

WINDOW CLEANING NOTICE TO RESIDENTS

Dear Residents,

Please be advised that window cleaning at the building is scheduled to commence on:

START DATE: _____

The project is expected to require approximately _____ working days to complete. Please note that the duration is an estimate only and may be affected by weather conditions, site conditions, building access requirements, and other unforeseen circumstances.

For your privacy and convenience, residents may wish to close window coverings while work is being performed outside their unit.

To assist with the safe completion of the work, please observe the following:

- Keep all windows closed while workers are present outside your unit.
- Where window screens are installed, residents are requested to remove screens prior to the contractor's arrival. The contractor is unable to remove, reinstall, store, or assume responsibility for resident-owned screens.
- This project includes the cleaning of exterior inaccessible resident windows only. Balcony glass railings are not included.
- Ground floor residents are requested to remove or relocate any items located near the building perimeter that may interfere with worker access or rope landing areas.
- Please do not move, remove, or interfere with safety cones, caution tape, danger signs, barricades, or other public protection measures installed by the contractor.
- Please avoid entering restricted work areas while window cleaning operations are underway.
- Residents are requested to remove any planters, decorations, lights, bird feeders, hooks, hangers, or other items attached to balcony railings.

Every effort will be made to minimize inconvenience and complete the project safely and efficiently.

Thank you for your cooperation and understanding.

Sincerely,

Property Management