

NTMC BOARD OF DIRECTORS REGULAR MEETING

Wednesday, September 29, 2021 | 8:00 am

AMFNDFD

NOTICE IS HEREBY GIVEN that the members of the North Texas Mobility Corporation (NTMC) Board of Directors will hold a Regular Meeting at 8:00am at the Denton County Transportation Authority (DCTA) Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas, 75057 and by Zoom Conference at which time the following agenda will be discussed.

Effective September 1, 2021, the public is allowed to use the ZOOM link below to participate in a Board Meeting; however, audio-only is no longer allowed; therefore, fullvideo will be required when speaking to the Board. To join the meeting, please use the information below:

Join Zoom Meeting

https://us06web.zoom.us/j/89432452340

Meeting ID: 894 3245 2340

Join by phone: +1-346-248-7799

The Board of Directors reserves the right to convene into Closed Executive Session at any time during the meeting pursuant to the Texas Government Code § 551.071(2) to seek confidential legal advice from the Corporation's attorneys regarding any agenda item listed hereon.

CALL TO ORDER

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda item(s) or other matters relating to the NTMC. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Any person who wishes to address the Board of Directors regarding any item(s) may do so by either completing a Request to Speak Card located in the DCTA Administrative Offices prior to the meeting or if participating virtually, by utilizing the "raise hand" function ensuring when called upon your camera is turned on and your name displayed.



Citizens that are not able to connect to the Zoom meeting must email his or her public comment to kmorris-perkins@ntmc.com no later than 12:00 pm on Tuesday, September 28, 2021 to ensure the comment will be read.

The Board of Directors are not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the NTMC Officers for further study or action; briefly state existing NTMC policy; or provide a brief statement of factual information in response to the inquiry.

1. CONSENT AGENDA

a. Consider Ratification of the North Texas Mobility Corporation (NTMC) Service Agreement Adopting Resolution for the Operator 401(k) Plan with an effective date of September 2, 2021

Backup Information: Memo

Exhibit 1: Adopting Resolution

 b. Consider Approval of the First Amended and Restated Agreement for Transportation Management Services between the North Texas Mobility Corporation (NTMC) and Hendrickson Transportation Group (HTG), LLC

Backup Information: Exhibit 1: First Amended and Restated Agreement

Hendrickson Transportation Group

c. Consider Approval of Resolution 2021-N003 Adopting the Fiscal Year (FY) 2022 North Texas Mobility Corporation (NTMC) Budget

Backup Information: Exhibit 1: Resolution 2021-N003

2. INFORMATIONAL REPORTS

ntmc.com

a. Monthly Financial Statements: FY 2021 Year to Date August 2021

DCTA Bus Ridership Report August 2021



3. **REGULAR AGENDA**

a. Presentation of General Manager's Monthly Report

Presenter(s): RJ Garza, General Manager

Louise Francois, Assistant General Manager

Backup Information: Exhibit 1 – General Manager's Report

Exhibit 2 – August 2021 Ticket Sales/Daily Deposit Report

Exhibit 3 – August 2021 Staffing Roster Report

Exhibit 4 – Operator Pay Analysis/Monthly Operator Turnover

Report

b. NTMC Staff Spotlight - NTMC Employee

Presenter: RJ Garza, General Manager

4. CONVENE EXECUTIVE SESSION

The Board may convene the Regular Board Meeting into Closed Executive Session for the following: *No scheduled Executive Session for this agenda.*

5. RECONVENE OPEN SESSION

Reconvene and Take Necessary Action on Items Discussed during Executive Session.

