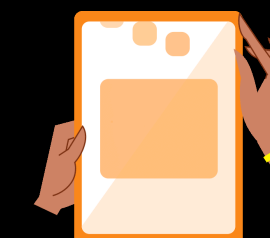




The *Assignment Understood*
Top-Tier Solution Experience



About Our Company

The Assignment Understood is an exclusive business solution and service boutique.

Who We Work With



Existing Business Owners



C-level Professionals



Entrepreneurs



Creatives



Upgrade your business today!



What We Do

We curate and implement systems that upgrade your business and assure results.

Administrative / Management / Implementation

Customer support, office administration, research and summary. Record keeping, proofreading and editing. Calendar management, email management, document formatting . Web page maintenance.

Marketing

Social media and community management. Course editing, content scheduling, Podcast editing, white glove content creation.

Personal assistance / Concierge

Schedule travel arrangements, doctors appointments, order groceries, schedule management. Event planning.

And so much more



A Little Bit About Our CEO

Hi there! I'm Ayriona a solution-ista with a niche for project management. Over the last several years I've accumulated executive level staff and assistant experience working in multiple industries. Below are a few more fun facts about me.



Cactus Mom of 2,
Qandy and Sylvester

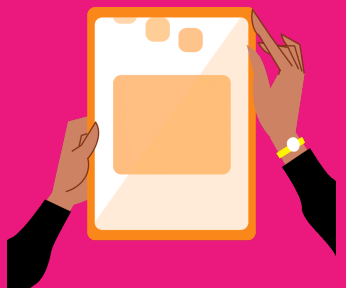


Volleyball is my favorite
sport



Love to Travel with
Family & Friends

[Here's a copy of my resume](#)



Mission & Vision Statement

The
Assignment Understood
TOP - TIER SOLUTION EXPERIENCE
Mission Statement



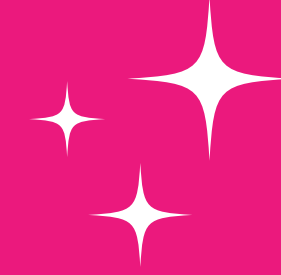
OUR MISSION AT ASSIGNMENT
UNDERSTOOD IS TO BE EFFECTIVE -
PROVIDING QUALITY WITH NO EXCUSES,
AND TRANSPARENCY WITH EVERYTHING
WE DO. OUR CLIENTS' SATISFACTION IS TOP
PRIORITY



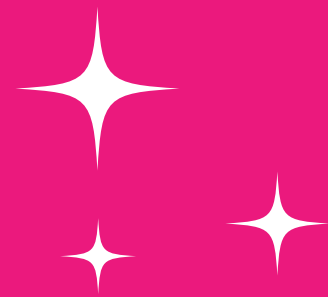
theassignmentunderstood@gmail.com



The
Assignment Understood
TOP - TIER SOLUTION EXPERIENCE
Values



QUALITY, PROGRESSION, COLLABORATION



theassignmentunderstood@gmail.com



585-314-3049



Why You Need A Top - Tier Virtual Assistant

CEO'S delegate

You want a ROI

You're tired of doing everything by yourself

You want high quality work

You're ready to lighten your work load

You're able to cutback on operating expenses

You have no time for yourself

You have no time to spend with your family

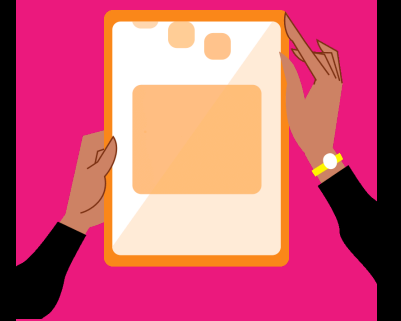
You're out of touch with current and new clients

