

FOREST COMMUNITY FOUNDATION

Financial Statements

Year Ended December 31, 2019

MPW

CHARTERED PROFESSIONAL ACCOUNTANTS LLP

FOREST COMMUNITY FOUNDATION
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Year Ended December 31, 2019

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INDEPENDENT AUDITOR'S REPORT

To the Members of Forest Community Foundation

Opinion

We have audited the financial statements of Forest Community Foundation (the Foundation), which comprise the statement of financial position as at December 31, 2019, and the statements of changes in net assets, revenues and expenditures and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at December 31, 2019, and the results of its operations and cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-profit Organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

We draw attention to Note 7 to the financial statements, which describes subsequent events related to the global COVID-19 pandemic declared by the World Health Organization. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

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Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Forest, Ontario
July 3, 2020**

**Chartered Professional Accountants LLP
Licensed Public Accountants**

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FOREST COMMUNITY FOUNDATION
Statement of Financial Position
December 31, 2019

	2019	2018
ASSETS		
CURRENT		
Cash	\$ 62,153	\$ 72,617
Accounts receivable	383	394
HST recoverable	1,334	1,607
Prepaid expenses	485	485
	64,355	75,103
INVESTMENTS, at fair market value <i>(Note 5)</i>	1,622,305	1,458,536
RESTRICTED CASH	82,823	60,000
	\$ 1,769,483	\$ 1,593,639
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 3,761	\$ 3,500
RESTRICTED DEFERRED CONTRIBUTIONS <i>(Note 6)</i>	82,823	60,000
	86,584	63,500
NET ASSETS	1,682,899	1,530,139
	\$ 1,769,483	\$ 1,593,639

ON BEHALF OF THE BOARD

 _____ Director
 _____ Director

See notes to financial statements

FOREST COMMUNITY FOUNDATION
Statement of Changes in Net Assets
Year Ended December 31, 2019

	2019	2018
NET ASSETS - BEGINNING OF YEAR	\$ 1,530,139	\$ 1,604,076
EXCESS OF REVENUES OVER EXPENSES	152,760	(73,937)
NET ASSETS - END OF YEAR	\$ 1,682,899	\$ 1,530,139

FOREST COMMUNITY FOUNDATION
Statement of Revenues and Expenditures
Year Ended December 31, 2019

	2019	2018
REVENUES		
Community projects and campaigns	\$ 243,235	\$ 20,107
Gains (losses) on disposal of investments	111,307	(687)
Interest and other investment income	21,129	21,321
Dividend income	22,280	21,210
Capital gains distributions	11,657	33,135
Membership fees	110	100
Refunded donations	-	1,387
	409,718	96,573
EXPENSES		
Community projects and campaigns <i>(Note 6)</i>	243,210	20,107
Community grants	57,978	50,000
Management fees	11,110	9,428
Professional fees	4,054	3,794
Honourarium	2,200	2,200
Insurance	2,002	1,994
Advertising and promotion	401	1,150
Interest and bank charges	197	229
Memberships	-	497
	321,152	89,399
EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS	88,566	7,174
UNREALIZED GAIN (LOSS) ON INVESTMENTS	64,194	(81,111)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 152,760	\$ (73,937)

FOREST COMMUNITY FOUNDATION
Statement of Cash Flows
Year Ended December 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 152,760	\$ (73,937)
Items not affecting cash:		
(Gain) loss on disposal of investments	(111,307)	687
Unrealized (gain) loss on investments	(64,194)	81,111
	(22,741)	7,861
Changes in non-cash working capital:		
Accounts receivable	11	(36)
Accounts payable and accrued liabilities	260	-
Prepaid expenses	-	(485)
HST recoverable	273	(77)
	544	(598)
Cash flow from (used by) operating activities	(22,197)	7,263
INVESTING ACTIVITIES		
Purchase of investments	(351,026)	(64,914)
Proceeds on sale of investments	362,759	4,346
Restricted Deferred contributions	22,823	52,232
Cash flow from (used by) investing activities	34,556	(8,336)
INCREASE (DECREASE) IN CASH FLOW	12,359	(1,073)
Cash - beginning of year	132,617	133,690
CASH - END OF YEAR	\$ 144,976	\$ 132,617
CASH FLOWS SUPPLEMENTARY INFORMATION		
Interest received	\$ 21,129	\$ 21,321
Interest paid	\$ 198	\$ 229
CASH CONSISTS OF:		
Cash	\$ 62,153	\$ 72,617
Restricted cash	82,823	60,000
	\$ 144,976	\$ 132,617

FOREST COMMUNITY FOUNDATION

Notes to Financial Statements

Year Ended December 31, 2019

1. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-profit Organizations (ASNPO).