6. FUTURE BOARD MEETINGS & AGENDA ITEMS

NTMC Officers may discuss proposed future agenda items. Board members may discuss details of future meetings and request an item(s) to be added to the next Board meeting agenda. **Next Board Meeting Date:** October 27, 2021

7. ADJOURN

BOARD MEMBERS:

Dean Ueckert, Chair Richard Hayes, Vice Chair Don Combs, Sara Hensley, Raymond Suarez



OFFICERS:

John Hendrickson, Interim NTMC President
NTMC Treasurer – Vacant
NTMC Secretary - Vacant

CERTIFICATE – I certify that the above agenda giving notice of meeting was posted on the bulletin board at the Corporation's offices, which are also the offices of the Denton County Transportation Authority (DCTA), on Friday, September 24, 2021 by 5:00pm.

kisha Morris-Perkins

Executive Assistant | Board Process Manager



MEMO

To: NTMC Board of Directors

From: Robert J. Garza, General Manager, Range Garza

CC: NTMC Officers; Louise Francois, AGM, and John Hendrickson, HTG President

Date: September 10, 2021

Subject: Ratification of the Operator 401(k) Plan Adopting Resolution

BACKGROUND:

On July 25, 2021, NTMC Board approved the Service Agreement to create the Operator 401(k) Plan.

NTMC OPERATOR 401(K) ADOPTION RESOLUTION:

National Benefits Service and NTMC has finalized the NTMC Operator 401(k) Plan documents.

FINANCIAL IMPACT:

There is no financial impact

RECOMMENDATION:

NTMC staff recommends authorizing the NTMC Board to ratify the Adopting Resolution for the Operator 401(k) Plan with the effective date of September 2, 2021.

If you should have any questions or concerns, please feel free to contact me.

ADOPTING RESOLUTION

The undersigned authorized representative of North Texas Mobility Corporation (NTMC) (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on the date specified below, and that such resolutions have not been modified or rescinded as of the signature date below:

RESOLVED, that the form of 401(k) Profit Sharing Plan effective October 1, 2021, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto are true copies of NTMC Union Employees 401(k) Plan, the Summary Plan Description, and the Funding Policy and Method which are hereby approved and adopted.

Date:	09/02/2021	By:
		Cameron Springer
		[print name/title]
		Senior Human Resources Specialist

STATE OF TEXAS § FIRST AMENDED AND RESTATED

§ AGREEMENT FOR TRANSPORTATION

COUNTY OF DENTON § MANAGEMENT SERVICES

This First Amended and Restated Agreement for Transportation Management Services ("Agreement") is made by and between North Texas Mobility Corporation ("NTMC") and Hendrickson Transportation Group LLC ("Contractor"), (each a "Party" and collectively the "Parties"), acting by and through their authorized representatives.

Recitals:

WHEREAS, the Parties previously entered into that certain Agreement for Transportation Management Services ("Original Agreement") on April 8, 2021; and

WHEREAS, the Parties desire to amend and restate the Original Agreement to provide for the position Safety Coordinator and the positions of Secretary and Treasurer for the NTMC Board of Directors;

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the Parties agree as follows:

Article I Term

- 1.1 The Initial Term of this Agreement shall commence on April 1, 2021 (the "Effective Date") and shall continue for a period of twelve (12) months unless sooner terminated as provided herein. Thereafter, NTMC shall have the option to extend the Term of this Agreement for an additional twelve (12) month period ("Renewal Term") by providing written notice ninety (90) days prior to the expiration of the Initial Term.
- 1.2 NTMC may terminate this Agreement, with or without cause, by giving ninety (90) days prior written notice to Contractor. In the event such early termination occurs prior to the expiration of the Initial Term or any Renewal Term, Contractor shall be entitled to total compensation in the amount of \$105,153.00 as follows: \$72,444.00 for such early termination of the General Manager and \$32,709.00 for such early termination of the position of Safety Coordinator who shall also serve as Secretary to the NTMC Board of Directors. Additionally, in the event of early termination, NTMC shall reimburse Contractor for the balance remaining on the General Manager's lease agreement through the end of the Initial Term or the Renewal Term.

Article II Contract Documents

- 2.1 This Agreement consists of the following items:
 - A. This Agreement; and

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B. Scope of Work for services provided to NTMC (attached as Exhibit "A").

