**MEETING MINUTES**

**THE BOARD OF DIRECTORS MEETING**

December 5, 2019 | 9:00 am

Offices of Denton County Transportation Authority | T&P Conference Room

1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057

The Board of Directors of the North Texas Mobility Corporation convened the Regular Meeting of the Board of Directors with Raymond Suarez, Chair presiding on December 5, 2019 at 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

ATTENDANCE

BOARD MEMBERS

Raymond Suarez, Chair

Dianne Costa

Connie White

OFFICERS

Kristina Holcomb, President

Nicole Recker, Vice President

Marisa Perry, Treasurer

Brandy Pedron, Secretary

LEGAL COUNSEL

Joe Gorfida

OTHER ATTENDEES

Troy Raley, DCTA Director of Bus Operations and Maintenance

Jim Owen, NTMC Bus Driver

Paula Richardson, ATU

Peggy Hinkle-Wolf, DRC

CALL TO ORDER – *The meeting was called to order by Chair Suarez at 9:01 am*

PUBLIC COMMENT

* *Paula Richardson read a statement from a previous employee.*
* *Jim Owen gave comment on scheduling issues.*

1. CONSENT AGENDA
   1. Approval of Minutes from NTMC August 22, September 26, and November 14, 2019 Board Meetings

* *VOTE: A motion to approve the minutes for August 22, September 26 and November 14, 2019 as presented was made by Connie White. The Motion was seconded by Dianne Costa. Motion passed unanimously by the Board with no abstentions.*

1. REGULAR AGENDA
   1. Consider Resolution 2019-N008 Designating Authorized Signatories for Contractual and Financial Documents – *Treasurer Perry stated to the Board that this resolution is to establish a clear line of demand to sign any and all documents on behalf of NTMC.*

* *VOTE: A motion to approve Resolution 2019-N008 was made by Dianne Costa. The motion was seconded by Connie White.* *Motion passed unanimously by the Board with no abstentions.*

1. Discussion regarding Employee Health Benefits – *Treasurer Perry updated the Board on Employee Health benefit with the following: first year with United Health Care saw a -110% loss ratio in 2019. The initial renewal rate was 19%. Homes and Murphy negotiated to 16%. Anything over 15% requires us to notify the Union. Final negotiated rate, by removing Out-of-Network coverage, came at 6.9% and was approved by the Union. 6.9% is within the Budget and does not require Board approval. Dental and Vision coverage stayed the same and Open Enrollment meetings occurring this week.*

NORTH TEXAS MOBILITY CORPORATION OPERATIONAL UPDATE – *NTMC Officers gave an update on the following:*

* *NTMC Open Enrollment: Open Enrollment Events (Held this week)*
* *Operational Task Force: Strategically Assign Vehicles to Service + Parts, Maintenance Partnerships + Staffing/Training Opportunities, Workforce Sustainability, Procurement/Contract Strategy, Payroll/Accounts Payable*
* *DCTA staff from all departments will provide support to the NTMC GM to develop and implement solutions to current challenges; Group Problem Solving*
* *Operator Appreciation Events*
* *Secret Holiday Pal*

FUTURE AGENDA ITEMS - *Chair Suarez discussed addressing on-time performance, scheduling, late-night service (UNT) and bids in a future meeting.*

ADJOURN – *The meeting was called to recess by Chair Suarez at 9:40 am and will stay in session due to a quorum in the following DCTA Board meeting where it will be adjourned at the adjournment of the DCTA Board meeting.*

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Raymond Suarez, Board Chair

ATTEST:

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Brandy Pedron, NTMC Secretary