You want to grow your online presence

You take pride in your business

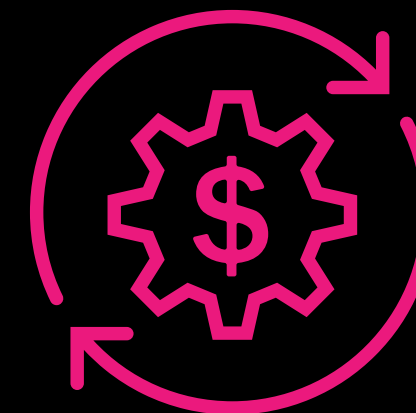
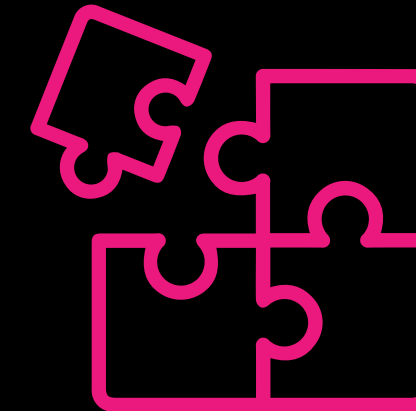
You're ready to scale up or down

You're ready to work on the business and not in the business



What Make Us Different

- **Experience and Expertise:** Our team brings years of experience and expertise in virtual assistance services, ensuring high-quality support tailored to your needs.
- **Dedication to Excellence:** We are committed to delivering exceptional results, consistently exceeding expectations to help you achieve your goals effectively.
- **Customized Solutions:** We understand that every client is unique. That's why we offer personalized solutions designed to fit your specific requirements and preferences.
- **Reliability and Trustworthiness:** You can rely on us to handle your tasks with utmost professionalism and confidentiality, providing peace of mind that your sensitive information is secure.
- **Cost-Effective Solutions:** Our services are competitively priced, offering excellent value for your investment. We help you save time and resources, allowing you to focus on what matters most.





What Make Us

Different - Examples of our work

Social Media Accounts Managed

Name: The Assignment Understood

Platform: Instagram

Account Type: Business

Duration: 2021 - Present

Username: [@theassignmentunderstood](https://www.instagram.com/theassignmentunderstood)

Content Created



Pricing and Packages Overview

The

Assignment Understood is a Top-Tier solution experience, our clients satisfaction and quality of work is top priority. Through tried and true techniques we support project success through completion and beyond.



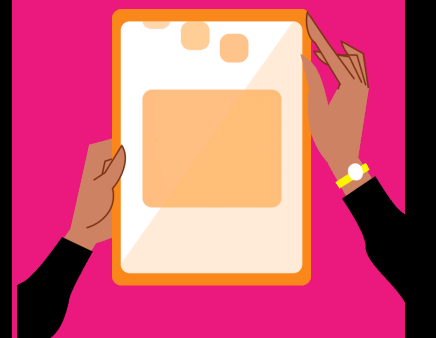
Customized packages:



Projects:



=Value based payment style



Ready to get to work?

Connect with us



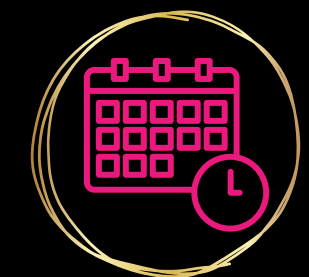
[The Assignment Understood: Top - Tier Solution Experience](#)



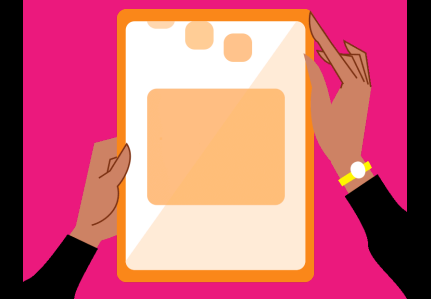
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Info@theassignmentunderstood.com



[Book a complimentary consultation call](#)





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Top-Tier Solution Experience