2.2 In the event there exists a conflict in interpretation, the documents shall control in the order listed above. These documents shall be referred to collectively as "Contract Documents".

Article III Scope of Work

- 3.1 Contractor shall provide the services specifically set forth in Exhibit "A".
- 3.2 The General Manager shall report directly to the NTMC Board of Directors. In addition to those services enumerated in Exhibit "A", the following requirements for the General Manager and Assistant General manager shall apply:
 - A. They shall be a qualified, diligent, expert, and efficient executive who will reside within an area approved by NTMC. The General Manager will serve as operating officer and be responsible for the day-to-day operation of NTMC in an efficient and effective manner.
 - B. The General Manager may, from time to time, have responsibilities to other Contractor managed transit systems, but such responsibilities shall be clearly incidental to General Manager's position with NTMC and not interfere with General Managers day to day operations of NTMC. In absence of the General Manager, the Assistant General Manager may be assigned additional duties as may be necessary to maintain safe and efficient operations.
 - C. Any subsequent appointees to the position of General Manager or Assistant General Manager shall be the responsibility of Contractor but shall not be made without first obtaining the advice and consent of NTMC.
 - D. If either of the person assigned to the position of General Manager or Assistant general manager are proven to be incapable of performing his/her duties in a manner acceptable to NTMC, then NTMC will advise Contractor and a replacement acceptable to NTMC shall be assigned by Contractor.
 - E. If the person assigned to the position of General Manager or Assistant General Manager suffers a disability for a period in excess of two (2) weeks, Contractor shall secure a qualified individual to fill the position(s) for as long as the disability may continue, or to replace such individual if necessary, all subject to the advice and consent of NTMC.
 - F. Contractor shall not reassign the appointed General Manager or Assistant General Manager to another position with Contractor or otherwise replace the General Manager without the prior substitution of a General Manager or Assistant General Manager acceptable to NTMC.

3.3 <u>Contractor's Responsibilities</u>:

- A. All services rendered by Contractor shall be directly supervised by a senior management executive of Contractor.
- B. The performance of bus operation and maintenance shall be monitored by a senior management executive of Contractor through Contractor's management information system and on-site visits.
- C. All services rendered by Contractor shall be subject to the reasonable supervision and control of NTMC's Board designated representative.
- D. Contractor shall be solely responsible for all matters relating to payment of its agents and employees, including compliance with social security, withholding, workers compensation, unemployment and all other regulations governing such matters.

Article IV Schedule of Work

Contractor agrees to commence the services upon a Notice to Proceed from NTMC and to complete the required services in accordance with a work schedule mutually established by NTMC and Contractor. Any work performed or expenses incurred by Contractor prior to Contractor's receipt of a Notice to Proceed from NTMC shall be entirely at Contractor's own risk.

Article V Compensation and Method of Payment

- 5.1 NTMC shall compensate Contractor for services under this Agreement in an amount not to exceed Twenty- Four Thousand One Hundred Forty -Eight Dollars (\$24,148.00) per month.
- 5.2 In addition to the compensation set forth in 5.1, NTMC shall compensate Contractor for the services of providing a Safety Coordinator who shall also serve in the position of Secretary for the NTMC Board of Directors as provided in Exhibit "A-1" attached hereto and incorporated herein by reference. Additionally, Contractor shall provide a Treasurer for the NTMC Board of Directors as set forth in Exhibit "A-1".
- 5.4 NTMC shall pay Contractor within thirty (30) days of the receipt of a proper invoice provided there are no errors or discrepancies and that all work noted on the invoice has been completed. Any errors, discrepancies or the invoicing of work not completed may result in a delay in payment.
 - 5.5 Contractor shall submit invoices for services rendered under this Agreement to:

NTMC

Accounts Payable P. O. Box 96 Lewisville, Texas 75067

Article VI Suspension of Work

NTMC shall have the right to immediately suspend work by Contractor if NTMC determines in its sole discretion that Contractor has, or will fail to perform, in accordance with this Agreement. In such event, any payments due Contractor shall be suspended until Contractor has taken satisfactory corrective action.

