Enterprise Learning Platform

Reinvent Employee Learning with the ITN Online Learning Platform
Learn Anytime, Learn Anywhere and Learn at Your Own Pace

ABOUT THE ITN ACADEMY

No matter what your **learning goals** are – growing sales, improving productivity, leadership training, maintaining compliance or learning basic office skills – our library of online learning lessons is there to train your organization.

The ITN, **Enterprise Learning System** is a **cloud-based** solution that offers bite-sized lessons, conveniently split into ready to use modules.

We empower individuals, managers, teams and organizations to **collaborate, author, globally distribute, and track, web-based training courses**.

Learners of all abilities and positions – employees, franchisee, partner, or customer can **learn anywhere and any time**.

CONTENTS

Key **Benefits**

Learn Anytime and Anywhere

Use course modules with on demand and self paced training. Our courses are available anytime and anywhere.

Build and Deliver Quality Courses Quickly

We make building courses easy. Quickly search and access pre-built course modules from our extensive library.

Organize and Track Progress Easily

Our LMS enables you to organize, schedule and track teams, departments or individuals. Automatically issue assignments, tests, emails and certificates of completion.

Simple and Affordable Pricing

Our pricing is a simple fee based on number of users per month. Take all the courses you want. Learn all you want and pay one low price.

30 Day - Free Trial

The best way to evaluate our capabilities is to give us a try. Simply send an email to us at freetrial@itnanalytics.com

