



CULTURAL CENTER • 1882 McGaw, Irvine

Vaishnav Samaj of Southern California

501 (c) (3) nonprofit organization. Federal Tax ID: 81-3502442
 Tel: 949-302-7403 Email: info@irvinehaveli.org

USAGE FEES & INFO

- Application must be submitted for all usage requests. Once Application is approved, Security Deposit is due to book your reservation. Note: checks are deposited upon receipt.
- Room Fee, Cleaning Fee, and Proof of Insurance are due **30-days prior to your event date to keep your reservation**. Otherwise your booking will be cancelled and Security Deposit will not be refunded.
- Reservations made within 30-days of event, all fees and deposit are due to book your reservation; and Proof of Insurance is due within 2 business days of booking your reservation, otherwise your reservation will be cancelled. **Within 30-days of event, all cancelled reservations receive No Refunds.**
- After use, you must tidy up the area before leaving. That includes: wiping tables, counters, & spills; sweeping floor; and removing trash. No need to mop. Cleaning fee covers professional deep cleaning after use.
- See Application for full details. *All questions can be directed to Neha (Cultural Ctr Dir) at 949-409-1297.*

<u>Area/Use</u>	<u>Room Fee</u>	<u>Security Deposit</u>	<u>Professional Cleaning Fee</u>
MAIN HALL (capacity 350)			
Hourly Usage (4-hour minimum)	\$125/hour	\$500	\$100 (up to 9 hours of use)
--adding Kitchen (hourly)	\$20/hour	\$20	-
--adding Foyer at McGaw (hourly)	\$10/hour	\$5	-
Full Day Usage (8am – 10pm)	\$1,250	\$500	\$125 (10+ hours of use)
--adding Kitchen Full Day	\$100	\$100	-
--adding Foyer at McGaw Full Day	\$50	\$50	-
--into late night (10pm-Midnight)	\$100/hour	\$0	-
Tables & Chairs for Main Hall	\$0	\$100	-
CLASSROOMS			
Room 101 (no mirror)	\$30/hour	\$30*	-
Room 102 (large w mirror)	\$40/hour	\$40*	-
Room 201 (mirror)	\$35/hour	\$40*	-
Room 202 (mirror)	\$35/hour	\$40*	-
Room 203 (large no mirror)	\$35/hour	\$30*	-
Tables & Chairs for Small Rooms	\$0	\$20	-

* \$150 flat fee security deposit for ongoing weekly reservations of classrooms.