Article VII Devotion of Time; Personnel; and Equipment

- 7.1 Contractor shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. Should NTMC require additional services not included under this Agreement, Contractor shall make reasonable efforts to provide such additional services at mutually agreed charges or rates, and within the time schedule prescribed by NTMC, and without decreasing the effectiveness of the performance of services required under this Agreement.
- 7.2 To the extent reasonably necessary for Contractor to perform the services under this Agreement, Contractor shall be authorized to engage the services of any agents, assistants, persons, or corporations that Contractor may deem proper to aid or assist in the performance of the services under this Agreement. The cost of such personnel and assistance shall be borne exclusively by Contractor.
- 7.3 NTMC shall furnish the necessary facilities, equipment, telephones, facsimile machines, including computer software necessary to perform the services required under this Agreement unless otherwise provided herein.

Article VIII Relationship of Parties

It is understood and agreed by and between the Parties that in satisfying the conditions of this Agreement, Contractor is acting independently, and that NTMC assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of NTMC.

Article IX Availability of Funds

If monies are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal period, this Agreement shall be canceled and Contractor may

only be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of services delivered under this Agreement or which are otherwise not recoverable. The cost of cancellation may be paid from any appropriations for such purposes.

Article X Insurance

Contractor shall provide and maintain for the duration of this Agreement, and for the benefit of NTMC (naming NTMC and its officers, agents and employees as additional insureds), insurance coverage as set forth in Exhibit "B" attached hereto and incorporated herein. Contractor shall provide signed Certificates of Insurance verifying that Contractor has obtained the required insurance coverage for NTMC prior to the Effective Date of this Agreement.

Article XI Miscellaneous

- 11.1 <u>Entire Agreement</u>. This Agreement constitutes the sole and only agreement between the Parties and supersedes any prior understandings, written or oral agreements between the Parties with respect to this subject matter.
- 11.2 <u>Authorization</u>. Each Party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.
- 11.3 <u>Assignment</u>. Contractor may not assign this Agreement in whole or in part without the prior written consent of NTMC. In the event of an assignment by Contractor to which NTMC has consented, the assignee shall agree in writing with NTMC to personally assume, perform, and be bound by all the covenants, and obligations contained in this Agreement.
- 11.4 <u>Successors and Assigns</u>. Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.
- 11.5 <u>Governing Law.</u> The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Denton County, Texas. The Parties agree to submit to the personal and subject matter jurisdiction of said court.
- 11.6 <u>Amendments</u>. This Agreement may be amended by the mutual written agreement of the Parties.
- 11.7 <u>Severability</u>. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

- 11.8 <u>Independent Contractor</u>. It is understood and agreed by and between the Parties that Contractor, in satisfying the conditions of this Agreement, is acting independently, and that NTMC assumes no responsibility or liabilities to any third party in connection with these actions. All services to be performed by Contractor pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of NTMC. Contractor shall supervise the performance of its services and shall be entitled to control the manner and means by which its services are to be performed, subject to the terms of this Agreement.
- 11.9 <u>Survival of Covenants</u>. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the Parties, pertaining to a period of time following the termination of this Agreement shall survive termination.
 - 11.10 Recitals. The recitals to this Agreement are incorporated herein.
- 11.11 <u>Notice</u>. Any notice required or permitted to be delivered hereunder may be sent by first class mail, overnight courier or by confirmed telefax or facsimile to the address specified below, or to such other Party or address as either Party may designate in writing, and shall be deemed received three (3) days after delivery set forth herein:

If intended for NTMC: With Copy to:

Joseph J. Gorfida, Jr.

President Nichols, Jackson, Dillard, Hager & Smith, L.L.P.