Course
Catalog

Healthcare
Certificate

Basic Life Support

Communication

COSHH Essentials – Care Certificate

Duty of Care

Equality and Diversity – Care Certificate

Fire Safety – Care Certificate

Fluid and Nutrition

Handling Information

Infection Prevention and Control

Introduction to Care Certificate

Introduction to Health and Safety

Lone Working – Care Certificate

Managing Stress – Care Certificate

Medication and Healthcare Tasks

Mental Health Awareness

Move and Assist Safely

Privacy and Dignity – Care Certificate

Safeguarding Adults – Care Certificate

Safeguarding Children – Care Certificate

Understand Your Role

Working in a Person-Centered Way

Working Safely and Securely – Care Certificate

Your Personal Development

Communication
and Social Skills

Advanced Spelling – Suffixes and Capitalization

Advanced Uses of the Comma

Agenda Setting

Basic Uses of the Comma

Business Report Writing Skills

Common Word Usage Errors

Communication and Channels

Communication and Ethics

Communication Barriers

Communication Channels

Correct Word Usage

Decoding Indirect and Direct Messages

Everyday Word Usage Blunders

Good Communication

Interview Communication

Interview Skills

Introduction to Pronouns

Italics, the Apostrophe, Dash and Ellipses

Lead by Listening

Making Meetings Matter

Manage Meeting Personalities

Modifiers and Sentence Structure Varieties

Office Spelling – Confusing Homonyms, Compounds and Negative Formations

Overcoming Barriers to Workplace Communication

Parentheses, Brackets, the Hyphen, and the Slash

Pronoun Problems

Proper Grammar – Advanced Pronouns

Proper Grammar – Advanced Verbs

Proper Grammar – Articles, Determiners, Quantifiers, and Interjections

Proper Grammar – Introduction to Adverbs

Proper Grammar – Introduction to Verbs

Proper Grammar – Nouns

Proper Grammar – Prepositions

Proper Grammar – Adjectives

Proper Grammar – Conjunctions

Semicolon, Colon, and Quotation Marks

Spelling – Applying the Office Dictionary

Subject and Verb Relationships

The Business of Communication

The Period, Question Mark, and Exclamation Point

Transitions, Repetition, Parallelism and Avoiding Redundancies and Clichés

Typical Word Usage Problems

Understanding Communication

Understanding Linear and Circular Communication Styles

Using and Identifying Phrases

Using Clauses and Sentences

Using Predicates, Objects, Complements and Modifiers

Workplace Communication – Presentations and Nonverbal Communication

Conflict
Management

Handling Conflict and Negotiation Ethically

Handling Conflicts in High-Value Relationships

Handling Conflicts in Low-Value Relationships

Identifying the Causes of Conflict

Managing Conflict

Managing Conflict in the Workplace

Productive Conflict Resolution – An Introduction

Thomas-Kilmann Conflict Model

Understanding Conflict in the Workplace

Win-Win Negotiations for Conflict Resolution

Customer Service

Complaint Handling

Customer Loyalty

Customer Service Success

Excellence in Customer Service

Five Steps to Problem-Solving and Diffusing Upset Customers

Handling Customer Complaints

Identifying and Exceeding Customer Needs

Introduction to Key Account Management

Is the Customer Always Right?

Key Account Management in Your Business

Mastering the Telephone: Basic Skills

Promote Your Service Value

Stellar Customer Service Best Practices

Telephone Etiquette

Vulnerable Customers

What Makes a Key Account Manager?

Cyber
Security

Cloud Computing

Computer Forensics – Investigations

Cryptography 1.0

Cyber Security Overview

Identity and Access Management

Internet of Things

Malware and Viruses

Network and System Compliance Auditing

Overview of Network and System Audits

Ransomware

Ransomware and Cybercrime

Ransomware Prevention – Preventing Attacks and Contingency

Social Engineering

Types of Ransomware, Acts, and Obligations

FCA
Compliance

Subject Access Requests

Treating Customer Fairly

UK Financial Sanctions

Finance
Skills

Analyze Financial Health with Ratios

Budget like a Boss

Budgeting Basics

Capital Budgeting Methods and When to Use Them

Cash Flow: Statements and Logistics

Costs, Volumes and Profits

Finance for Non-Finance Managers

Financial Documents 101

How to Maintain a Healthy Cash Flow

Income Statements Made Simple

The Accounting Equation

The Balance Sheet Explained

The Cash Flow Statement

Food
Hygiene

iTN | *Enterprise Learning*
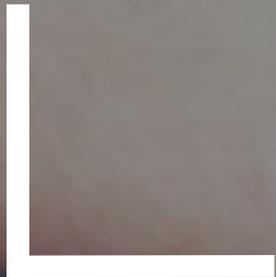
Allergen Awareness

Food Hygiene Level 3

Food Safety – Cross Contamination

Food Safety and Hygiene for Retail, Level 2

Food Safety and Hygiene in Catering

Level 2 Food Safety and Hygiene for Catering

Health and Safety

Asbestos Awareness

Bloodborne Pathogens and Your Exposure Control Plan

COSHH Essentials (UK/EU)

CPR Basics for Everyone: Adult and Child

Dangers of Sleep Deprivation

Driver Safety Awareness

Driver Safety Awareness (US)

DSE Awareness

Ergonomics: Steps to Minimize Workplace-Related Injuries

Fire Safety Awareness

Fire Warden Essentials

Hazard Identification and Risk Control

Health and Safety in the Workplace

Holding the Handrail

Infant CPR

Introduction to Working Safely

Lone Working

Manual Handling

Mobile Phones and Driving

PPE Awareness

Reverse Parking

See It, Sort It, Report It

Slips and Trips

Speeding on Site

Staying Safe in the Workplace

Texting While Walking

Why Emergency Preparedness Matters

Wire and Cable Management

Health and
Wellbeing

Be Active

CBT and Mental Health – Anxiety and Panic Attacks

CBT and Mental Health – Bipolar Disorder

CBT and Mental Health – Borderline Personality Disorder

CBT and Mental Health – Introduction to Cognitive Behavioral Therapy

De-stressing your Inner and Outer World

Dealing with Stressful People

Five Ways to Wellbeing

Healthy Eating at Work

Kick the Habit

Managing Employee Stress

Protecting Yourself – Stinging Insects

Protecting Yourself from Ticks and Mosquitoes

Protecting Yourself Poisonous Plants

Reducing Stress – Meditation and Visualization

Reducing Stress – Techniques to Relax

Reducing Stress Through Time Management

Stress at Work

Stress Management – Stress Awareness Comes First

Stress Management – Taking Care of Yourself

Stress, Emotions, and Ethics

The Dangers of Sitting

Understanding Emotion

What are Emotions?

