

Action for: MW

10 **Any Other Business**

No further meeting planned until decisions for purchase have been made.

Date of next meeting: TBA

Meeting closed at 9.00 pm