NTMC 1800 Ross Tower, 500 North Akard

1955 Lakeway Drive, Suite 260 500 North Akard Lewisville, Texas 75067 Dallas, Texas 75201 Phone: 972-221-4600 Phone: 214-965-9900

If intended for Contractor:

John L. Hendrickson President Hendrickson Transportation Group LLC P. O. Box 2032

Waco, Texas 76703 Phone: 254-405-4200

- 11.12 <u>Counterparts</u>. This Agreement may be executed by the Parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the Parties hereto.
- 11.13 <u>Exhibits</u>. The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

NTMC SHALL NOT BE LIABLE FOR ANY LOSS, 11.14 Indemnification. DAMAGE, OR INJURY OF ANY KIND OR CHARACTER TO ANY PERSON OR PROPERTY ARISING FROM THE SERVICES OF THE CONTRACTOR PURSUANT TO THIS AGREEMENT. CONTRACTOR HEREBY WAIVES ALL CLAIMS AGAINST NTMC, ITS OFFICERS, AGENTS AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "NTMC") FOR DAMAGE TO ANY PROPERTY OR INJURY TO, OR DEATH OF, ANY PERSON ARISING AT ANY TIME AND FROM ANY CAUSE OTHER THAN THE NEGLIGENCE OR WILLFUL MISCONDUCT OF NTMC. CONTRACTOR AGREES TO INDEMNIFY AND SAVE HARMLESS NTMC FROM AND AGAINST ANY AND ALL LIABILITIES, DAMAGES, CLAIMS, SUITS, COSTS (INCLUDING **COURT** COSTS, **ATTORNEYS' FEES** AND COSTS INVESTIGATION) AND ACTIONS BY REASON OF INJURY TO OR DEATH OF ANY PERSON OR DAMAGE TO OR LOSS OF PROPERTY TO THE EXTENT CAUSED BY THE CONTRACTOR'S NEGLIGENT PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR BY REASON OF ANY ACT OR OMISSION ON THE PART OF CONTRACTOR, ITS OFFICERS, DIRECTORS, SERVANTS, AGENTS, EMPLOYEES, SUBCONTRACTORS, REPRESENTATIVES, CONTRACTORS. LICENSEES. SUCCESSORS OR PERMITTED ASSIGNS (EXCEPT WHEN SUCH LIABILITY, CLAIMS, SUITS, COSTS, INJURIES, DEATHS OR DAMAGES ARISE FROM OR ARE ATTRIBUTED TO SOLE NEGLIGENCE OF NTMC). IF ANY ACTION OR PROCEEDING SHALL BE BROUGHT BY OR AGAINST NTMC IN CONNECTION WITH ANY SUCH LIABILITY OR CLAIM, CONTRACTOR, ON NOTICE FROM NTMC, SHALL DEFEND SUCH ACTION OR PROCEEDINGS AT CONTRACTOR'S EXPENSE, BY OR THROUGH ATTORNEYS REASONABLY SATISFACTORY TO NTMC. CONTRACTOR'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT. THIS PROVISION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

CONTRACTOR SHALL INDEMNIFY NTMC FOR ANY FINES AND LEGAL FEES INCURRED BECAUSE EMPLOYEES, AGENTS, OR WORKERS SUPPLIED BY CONTRACTOR ARE NOT AUTHORIZED TO WORK IN THE UNITED STATES.

- 11.15 <u>Audits and Records</u>. Contractor agrees that during the term hereof NTMC and its representatives may, during normal business hours and as often as deemed necessary, inspect, audit, examine and reproduce any and all of Contractor's records relating to the services provided pursuant to this Agreement for a period of one year following the date of completion of services as determined by NTMC or date of termination if sooner.
- 11.16 <u>Conflicts of Interests</u>. Contractor represents that no official or employee of NTMC has any direct or indirect pecuniary interest in this Agreement.
- 11.17 <u>Compliance with Federal, State & Local Laws</u>: Contractor shall comply in performance of services under the terms of this Agreement with all applicable laws, ordinances and regulations, judicial decrees or administrative orders, ordinances, and codes of federal, state and local governments, including all applicable federal clauses.