What Can be Done About Job Stress?

What is Stress?

Workplace Hygiene

Hospitality

CONCIERGE

Cultural Awareness in Hospitality

Customer Expectations

Hospitality – Concierge Best Practices

Hospitality – Food Service Best Practices

Soft Selling in Hospitality

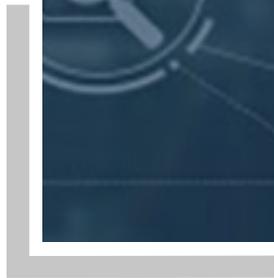Taking Care of Yourself First

Upselling in Hospitality

Housing

Affordable and Social Housing

Risk and Compliance in the Housing Sector

Safeguarding Adults for Housing

Safeguarding Children for Housing

Human
Resources

A New Way to Train Employees

A Safe Workplace – OSHA and Right-to-Know Laws in the U.S.

Administration of a Collective Bargaining Agreement

American Disabilities Act (US)

Analyzing Pay Theories

Applying Management Styles in Organizations

Beginning Development for Training Programs

Building Framework for the Development of Training Programs

California Sexual Harassment Prevention for Employees (US)

California Sexual Harassment Prevention for Supervisors and Managers

Career Development Programs

Communication Styles and Emotional Intelligence

Compiling Employee Satisfaction Data

Completing and Conducting Employee Performance Appraisals

Completing the Framework for Developing Training Programs

Costs and Causes of Employee Turnover

Current Labor Challenges and Labor Laws in the U.S.

Dealing with Performance Issues

Deciding on a Pay System

Defining HR

Defining HR

Designing a Performance Appraisal System

Determining Internal and External Pay Factors

Determining International Employee Compensation in the U.S.

Developing a Compensation Package

Developing Employees

Directions of Communication in an Organization

Discipline and Grievance

Effective Absence Management

Email Management and Ethics

Employee Compensation and Benefits

Employee Personality and Fit

Employee Retention Strategies – Pay for Performance and Work-Life Balance

Employee Rights – Job Protection Rights in the U.S.

Employee Rights – Labor Unions in the U.S.

Employee Rights – Privacy

Employee Separation, Rightsizing and Layoffs

Expatriate Selection, Cultural Training and Other Considerations in the U.S.

Exploring Indian Culture

Exploring Latino Culture

Exploring Russian Culture

Exploring the Global Business Environment in the US

Exploring the Need for Labor Unions in the U.S.

Global Anti-Bribery and Corruption

Health Hazards at Work – Cumulative Trauma and Exposures

Health Hazards at Work – Promoting a Culture of Safety and Health

Health Hazards at Work – Stress in the US

Health Hazards at Work – Violence and Bullying in the U.S.

Hiring Employees

HR for Non-HR Managers

Human Resources Global Strategies in the U.S.

Implementing Retention Strategies

Importance of Training

Importance of Training

International Law for Expatriates in the U.S.

Introducing Human Resource Management

Introduction to Compensation and Benefits

Introduction to Employee Assessment

Introduction to Labor Unions in the U.S.

Introduction to Managing Employee Performance

Relating to Pay in the US

Managing Employee Performance – A Look at Influences and Discipline

Managing Expatriates – Reducing Stress and Homesickness in the U.S.

Maximizing Productivity – Accommodations for Employees with Psychiatric Disabilities in the U.S.

More Methods for Training Delivery

Multiculturalism and the Law in the U.S.