2. NATURE OF OPERATIONS

The Forest Community Foundation ("the Foundation") was incorporated as a not-for-profit corporation without share capital under the Ontario Corporations Act on May 16, 2000 and is a registered charity under the Income Tax Act (ITA) as a Public Foundation. As such the Foundation is not subject to income taxes.

The Foundation acts as a community resource to make grants to Qualified Donees pursuant to s.149.1(1) of the ITA. The purpose of the Foundation is to benefit the residents of the former municipality of Forest and its immediate environs by carrying out charitable activities primarily in the geographical area from which the funds were raised.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash includes cash and cash equivalents. Investments with maturities of one year or less at date of purchase are classified as cash equivalents.

Foreign currency translation

Accounts in foreign currencies have been translated into Canadian dollars using the temporal method. Under this method, monetary assets and liabilities have been translated at the year end exchange rate. Non-monetary assets have been translated at the rate of exchange prevailing at the date of transaction. Revenues and expenses have been translated at the average rates of exchange during the year, except for amortization, which has been translated at the same rate as the related assets.

Foreign exchange gains and losses on monetary assets and liabilities are included in the determination of earnings.

Revenue recognition

The Foundation follows the deferral method of accounting for contributions. Unrestricted contributions, investment and other income is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection can be reasonably assured.

Externally restricted contributions and those related to community projects and campaigns are deferred and recognized as revenue in the year in which the related disbursement expense is recognized.

Financial instruments

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FOREST COMMUNITY FOUNDATION
Notes to Financial Statements
Year Ended December 31, 2019

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred. The Foundation accounts for its investments on a settlement date basis.

Financial instruments consist of cash, investments, accounts receivable, accounts payable and accrued liabilities, and deferred contributions. Unless otherwise noted below, it is management's opinion that the Foundation is not exposed to significant interest, currency, credit, market, liquidity or other risks arising from these financial instruments and the carrying amount of the financial instruments approximate their fair value.

At year end, there are no financial instruments on the statement of financial position recorded at amortized cost.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. FINANCIAL INSTRUMENTS

The Foundation is exposed to various risks through its financial instruments. The following analysis provides information about the Foundation's risk exposure and concentration as of December 31, 2019.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Foundation is exposed to this risk mainly in respect of its investments.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Foundation is primarily exposed to currency risk and other price risk.

(c) Currency risk

Currency risk is the risk to the Foundation's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Foundation is exposed to foreign currency exchange risk on cash, and investments held in U.S. dollars. The Foundation does not use derivative instruments to reduce its exposure to foreign currency risk nor does it carry material amounts of foreign currency.

(d) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Foundation is exposed to interest rate risk primarily through its investments.

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FOREST COMMUNITY FOUNDATION
Notes to Financial Statements
Year Ended December 31, 2019

4. FINANCIAL INSTRUMENTS *(continued)*

(e) Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation is exposed to other price risk through its investments.

The Foundation manages its risks related to its investments through oversight and by employing a professional investment manager. It is management's opinion that the Foundation is not exposed to significant liquidity, market, currency, interest rate or other price risks arising from their financial instruments.

5. INVESTMENTS

	2019	2018
Equities (cost \$799,506)	\$ 918,557	\$ 807,290
Mutual Fund (cost \$63,276)	63,277	60,000
Fixed Income Securities (cost \$635,198)	640,471	591,246
	\$ 1,622,305	\$ 1,458,536

Investments are classified as held for trading, accounted for at fair value and managed by a professional investment counsellor selected to provide consistency in investment philosophy and style. The investment goal is to ensure that funds are maintained and grown while optimizing returns in a manner consistent with prudent investment practices.

6. DEFERRED CONTRIBUTIONS

At year end, the Foundation held cash for certain community projects and campaigns that will be disbursed in subsequent periods. The cash held in support of these community projects and campaigns are recorded as restricted cash and the future disbursement liability has been shown as deferred contributions on these financial statements.

During the year, the Foundation disbursed \$243,210 (2018 - \$20,107) related to community projects and campaigns.

7. SUBSEQUENT EVENTS

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID—19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

Management is aware of changes in its operations as a result of the COVID—19 crisis and is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the company's operations as at the date of these financial statements.