



Dear Families,

I hope you had a wonderful holiday break with your loved ones. As we enter the new year, I want to express my appreciation for your child's hard work and your family's commitment to achieving their goals. It has been a joy working with your child and helping them discover their potential in academic and social/emotional domains.

I remain passionate about my work and strive to stay innovative in providing effective clinical interventions in education. To maintain transparency, I would like to draw your attention to our attendance/cancellation/payment policy. Please take a moment to review it. Signing the document will indicate your agreement to comply with the terms of our working relationship.

Attendance:

By enlisting our services at Fisher Speech & Language Innovations, PLLC, you have entrusted us with the responsibility of helping your child achieve their goals and improve their skill set through a consistent therapeutic program and explicit intervention techniques. If you have reserved a weekly time slot, we kindly request that you honor the clinician's time and the process required to help your child make progress by signing on to the session at the scheduled time. Consistent attendance is crucial in helping your child improve their skills in a timely manner and prevent skill regression.

Excessive Absences: If you anticipate that you will be unable to attend 25% or more of your monthly sessions, please inform us as soon as possible so that we can offer your appointment slot to someone else on the waiting list. This will enable us to provide timely assistance to others in need and ensure continuity of care.

Cancellations:

We understand that unforeseen circumstances may arise, and you may miss a session. However, we request that you inform us as soon as possible. If a session is missed without any prior notice, we will have to charge you the rate per session for that day. If you provide last-minute notice, i.e., 5 hours or less, we will still have to charge you the rate per session as our clinicians have already blocked off that time slot for your child and prepared for the session. We appreciate your understanding and cooperation in this matter.

Payment:

The current rate for an hour session is \$250/hour. To ensure the timely delivery of our services, we request that payment for the entire month of service be made within the first two weeks of each month or after each session held. In case of cancellation, if you have already paid for the month, Fisher Speech & Language Innovations, PLLC will credit your account for the next month or issue you a refund upon your request. To facilitate convenient and hassle-free payment, we accept payment through Venmo, Zelle, or check.

Late Payments: We kindly request that all invoices be paid in a timely manner. In case of any delay, we may temporarily pause the sessions until the outstanding invoice has been settled. Your cooperation in this matter is highly appreciated.

Parent/Client Signature:

Date:

Print Name