New York Sexual Harassment Prevention (US)

Nonverbal Communication and Listening

Onboarding – Best Practices

Onboarding – Orientations

Onboarding – The Power of Day One

Onboarding – Transmitting Culture

Onboarding – Why You Should Care

Onboarding Tools

Organizing the Performance Appraisal Process and Conducting Appraisal Interviews

Pay Types and Considerations

PCI-DSS and Wireless Use

PCI-DSS Compliance Standards

PCI-DSS Relation to Data Cards and Equipment

Performance Appraisal System Errors and Legal Considerations

Performance Appraisals

Performance Reviews

Practicing Advanced Retention Strategies

Preventing Workplace Discrimination and Harassment for Employees

Preventing Workplace Discrimination and Harassment for Managers

Providing Government-Mandated Benefits

Providing Voluntary Benefits – Incentive Pay and Paid Time Off

Providing Voluntary Benefits – Medical Insurance and 401(k)s

Recruitment – Job Analysis and Job Descriptions

Recruitment – Process and Strategy

Recruitment Law, Part Two – EEO Set of Laws in the U.S.

Recruitment Strategies, Part One

Recruitment Strategies, Part Two

Retaining Your Best People

Right People/Right Role

Selecting New Employees – Criteria Development and Resume Review

Selecting New Employees – Interview Methods and Avoiding Mistakes

Selecting New Employees – Making the Offer

Selecting New Employees – Selection Methods

Selecting New Employees – Testing

Selecting New Employees – The Selection Process

Selecting New Employees – Types of Interviews and Interview Questions

Sexual Harassment Prevention for Employees (Extended)

SOX Compliance 101

Staffing Internationally in the US

Termination of Employment

The Collective Bargaining Process in the US

The Four Stages of Employee Training

The U.S. Legal Environment in Human Resources

Types of Communication Styles in an Organization

Types of Management Styles in an Organization

Types of Professional Training for Employees

Types of Training for Employees

Understanding and Investigating Performance Issues

Understanding Performance Appraisal Methods – Part One

Understanding Performance Appraisal Methods – Part Three

Understanding Performance Appraisal Methods – Part Two

Understanding the Code of Conduct Policy

Unionization and Corporate Resistance in the U.S.

Utilizing Job Evaluation Systems

What is New Employee Onboarding?

What Makes a Great Place to Work?

