

2024 INTERNATIONAL CONFERENCE OF NGOs

UNESCO Headquarters, 17-19 December 2024

INFORMATION NOTE ON THE ELECTION OF THE CHAIRPERSON OF THE CONFERENCE AND THE NGO-UNESCO LIAISON COMMITTEE AND ON THE BALLOTING PROCEDURES

The election of the Chairperson of the International Conference of NGOs and of the NGO-UNESCO Liaison Committee are governed by the relevant provisions of the Directives concerning UNESCO's partnership with NGOs and by the Rules of Procedure of the International Conference of NGOs:

- The election of the Chairperson of the International Conference and of the NGO-UNESCO Liaison Committee takes place by secret ballot.
- One vote is allowed per organization.
- The only person entitled to vote is the main representative designated by the organization on this occasion (information provided in the registration form). In due time, he/she will separately receive information on the online voting procedure.
- In case of proxy vote, the agent organization votes on behalf of the principal. An organization can be the agent of a maximum of three (3) other organizations.
- Ballots take place under the supervision of the Commission of Elections, assisted by members of the Secretariat of the Conference.

The 2024 elections will take place on an online platform, in accordance with the practice in use since the 2020 ICNGO.

ELECTION OF THE CHAIRPERSON

The Chairperson is elected in his/her personal capacity for a non-renewable term of office of two years. The term of office of the Chairperson shall begin at the closing of the session at which he/she is elected and shall end at the closing of the following session.

- Three (3) nominations were submitted for **only one seat to be filled** (please refer to the List of Nominations available on the webpage of the Conference: <https://ngo-unesco.net/icngo-2024>).
- The online ballot papers will bear the names of the three candidates and indicate the nominating organization.
- **The ballot will take place online on Tuesday 17 December 2024 from 2:00 p.m. to 7:00 p.m. (Paris time).**
- In accordance with the Rules of Procedure of the Conference (Article G.3 of the Annex of the Rules of Procedure), the candidate having obtained more than half of the valid votes cast (not counting abstentions) shall be declared elected.
- *(If necessary):* In case no candidate obtains the required majority, there shall be **a second round of secret ballot limited to the two candidates who obtained the larger number of votes (from 10:00 p.m. of 17 December to 10:00 a.m. of 18 December 2024, Paris time)**. During this second round, the candidate having obtained the largest number of votes will be proclaimed elected.
- *(If necessary):* If in the second round of ballot the two candidates obtain the same number of votes, the Chairperson of the Conference shall then decide, by drawing lots in a plenary meeting, the candidate to be considered elected.

ELECTION OF THE MEMBERS OF THE NGO-UNESCO LIAISON COMMITTEE

The Liaison Committee is made up of ten (10) NGOs in official partnership with UNESCO: four (4) with associate status and six (6) with consultative status. In accordance with Section XI.1.2 of the Directives, “all of the regions, as defined by UNESCO, shall be represented by at least one NGO partner having its headquarters in that region”.

Members of the Liaison Committee are elected for a term of office of two years, immediately renewable once. Their term of office begins at the close of the session at which they are elected and shall end at the close of the following session.

Thirty-one (31) nominations were submitted for **ten (10) seats to be filled** (Please refer to the List of Nominations available on the webpage of the Conference: <https://ngo-unesco.net/icngo-2024>).

The election for the members of the NGO-UNESCO Liaison Committee will be held in two ballots:

FIRST BALLOT

- The first ballot is based on geographical distribution and will allow the election of organizations having each its headquarters in one of the regions as defined by UNESCO.
- Only one nomination has been submitted for the following region: **Eastern Europe**. In accordance with the Rules of Procedure of the Conference (Article I.2 of the Annex), the candidate organization (International Association of Film and Television Schools – CILECT) will thus be declared elected without the need to hold a ballot.
- The first ballot will therefore allow **five (5) seats to be filled** for the remaining regions: **Africa; Arab States; Asia and the Pacific; Latin America and the Caribbean; and Western Europe** (incl. Canada and the United States of America).
- The online ballot papers will bear the names of all the candidate organizations for the concerned region.
- The person entitled to vote shall express only one preference per region.
- **The first ballot will take place online on Tuesday 17 December 2024 from 2:00 p.m. to 7:00 p.m. (Paris time).**
- For EACH region, the candidate having obtained the largest number of votes will be declared elected.
- *(If necessary):* If two or more candidates of the same region equally obtain the largest number of votes, it is proceeded to a second round limited to the candidates concerned (from 10:00 p.m. of 17 December to 10:00 a.m. of 18 December 2024, Paris time).
- *(If necessary):* If, in the second ballot, two or more candidates equally obtain the largest number of votes, the Chairperson of the International Conference will decide then, by drawing lots in a plenary meeting, which of these candidates shall be considered elected.

SECOND BALLOT

- The second ballot will allow to fill the **four (4) remaining seats** per partnership status (associate and consultative).
- The online ballot papers will bear the names of all remaining candidate organizations (as per the results of the first ballot).
- **The second ballot will take place online on Wednesday 18 December 2024 from 2:00 p.m. to 7:00 p.m. (Paris time).**
- The person entitled to vote shall express for each list (associate and consultative), as many preferences as the number of seats to be filled.
- The candidate organizations having obtained the largest number of votes up to the number of seats remaining to be filled will be declared elected.

- *(If necessary)*: If two or more candidates obtain an equal number of votes and that the number of the candidates remains greater than the seats to be filled, there will be a **tie-break-secret ballot**, limited to those candidates *(from 10:00 p.m. of 18 December to 10:00 a.m. of 19 December 2024, Paris time)*.
- *(If necessary)*: If, during this additional ballot, two or more candidates obtain the same number of votes and the number of candidates remains higher to that of the seats to be filled, the Chairperson will then decide between them, by drawing lots in a plenary meeting, in order to assign the remaining seat(s).

TIMETABLE – ONLINE ELECTIONS

(any changes to the timetable will be communicated in due time)

ELECTION OF THE CHAIRPERSON		
Ballot	Date	Time
Ballot	17 December 2024	2:00 p.m. – 07:00 p.m. (Paris time)
<i>(IF NECESSARY)</i> Second round of the ballot	17-18 December 2024	10:00 p.m. – 10:00 a.m. (+1) (Paris time)

ELECTION LIAISON COMMITTEE		
First ballot (based on geographical distribution)	Date	Time
First ballot	17 December 2024	2:00 p.m. – 07:00 p.m. (Paris time)
<i>(IF NECESSARY)</i> Second round of the first ballot	17-18 December 2024	10:00 p.m. – 10:00 a.m. (+1) (Paris time)

Report of the Commission of Elections on the first ballot <i>(in the plenary)</i>	18 December 2024	11:00 a.m. – 1:00 p.m. (Paris time) exact time TBC
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ELECTION LIAISON COMMITTEE		
Second ballot (based on the partnership status)	Date	Time
Second ballot	18 December 2024	2:00 p.m. – 07:00 p.m. (Paris time)
<i>(IF NECESSARY)</i> Second round of the second ballot	18-19 December 2024	10:00 p.m. – 10:00 a.m. (+1) (Paris time)

Proclamation of results <i>(in the plenary)</i>	19 December 2024	12:30 p.m. (Paris time)
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