- 11.18 <u>Force Majeure</u>. No Party will be liable for any default or delay in the performance of its obligations under this Agreement if and to the extent such default or delay is caused, directly or indirectly, by fire, flood, earthquake, elements of nature or acts of God, riots, civil disorders, acts of terrorism or any similar cause beyond the reasonable control of such Party, provided that the non-performing Party is without fault in causing such default or delay. The non-performing Party agrees to use commercially reasonable efforts to recommence performance as soon as possible.
- 11.19 <u>Prohibition of Boycott Israel</u>. Contractor verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended. This section does not apply if the Professional is a sole proprietor, a non-profit entity or a governmental entity; and only applies if: (i) the Professional has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.
- 11.20 <u>Prohibition of Boycott Energy Companies</u>. Professional verifies that it does not Boycott Energy Companies and agrees that during the term of this Agreement will not Boycott Energy Companies as that term is defined in Texas Government Code Section 809.001, as amended. This section does not apply if Professional is a sole proprietor, a non-profit entity, or a governmental entity; and only applies if: (i) Professional has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement.
- Associations. Professional verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (ii) will not discriminate during the term of the contract against a firearm entity or firearm trade association. This section only applies if: (i) Professional has ten (10) or more fulltime employees and (ii) this Agreement has a value of \$100,000.00 or more to be paid under the terms of this Agreement; and does not apply: (i) if Professional is a sole proprietor, a non-profit entity, or a governmental entity; (ii) to a contract with a sole-source provider; or (iii) to a contract for which none of the bids from a company were able to provide the required certification.

(signature page to follow)

EXECUTED this	day of	, 2021.
	Nort	h Texas Mobility Corporation
	By:	Dean Ueckert, Chairman
ed as to form:		
Joseph J. Gorfida, Jr., Ge	eneral Counsel	
(09-21-2021:TM 124914)		
`	day of	, 2021.
`		, 2021. drickson Transportation Group LLC
(09-21-2021:TM 124914) EXECUTED this	Hend	

EXHIBIT "A-1" Scope of Work

HTG will provide a Safety Coordinator/Secretary and a Treasurer as part of the Amendment 1 as defined below:

Safety Coordinator and Secretary:

Under the direction of the President of HTG or their assigned designee, the Safety Coordinator and Secretary develops, coordinates, schedules, and conducts driver training programs. Responsible for accident investigation, accident review board activities, and retraining/refresher programs. Instructs and provides training on all aspects of vehicle operation in the course of passenger transportation, including, but not limited to, defensive driving; service area familiarization; passenger loading, unloading and securement; proper manifest documentation; use of on-board equipment; accident and emergency procedures; dispatch and radio communications; and passenger sensitivity. Upholds the HTG mission and vision to internal and external customers and leads by example.

Additional job duties include serving as the Secretary of the NTMC Board of Directors and (i) shall keep or cause to be kept the minutes of all meetings of the Board in books provided for that purpose; (ii) shall attend to the giving and serving of all notices; (iii) in furtherance of the purposes of the Corporation and subject to the limitations contained in the Certificate of Formation, may sign with the President in the name of the Corporation and/or attest the signatures thereof, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation; (iv) shall have charge of the Corporation's books, records, documents and instruments, except the books of account and financial records and securities of which the Treasurer shall have custody and charge, and such other books and papers as the Board may direct, all of which shall at all reasonable times be open to the inspection of any Director upon application at the office of the Corporation during business hours; and, (v) shall in general perform all duties incident to the office of Secretary subject to the control of the Board.