Working with Unions and Bargaining Breakdowns

I.T. Skills

Excel 2003-2010 Upgrade

Excel 2007 Advanced

Excel 2007 Basic

Excel 2007 Intermediate

Excel 2010 Advanced

Excel 2010 Basic

Excel 2010 Intermediate

Excel 2013 Advanced

Excel 2013 Basic

Excel 2013 Intermediate

Excel 2016 Advanced

Excel 2016 Basic

Excel 2016 Intermediate

Lync 2013 Basic

Office 2016 Advanced

Office 2016 Basic

Office 2016 Intermediate

Office 365 Basic

OneNote 2013 Basic

OneNote 2013 Intermediate

OneNote 2016 Basic

OneNote 2016 Intermediate

Outlook 2003-2010 Upgrade

Outlook 2007 Basic

Outlook 2007 Intermediate

Outlook 2010 Basic

Outlook 2010 Intermediate

Outlook 2013 Basic

Outlook 2013 Intermediate

Outlook 2016 Basic

Outlook 2016 Intermediate

PowerPoint 2003-2010 Upgrade

PowerPoint 2007 Basic

PowerPoint 2007 Intermediate

PowerPoint 2010 Basic

PowerPoint 2010 Intermediate

PowerPoint 2013 Advanced

PowerPoint 2013 Basic

PowerPoint 2013 Intermediate

PowerPoint 2016 Advanced

PowerPoint 2016 Basic

PowerPoint 2016 Intermediate

Project 2010 Basic

Project 2010 Intermediate

Publisher 2013 Advanced

Publisher 2013 Basic

SharePoint Overview

Skype for Business 2016

Start Using Excel

Start Using Outlook

Start Using Word

Visio 2010 Basic

Visio 2010 Intermediate

Visio 2013 Basic

Visio 2013 Intermediate

Visio 2016 Basic

Start Using PowerPoint

Start Using Word

Visio 2010 Basic

Visio 2010 Intermediate

Visio 2013 Basic

Visio 2013 Intermediate

Visio 2016 Basic

Visio 2016 Intermediate

Windows 7 Basic

Windows 7 Intermediate

Word 2003-2010 Upgrade

Word 2007 Advanced

Word 2007 Basic

Word 2007 Intermediate

Word 2010 Advanced

Word 2010 Basic

Word 2010 Intermediate

Word 2013 Advanced

Word 2013 Basic

Word 2013 Intermediate

Word 2016 Advanced

Word 2016 Basic

Word 2016 Intermediate

Leadership and
Management

A Motivators Tool Kit

Barriers to Communication Success, Part One

Barriers to Communication Success, Part Two

Become An Effective Leader, Part One

Become An Effective Leader, Part Two

Benefits and Pitfalls of Planning

Build Your Team

Building and Managing Your Dream Team

Business Advantages of an Environmental Management System

Business Writing Tips – Edit, Rewrite and Say It Right

Business Writing Tips: Make an Outline and a First Draft

Changing Organizational Culture

Changing the Culture of Your Organization

Choosing an Interview Format and Considering Legal Issues

Choosing the Best Person for the Task

Communication Skills all Managers Must Master

Competitive Advantage in Organizational Strategy

Conducting Effective Meetings

Constructive Feedback

Creating and Maintaining a Successful Organizational Culture

Creating and Maintaining the Culture of Your Organization

Defending Against Reverse Delegation

Delegate to Save Time and Develop Your Employees

Delegating Authority

Demystifying Management

Designing Effective Teams

Developing Management Skills

Effective Delegation

Embedding Organizational Culture

Employee Motivation – Job Dimensions

Employee Motivation and Ethics

Essential Time Management Tools

Evolution of Management

Expectancy Theory

Extrinsic and Intrinsic Rewards

Feedback and Non-Verbal Communication

Five Tips for New Managers and Supervisors

Gain Control of Work Life Balances

Giving and Receiving Feedback

Goal Theory

Group Decision Making

Hire Team-Oriented Employees

How Perceptions and Expectations Affect Motivation

How to Avoid and Manage Conflict

How to Hire the Right People

Human Resources – The Cornerstone of Successful Organizations

Identifying Obstacles to Organizational Change

Identifying the Culture of Your Organization

Implementing the Strategic Plan

Increasing Team Effectiveness

Inspirational Leadership

Interview and Selection

Introduction to Discipline

Introduction to Performance Appraisals and Appraisal Systems

Job Rotation, Motivation and Morale

Key Tools and Knowledge for Team Leading

Key Tools and Knowledge of Motivation

Keys to Lively and Effective Meetings

Leadership versus Management

Leading Team Meetings

Linking Ethical Behavior to Your Organization's Structure

Maintaining Organizational Culture

Making a Plan that Works

Making Effective Decisions

Manage Your Time by Organizing Paperwork

Management Skills – What Does it Take?

Management, Communication and Growth

Managing Change

Managing Change in Your Organization

Managing Team Development

Managing Teams

Managing Virtual Teams

Marketing the Culture of Your Organization

Maslow's Theory of Motivation

Matching Applicants with Job Specifications and Conducting Interviews

Maximizing the Benefits of Your Organization's Structure

Minimizing Gossip and Rumor

Motivating Employees – Job Design

Motivating Employees – Performance Appraisals

Motivating Employees – Performance Incentives

Motivating Your People and Being a Positive Role Model

Motivation – Ethical Strategies

Motivation – Need-based Theories

Motivation – Process-Based Theory

Motivation and Job Performance

Motivation-Expectancy Theory

Motivational Theorists Whose Theories Work in Practice

Operational Plans – Budgeting

Operational Plans – The Single Use Plan

Operational Plans – The Standing Plan

Organization for Efficiency

Organizational Strategy

Orientation – Where Do We Go From Here?

