**MEETING MINUTES**

**THE BOARD OF DIRECTORS MEETING**

February 28, 2020 | 1:00 pm

Offices of Denton County Transportation Authority | Board Room

1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

The Board of Directors of the North Texas Mobility Corporation convened the Regular Meeting of the Board of Directors with Raymond Suarez, Chair presiding on February 28, 2020 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

ATTENDANCE

BOARD MEMBERS

Raymond Suarez

Dean Ueckert

Richard Hayes

Don Combs

Sara Hensley

OFFICERS

Kristina Holcomb, President

Nicole Recker, Vice President

Marisa Perry, Treasurer

Brandy Pedron, Secretary

LEGAL COUNSEL

Joe Gorfida

OTHER ATTENDEES

Michelle Bloomer, DCTA Vice President of Operations

Amanda Riddle, DCTA Senior Budget Manager

Troy Raley, DCTA Director of Bus Operations & Maintenance

Jim Owen, NTMC Bus Driver

CALL TO ORDER – *The meeting is called to order by Chair Suarez at 1:00 pm*

PUBLIC COMMENT *– There were no public comments made.*

*Chair Suarez requests introductions be made around the room with the new Board members present.*

*Chair Suarez gives a very brief overview and background on NTMC to the new Board Members.*

1. CONSENT AGENDA
	1. Approval of Minutes from December 5, 2019 Board meeting.
* *VOTE: Don Combs moves to approve the December 5, 2019 minutes as presented. Chair Suarez seconds to motion. Dean Ueckert abstains. Those opposing to approval of the December 5, 2019 minutes: Sara Hensley, Richard Hayes and Dean Ueckert.*
* *Motion does not pass.*
* *Action on the December 5, 2019 minutes will be continued to the next Board meeting after Board members have the opportunity to listen to the audio recording of the December Board meeting.*
1. REGULAR AGENDA
	1. Consider Resolution 2020-N002 Appointing NTMC Chair and Vice Chair – *President Holcomb stated that in the Articles of Formation the previous Board voted Raymond Suarez as chair and we are opening it up for this new Board to appoint its Chair and Vice Chair.*
* *VOTE: Richard Hayes nominates Dean Ueckert as Board Chair of NTMC. Sara Hensley seconds the nomination. The nomination passes unanimously by the Board with no abstentions.*
* *VOTE: Chair Ueckert nominates Richard Hayes as Board Vice Chair of NTMC. Sara Hensley seconds the nomination. The nomination passes unanimously by the Board with no abstentions.*
	1. Consider Resolution 2020-N003 Designating Brandy L. Pedron as the North Texas Mobility Corporation Public Information Coordinator and Records Manager – *Chair Dean suggests that this be an interim position until an operational workshop can be conducted with the Board. Legal states to the Board that there must be a public information officer for the agency.*
* *VOTE: Sara Hensley makes a motion to approve Resolution 2020-N003 with the change to say “interim” public information officer and “interim” records manager. Vice Chair Hayes seconds the motion. The motion passes unanimously by the Board with no abstentions.*
	1. Consider Resolution 2020-N001 Approving FY20 Budget Revision – *Chair Dean finds there to be minimal information provided on this item in the Board packet and suggests that the Board needs a workshop on how the budget works. President Holcomb provides a background of information on this budget revision.*
* *VOTE: Vice Chair Hayes motions to postpone until after a budget workshop is held at the next Board meeting. Sara Hensley seconds the motion. The motion passes unanimously by the Board with no abstentions.*
* *Resolution 2020-N001 will be continued at the next Board meeting after Board members are able to participate in a budget workshop at the next Board meeting.*
	1. North Texas Mobility Corporation Operational Update – *Raymond Suarez gave an update on services provided including the Highland Village Lyft Service approved by the DCTA board on February 27 which will allow savings on time for NTMC. He briefly discussed upcoming service changes and the Board had discussions on other services and operational matters. Raymond Suarez informed the Board of DCTA’s transformation initiative that is in procurement now. President Holcomb noted to the Board that the NTMC Board role is strictly policy to bus service and how to deliver the service. Raymond Suarez explained the subsidy program to the Board in further detail. As discussions continued, Joe Gorfida, Legal Counsel, made mention that discussions of the Collective Bargaining Agreement will need to be held at the next meeting.*
	2. Discuss and Consider Resolution 2020-N004 Designating Dates, Times, and Location of NTMC Board Meetings – *Chair Dean leads the discussion on proposed Board meeting dates, times and location.*
* *VOTE: Vice Chair Hayes motions the Board of Directors shall meet monthly at the official location, DCTA Administration Office at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057 beginning at 9:00 am on the following dates: March 25, 2020; April 22, 2020; May 27, 2020; June 24, 2020; July 22, 2020; August 26, 2020; September 23, 2020; October 21, 2020; November 11, ·2020; and December 9, 2020 unless the Board decides a meeting is not required; the Board shall meet at a quarterly basis as directed by the Bylaws of NTMC . Raymond Suarez seconds the motion. The motion passes unanimously by the Board with no abstentions.*

FUTURE AGENDA ITEMS - *Chair Ueckert requests that a budget workshop be held at the next meeting as well as discussion on the Bylaws and Certification of Formation.*

ADJOURN – *The meeting was motioned to adjourn at 2:15 pm by Sara Hensley. Motion for adjournment was seconded by Don Combs.*

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Dean Ueckert, Board Chair

ATTEST:

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Brandy Pedron, NTMC Secretary