Treasurer estimated at 12 hours per Board meeting:

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The Treasurer shall have custody of all funds and securities of the Corporation which come into possession of the Corporation. When necessary or proper, the Treasurer (i) may endorse, on behalf of the Corporation, for collection, checks, notes and other obligations and shall deposit the same to the credit of the Corporation in such bank or banks or depositories as shall be designated in the manner prescribed by the Board; (ii) may sign all receipts and vouchers for payments made to the Corporation, either alone or jointly with such other officer as is designated by the Board; (iii) shall enter or cause to be entered regularly in the books of the Corporation to be kept by such person for that purpose full and accurate accounts of all moneys received and paid out on account of the Corporation; (iv) shall perform all acts incident to the position of Treasurer subject to the control of the Board; including the monitoring and audit of all cash accounts whose existence must first be approved by the Board.

EXHIBIT "A-1" **Scope of Work**

Secretary Position	
Payroll	\$68,000
Health	\$18,996
401K	\$4,080.00
FICA	\$5,202.00
ST/LT/Life	\$5,376
Admin	\$2,541.35
Secretary Total	\$104,195
Treasurer Position	
10 hrs per board meeting	
@ 12 meeting per year at 185 per hour	\$26,640
Total per proposal	\$130,835

EXHIBIT "B" Insurance Requirements

INSURANCE REQUIREMENTS

Contractor shall provide the NTMC a certificate of insurance or a copy of their insurance policy(s) evidencing the coverage and coverage provisions identified herein within ten (10) days of request from NTMC. Contractor shall provide NTMC evidence that all subcontractors performing work on the project have the same types and amounts of coverage as required herein or that the subcontractors are included under the bidder's policy. Work shall not commence until insurance has been approved by NTMC.

All insurance companies and coverage must be authorized by the Texas Department of Insurance to transact business in the State of Texas and must have a A.M. Best's rating A- or greater.

Listed below are the types and minimum amounts of insurances required and which must be maintained during the term of the contract. NTMC reserves the right to amend or require additional types and amounts of coverage or provisions depending on the nature of the work.

COMMERCIAL GENERAL LIABILITY:

•	Bodily Injury/Property Damage per occurrence	\$1,000,000
•	General Aggregate	\$2,000,000
•	Products/Completed Aggregate	\$2,000,000
•	Personal Advertising Injury per occurrence	\$1,000,000
•	Fire Damage	\$100,000
•	Medical Expense	\$5,000

BUSINESS AUTO LIABILITY

to include coverage for:

- Owned/Leased vehicles
- Non-owned vehicles
- Hired vehicles
- Combined Single Limit\$1,000,000

WORKERS' COMPENSATION EMPLOYERS' LIABILITY

to include:
each accident
Disease Policy Limits
Disease each employee

PAGE 1 EXHIBIT "B"

NTMC AND HENDRICKSON TRANSPORTATION GROUP LLC

FIRST AMENDED AND RESTATED AGREEMENT FOR TRANSPORTATION MANAGEMENT SERVICES

Statutory Limits per occurrence

- Each accident\$1,000,000
- Disease Policy Limits\$1,000,000
- Disease each employee\$1,000,000

PROFESSIONAL LIABILITY (MAY NOT BE APPLICABLE)

- \$1,000,000 per claim
- \$1,000,000 per aggregate

ADDITIONAL INSURED:

The Commercial General Liability and Commercial Automobile Liability policies shall be endorsed to name NTMC, its directors and employees as additional insured regarding Contractor operations in performance of this Contract.

WAIVER OF SUBROGATION:

The Workers' Compensation and Employers' Liability shall be endorsed to provide a waiver of subrogation in favor of NTMC, its officers, directors and employees.

COVERAGE PRIMARY:

Such insurance as is provided therein shall be primary and non-contributing with any other valid and collectible insurance available to NTMC. The limits of liability required above may be provided by a single policy of insurance or by a combination of primary, excess or umbrella policies. But in no event shall the total limits of liability available for any one occurrence or accident be less than the amounts required below.