Performance – A Manager's Responsibility

Performance – Coaching Conversations

Performance – Goal Setting

Performance – Systems View

Performance and Feedback Coaching

Planning at the Top and Senior Level

Principles of Planning

Promoting an Ethical Culture in Your Organization

Put on Your Manager's Hat

Quantify Performance Goals if Possible

Rational Decision-Making

Recruiting New People

Self-Evaluation and Common Pitfalls in Performance Appraisals

Setting Sound Goals

SMART Objectives

Speaking and Listening

Strategic Planning at its Best

Team Autonomy and Degrees of Freedom

Team Design Characteristics

Team Training, Compensation, and Recognition

Teams and Ethics

Terminating Employees

The Decision-Making Process – Part One

The Decision-Making Process, Part 2

The Disciplinary and Grievances Process

The External Environment

The Four Levels of Management

The Progressive Discipline Process

The Team and its Members

The Team and the Organization

The Theory of Reinforcement

Time Management for Managers

Tips for Conducting a Performance Evaluation

Tools and Knowledge for Successful Plans

Top 10 Mistakes of Managers

Tracking Progress with Controls

Transitioning to Management – The First Year

Types of Organizational Plans

Understanding Motivation

Understanding Successful Negotiation

Understanding the Impact of Culture in Your Organization

What Managers Need to Know about Managing Change

Why Teamwork Works

Work Team Characteristics

Work Teams – Some Basic Guidelines

Work Teams – Types and Environments

Working with the Confused Employee

Working within the General and Specific Environment

Marketing

A Tactical Guide to SEO and PPC

Benefits of Events that Drive ROI

Customer Marketing

Email Marketing

Essential KPIs for the Modern Marketer

Find Your Brand Voice with Killer Content Marketing

Marketing Strategy that Drives Effectiveness

Multi-Channel Marketing: Coordination, Cohesion and Results

Social Media Marketing

The Inbound Marketer's Playbook

Online
Social Presence

LinkedIn – The Basics

Personal
Development

Be Assertive the Right Way

Coaching Skills

Conflict Management

Creative Problem Solving

Decision-making Excellence

Developing Resilience

Effective Communication

Emotional Intelligence

Helping Yourself and Others through Change

Introduction to NLP

Managing Stress

Negotiation and Influencing People

NLP – Unconscious Eye Movement

Presenting with Power

Productivity and Time Management

Team Working Excellence

The Public Speaking Guru – Confidence Builder

The Public Speaking Guru – Presenting with Impact

The Public Speaking Guru – Speech Writing

COMPLIANCE

80%

+0.83%	▲	EJ+EO	LSM/VK	EJ+EO	IDGH	EJ+EO
		57.030	▲ 24.7050	▲ 86.560	0.650	86.560
- 1.5% ▲		5.7540	47.0540	▲ 57.030	807.5	57.030
		0.7540	▲ 6760.70	▲ 5.7540	0.607	5.7540
+0.12% ▲		86 560	▲ 34 7080	▲ 0 7540	540 5	0 7540

+83.0

+41.9

+22.6

+10.3   +12.0

Policy and
Compliance

Alcohol and Drugs at Work

Anti-Money Laundering

Bribery Act

Challenge 25

Consequences of Careless Social Media Use in the Workplace

Consumer Rights

Current Trends in Privacy

Cyber Security Risks and Social Media

Cyber Security: How to Stay Safe Online

Data Protection 2017

Dealing with Extremism and Terrorism Awareness

Environmental Awareness

EU Competition Law

Facebook, LinkedIn and Twitter Policies for Every Employee

Freedom of Information Act

GDPR Express

General Data Protection Regulation (GDPR)

Global Privacy Law Fundamentals

Harassment and Bullying at Work

Health and Wellbeing in the Workplace

HIPAA Privacy and Security 101

Information Security 101

IT Security for the Remote Worker and Business Traveler

Mental Health at Work

Mobile and Portable Device Security

Modern Slavery

Overview of FCRA (US)

PCI DSS

Personal Social Media Use at the Workplace

Preparing for an Active Shooter Situation

Privacy 101: Get to Know the Basics

Privacy and Online Behavior: How to Protect Yourself

Right to Work

Safeguarding Adults – Care Certificate

Safeguarding Children – Care Certificate

Security and Privacy Controls

Sexual Harassment Prevention in the Workplace

Social Media Awareness

Tackling Hate Crime

Understanding Cyber Security

Understanding Sexual Harassment – What Everyone Needs to Know

Using Social Media to Represent Your Employer

What is FCPA? (U.S.)

