

Policy Index for Health & Social Care Providers

1.	Abuse from Service User	41.	Complaints
2.	Accident at work	42.	Computer Disposal
3.	Accidents & Injuries	43.	Confidentiality Policy
4.	Accompanied Holidays for the Service User	44.	Contractors On-Site Record
5.	Admin of Ear Drops	45.	Controlled Drugs Register
6.	Admin of Eye Drops	46.	Controlled Drugs
7.	Admin of Eye Ointments	47.	Co-op with Other Providers
8.	Admin of Oxygen	48.	Copyright Protection
9.	Advance Directive	49.	Covert Medication
10.	Advocacy	50.	Crisis Management and Service Continuity
11.	Agency Workers Regs	51.	Data Protection
12.	Aims & Objectives	52.	DBS
13.	Alcohol Dependency	53.	Death of a Service User
14.	Amenity Fund Constitution	54.	Dementia Knowledge Set
15.	Anaphylaxis	55.	Diabetic Care - Diets
16.	Assessment of Needs	56.	Dignity
17.	Assignment of Care Worker	57.	Disability Discrimination
18.	Bed Bathing	58.	Disclosure Information
19.	Bed Rails	59.	Disciplinary procedure
20.	Best Interests	60.	Display of Performance
21.	Bogus Workers	61.	Document Control
22.	Break-ins & Theft	62.	DOLs
23.	Burst Pipes & Floods	63.	Dressing & Undressing
24.	Carbon Monoxide Poisoning	64.	Duties not to be Undertaken
25.	Care Certificate Standards	65.	Duty of Candour
26.	Care of Children of the Opposite Sex	66.	Dysphagia
27.	Care of Teeth & Nails	67.	Eating & Nutrition
28.	Care Plan	68.	E-cigarettes
29.	Catheter care	69.	Electronic Communications
30.	Challenging Behaviour	70.	Email disclaimer
31.	Child Inclusion Policy	71.	End-of-Life Strategy
32.	Children from Ethnic Minorities	72.	Enquiries
33.	Children with Sensory Impairments	73.	Entering & Leaving
34.	Choking Incident	74.	Environmental policy
35.	Choking Prevention	75.	EQIA
36.	Cleaning & Housework	76.	Equal Opportunities & Diversity
37.	Code of Conduct	77.	Equal Opportunities Monitoring Form



38.

39.

40.



Comms - Mgmnt & Staff

Comms - Staff & Service User



Comm with Service User with Dementia





78.

79.

80.



Ethnic Awareness

Escort Duties

Equality and diversity policy





0.4	5	400	
81.	Expectations of the Care Service	129.	MCA Assessment & Review
82.	Feeding	130.	Medication - Administration
83.	Financial Irregularities	131.	Medication - Errors
84.	Fire & Damage	132.	Medication - General Policy
85.	Fire Drills	133.	Medication - PRN
86.	Fire Risk Assessment	134.	Medication - Safe Disposal
87.	First Aid Policy	135.	Medication - Safe Storage
88.	Fit & Proper Persons	136.	Medication Administration Record
89.	Food Allergies & Intolerances	137.	Medicines - Administration to Child
90.	Food Preparation	138.	Menu Planning
91.	Fraud & Corruption	139.	Missing Child
92.	Fuel & Heating	140.	Missing Laundry Form
93.	Fundamental Standards of Care	141.	Mobile Phones
94.	Gas Leaks	142.	Monitoring & Review
95.	Gifts & Gratuities	143.	Monitoring EO & Diversity
96.	Good Governance	144.	Needlestick injuries protocol
97.	Good Practice	145.	Non-compliances
98.	Handwashing-and-hygiene-protocol	146.	Non-Response
99.	Harassment from Service User	147.	Notifications to CQC
100.	Hazardous Substances	148.	Nutritional Support Policy
101.	Health and Safety policy	149.	Out-of-Hours Management
102.	Heatwave Policy	150.	Pain Control
103.	HIV-AIDS-policy-clients	151.	Participation Policy
104.	Home Cleaning Schedule	152.	PEG Tube Feeding
105.	Homely or Household Remedies	153.	Performance Appraisals
106.	Human Rights Act 1998	154.	Personal Care & Hygiene
107.	Identity (Dementia Care)	155.	Personal Planning
108.	Independence & Autonomy	156.	Person-Centred Care
109.	Inducements & Conflict of Interests	157.	Person-Centred Dementia Care
110.	Induction Checklist	158.	Physical Intervention
111.	Infection Control Monitoring Form	159.	Planned Outings for the Child
112.	Information Security	160.	Planning & Shopping
113.	Insurance	161.	Policy on MCA
114.	Intimate Care	162.	Power Failure
115.	JD - Admin Assistant	163.	PPE
116.	JD - Care Worker	164.	Prevention of Pressure Sores
117.	JD - Co-ordinator	165.	Preventive & Corrective Action
118.	JD - Deputy Manager	166.	Privacy
119.	JD - Live-in Carer	167.	Product Data Sheets
120.	JD - Manager	168.	Promotion of Continence
121.	JD - Proprietor	169.	Qual & Training
122.	JD - Senior Care Worker	170.	Quality Auditing
123.	Key-holding	171.	Quality Policy
124.	Latex Sensitivity	172.	Race Relations
125.	List of Specified Documents	173.	Recognising and Understanding Abuse
126.	Management of the Service - Policies	174.	Records & Access to Personal Files
127.	Manual Handling Activities	175.	Records kept at Service Users Home
128.	MCA Assessment & Review - child	176.	Recruitment policy





0208 111 1188 0789 984 4834



177.	Respect	207.	Suppliers & Purchasing
178.	Restraint Policy	208.	Supplying Staff to NHS
179.	Right to Search Staff	209.	Service User Accessing the Internet
180.	Safe Use of Hoists	210.	Service User Feedback
181.	Safe Use of RCDs	211.	Service User Monies & Pensions
182.	Safe Use of Wheelchairs	212.	Service User Self-Harm or Suicide Attempt
183.	Safeguarding Children - Allegations	213.	Suspected Hypothermia
184.	Safeguarding Children - Internet	214.	Suspected Self-Neglect
185.	Safeguarding Children - Principles	215.	Sustainability Policy
186.	SERVICE USER GUIDE	216.	Taking Risks
187.	Service User Rights	217.	Unannounced Monitoring
188.	Sickness & Absence Procedure	218.	Unforeseen Absence of Responsible Adult
189.	Significant Event Toolkit	219.	Uniforms Dress Codes & Grooming
190.	Slips, Trips & Falls	220.	Untoward Incidents
191.	Smoking & Alcohol	221.	Use of Private Vehicles
192.	Smoking Environment	222.	Using Electrical Appliances
193.	Social Inclusion	223.	Using Toilet
194.	Social Media	2 24.	VDU Equipment
195.	Social Values Policy	225.	Volunteers
196.	Social Workers Care Managers Assessment	226.	Washing & Bathing
197.	Social Workers Care Managers Care Plan	227 .	Wasted Journeys
198.	Staff Health	228.	- Whistleblowing
199.	Staff ID	229.	Wilful Neglect of a Service User
200.	Staff Meetings	230.	Wills & Estates
201.	Staff Substance Abuse	231.	Working from temporary locations
202.	Staff Supervision	232.	Working Late or Alone
203.	Staff Training	233.	Working Time Regs
204.	Staffing Levels	234.	Working with Families
205.	Stress Management	235.	Workplace Bullying
206.	SU Consent to Care & Treatment	236.	Zero Tolerance

End of Document







