

# MEETING MINUTES

## THE BOARD OF DIRECTORS MEETING

May 28, 2020 | 9:00 am

This meeting was held by Video Conference through Adobe Connect

The Board of Directors of the North Texas Mobility Corporation convened the Regular Meeting of the Board of Directors with Dean Ueckert, Chair presiding on May 28, 2020 virtually.

### ATTENDANCE

#### BOARD MEMBERS

Dean Ueckert  
Richard Hayes  
Don Combs  
Sara Hensley  
Raymond Suarez

#### OFFICERS

Kristina Holcomb, President  
Nicole Recker, Vice President  
Marisa Perry, Treasurer  
Brandy Pedron, Secretary

#### LEGAL COUNSEL

Joe Gorfida

#### OTHER ATTENDEES

Javier Trilla  
Troy Raley  
Amanda Riddle  
Amber Karkauskas  
Claire Powell  
Paula Richardson  
Brandi Bird

CALL TO ORDER – *The meeting is called to order by Chair Ueckert at 9:10 am*

BRIEF ORIENTATION TO NAVIGATING THE VIDEO CONFERENCE – *Kristina Holcomb gave a brief orientation to how to make a public comment.*

PUBLIC COMMENT – *Tyletha Goff made a public comment.*

1. CONSENT AGENDA

a. Approval of Minutes from April 22, 2020 Board Meeting

- **VOTE:** *Raymond Suarez made a motion to approve the April 22, 2020 meeting minutes as prepared. Vice Chair Hayes seconded the motion. All signified by saying "I". A roll-call vote was not needed because there were no "no" votes; the "I" vote was unanimous.*

2. REGULAR AGENDA - *Chair Ueckert discussed the request of a Joint DCTA and NTMC meeting in June made by the DCTA Board of Directors. With that, Chair Ueckert pulled the following items from this agenda:*

- *Item 2d: Discuss and Consider Resolution 2020-N007 Approving Amended and Restated Bylaws; and*
- *Closed Executive Session Item 4b: As Authorized by Section 551.074(a)(1) of the Texas Government Code, the Board Meeting may be Convened into Closed Executive Session for Deliberation of Personnel Matters: duties of NTMC General Manager.*

a. Coronavirus (COVID-19) Response Update – *Chair Ueckert previously ask the Officers to keep the Board updated by email as has been done to save time here in the meeting.*

- *President Holcomb briefly announced that DCTA had a reduction in force and some staff have taken on other duties as assigned. Nicole Recker is not over mobility services.*
- *Vice President Recker updated the Board on a request NTMC received from the Union Local Chapter and National ATU regarding Hazard Pay. NTMC is working on aligning its response with regional partners such as DART. The DCTA Board was briefed yesterday due to the financial impact on the budget this item may have. Further discussion with the DCTA Board will occur next month and ant DCTA's actions will be brought to the NTMC Board for approval.*

h. Consider Resolution 2020-N001 Approving FY20 Budget Amendment Continued from February 28, 2020 Meeting – *Chair Ueckert moved this item to the top of the agenda to ensure it was addressed. And briefed the Board on this item postponed from the February Board Meeting.*

- **VOTE:** *Sara Hensley made a motion to approve Resolution 2020-N001. Raymond Suarez seconded the motion. All signified by saying "I". A roll-call vote was not needed because there were no "no" votes; the "I" vote was unanimous.*

b. General Manager Report, Hendrickson Transportation Group

- *NTMC General Manager, RJ Garza gave an update to the Board.*
  - o *NTMC Culture is improving*
  - o *Recommend to the Board that the NTMC Vision and Mission be addressed and developed to align with DCTA's Vision and Mission*
  - o *The General Manager needs to be engaged in all aspects of operational goals and provide assistance with any financials that affect NTMC and DCTA as well. The GM position deserves the right to have the authority of the overall NTMC operation to include the expenses that go along with it. DCTA's oversight should be clear that they act as a resource and provide guidance for the General Manager to ensure there is no legal conflict in the structure of NTMC.*
  - o *Service reductions are in place and will continue in the foreseeable future.*
  - o *Working collaboratively with Customer Service to rebuild the service of the Access*
  - o *Recommend a strategy to locate two buses to assist in relieving drivers when necessary.*
  - o *Continue employee engagement and providing weekly staff leadership meetings.*
- *Chair Ueckert asked RJ Garza to change the frequency of this weekly report sent to the board to a bi-weekly report.*

c. Discuss Reduction In Force

- *The letters sent out were included in the packet.*
- *Vice President Recker provided additional details. As we are looking forward and speaking with the DCTA about service levels and the funding we will not have through sales tax, DCTA is moving forward with the recommendation to formally adopt the existing levels of service for the remainder of FY20. The financial impact of adopting that was discuss with the DCTA Board on yesterday [May 27] and the DCTA Board approved that Budget Amendment which will be presented later on this agenda. A reduction in budget and reduction in service leads to a reduction in force. NTMC is working with legal counsel to make sure this is done in line with the CBA.*
- *Approximately 39 Operators will be impacted by the reduction in force.*

i. Consider Resolution 2020-N005 Approving FY20 Budget Amendment

- *Treasurer Perry provided a briefing of this.*
- **VOTE:** *Vice Chair Hayes made a motion to approve Resolution 2020-N001. Sara Hensley seconded the motion. All signified by saying "I". A roll-call vote was not needed because there were no "no" votes; the "I" vote was unanimous.*

- d. Discuss and Consider Resolution 2020-N007 Approving Amended and Restated Bylaws.
    - *This item was pulled from the Agenda.*
  - e. Discussion with DCTA Board Chair, Dianne Costa Regarding NTMC Path Forward
    - *Dianne Costa, Chair of DCTA Board discussed the NTMC's modification requests of the NTMC Bylaws and Certification of Formation with the DCTA Board yesterday [May 27] and shared concern regarding some of the changes being requested. DCTA Board tabled those decisions on the Certification of Formation until DCTA and NTMC can have a Joint meeting next month on June 25.*
  - f. General Manager RFP Update
    - *No updates at this time. DCTA procurement department have the materials needed and we can pause on this item until after the Joint meeting with the DCTA Board.*
  - g. Review Monthly Financial Statements for FY2020 Year to Date April 2020
    - *Marisa Perry went through the material provided in the packet with the Board.*
3. NEXT BOARD MEETING – The next NTMC Board meeting is currently scheduled for June 24, 2020 at 9:00 a.m.
4. FUTURE AGENDA ITEMS – *No future agenda items at this time.*

CONVENE EXECUTIVE SESSION – *The Board convene into executive session at 10:15 a.m. for the following:*

- a. As Authorized by Section 551.071(1)(A) of the Texas Government Code, the Board of Directors will Convene into Closed Executive Session for the Purpose of discussing the following with the General Counsel and/or Labor Attorney: pending arbitration #380 between ATU 1338 and NTMC.

RECONVENE OPEN SESSION – *The Board reconvened into open session at 10:40 a.m. No action was taken.*

5. ADJOURN – *The meeting was motioned to adjourn at 10:43 am by Don Combs. Motion for adjournment was seconded by Sara Hensley.*

Dean Ueckert  
Dean Ueckert, Board Chair

ATTEST:

Brandy Pedron  
Brandy Pedron, NTMC Secretary