Whistleblowing

Working Safely and Securely – Care Certificate

Workplace Security: What You Need to Know

Project
Management

Close Your Project Successfully

Introduction to Project Management

Project Design

Project Development and Testing

Project Preparation

Project Strategy and Business Case

Support and Benefits Realization

Training and Business Readiness

Retail

Be a Retail Hero

Connect with a Customer

Fitting Room Advice

Meet and Greet

Service at the Till

Sales
Mastery

Always Be Closing

Asking Questions

Authority and Social Proof

Be Likeable

Closing

Closing with Confidence in Sales

Commitment and Consistency

Do Your Research

Effective Listening

Effective Questioning

Establishing Trust with Customers

Features, Advantages and Benefits

Follow Up

Handling Objections in Sales

How to Engage Customers in Telephone Conversations

How to Handle Sales Objections

How to Influence

Introducing Yourself

Know Your USP's

Leave Something Behind

Listening Skills: Transform Your Customer Interactions

Mastering Cross-Cultural Negotiations

Mastering the Art of Negotiation

Navigating Gatekeepers

Negotiating Electronically

Objection Handling

Presenting Compelling Presentations

Presenting for Salesperson

Prospecting with Ease

Qualify Your Lead

Sales Channel Partnerships

Sales Mastery (Full Course)

Scarcity

Selling Through Questioning

Selling to Power Buyers

Strategies for Professional Presentations

Taking Notes

The Pitch

The Power of Silence

Time Management

Time Management: Tips for Success

Using Humor

Toolbox
Talks

Abrasive Wheels

Alcohol at Work

Carbon Monoxide Poisoning

Confined Spaces

Construction Dust

Dangers of Working at Night

Electrical Cord Safety

Eye Protection

Falling Objects

Fire Classification and Equipment

Fire Detection and Response

Fire Prevention

Hand-Arm Vibration Syndrome

Head Protection

Importance of Good Housekeeping

Introduction to Fire Safety

Legionnaire's Disease

Noise and Hearing Protection

RIDDOR

Safe Working with Lift Trucks

Sharps Injuries

Step Ladder Safety

Working Alone

Working at Height

Workplace Vehicle Safety

ITN **Enterprise Learning**

Quick Learn
Skills

Communication and Social Skills – Giving Feedback

Communication and Social Skills – Receiving Feedback

First Aid – Bleeding

First Aid – Primary Survey

First Aid – Secondary Survey

Health and Wellbeing – Avoid Burning Out

Health and Wellbeing – Importance of Sleep

Health and Wellbeing – Positive Thinking

Health and Wellbeing – Relaxation Techniques

Health and Wellbeing- Letting Things Go

Leadership and Management – Stress Management

Leadership and Management – The Key to Delegation

Leadership and Management – Coaching Others

Life Hacks – Work and Life Balance

Management and Leadership – Dealing with Difficult Staff

Management and Leadership – Innovation and Culture

Management and Leadership – Learning Styles

Management and Leadership – Team Activities

Marketing Hacks – Defining Your Message

Marketing Hacks – Effective Brand Identity

Marketing Hacks – Finding Your Voice

Marketing Hacks – Increasing Your Brand Visibility

Marketing Hacks – Video Pitches

Marketing Hacks – Word of Mouth Marketing

Marketing Hacks – Building Brand Loyalty

Personal Development – Habits

Personal Development – Mentoring

Personal Development – Networking

Personal Development – Personal Branding

Personal Development – Personal Vision Statements

Personal Development – Practicing Patience

Personal Development – Preventing Procrastination

Personal Development – Self-Limiting Beliefs

ITN Academy:
We are your partner for easy-to-use and affordable online learning.

iTN

Contact Us

5865 Ridgeway Center Parkway, Memphis, TN 38120
or
Call 901-568-3569