NO COMMENCEMENT WITHOUT COVERAGE:

Contractor shall not commence work at the site under this Contract until he/she has obtained all required insurance and until such insurance has been approved by NTMC. Contractor shall not allow any subcontractor to commence work until all similar required insurance has been obtained and approved. Approval of the insurance by NTMC shall not relieve or decrease the liability of Contractor hereunder.

CERTIFICATES:

Certificate of Insurance evidencing insurance coverage as required shall be furnished to the Purchasing Manager prior to commencement of work and within ten (10) calendar days after the date of Notice of Award. CERTIFICATES SHALL BE PROVIDED BY BIDDER AND ANYONE INVOLVED IN THE PERFORMANCE OF WORK UNDER THIS CONTRACT (not otherwise included under Contractor's coverage), INCLUDING ALL SUBCONTRACTORS. All

PAGE 2 EXHIBIT "B"

NTMC AND HENDRICKSON TRANSPORTATION GROUP LLC

FIRST AMENDED AND RESTATED AGREEMENT FOR TRANSPORTATION MANAGEMENT SERVICES

certificates from Contractor and any subcontractors must be issued reflecting NTMC as the certificate holder. All Certificates of Insurance shall reflect the Denton County Transportation Authority project number. Failure to furnish the required certificates of insurance within the time allowed shall not be considered cause for modification of any contractual time limits. All policies of insurance presented, as proof of compliance with the above requirements shall be on forms and with insurance companies approved by NTMC. All such insurance policies shall be provided by insurance companies having a Best's rating of A-VI rating or greater as shown in the most current issue of A.M. Best's Key Rating Guide. Policies of insurance issued by insurance companies not rated by Best's or have a Best's rating lower than A-VI will not be accepted as complying with the insurance requirements of the Contract unless such insurance companies are approved in writing prior to the award of the Contract. Certificate of Insurance shall contain transcripts from the proper office of the insurer, evidencing in particular those insured, the extent of the insurance, the location, and the cancellation clause as required below.

NO LAPSE OR CANCELLATION:

Contractor and any subcontractor shall not cause any insurance to be canceled nor permit any insurance to lapse. All insurance policies shall include a clause to the effect that the policy shall not be canceled, reduced, restricted, or limited until thirty (30) days after NTMC has received written notice. In the event of cancellation or lapse of insurance, Contractor shall notify NTMC immediately and unless otherwise directed by NTMC, shall cease work until evidence of acceptable insurance coverage is supplied to NTMC.

BREACH:

Failure to maintain insurance coverage as required herein shall constitute a material breach and default.

NORTH TEXAS MOBILITY CORPORATION RESOLUTION NO. 2021-N003

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH TEXAS MOBILITY CORPORATION ("NTMC") PROVIDING FOR ADOPTION OF THE NORTH TEXAS MOBILITY CORPORATION OPERATING BUDGET FOR FISCAL YEAR 2021-2022, BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING THAT EXPENSES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH THE BUDGET AS ADOPTED; ADOPTING CHANGE IN NET POSITION; PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the budget has been presented to the NTMC Board of Directors for review and comment; and

WHEREAS, after consideration, it is the consensus of the NTMC Board of Directors that the proposed FY 2021-2022 budget as hereinafter set forth, meets the legal and practical requirements of NTMC for the proper and sustained operation of NTMC services and should be approved as presented;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS MOBILITY CORPORATION THAT:

SECTION 1. The NTMC Operating Budget for FY 2021-2022, including Change in Net Position, attached as Exhibit "A", be adopted and approved in all respects, and that the sums of money indicated in the proposed budget be approved as listed, and that the estimate of income and financial support as shown be accepted as proper and sufficient to pay such expenses for the operating Budget.

SECTION 2. That all Budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2020-2021 are hereby ratified, and the budget for fiscal year 2021-2022, heretofore adopted by resolution of the NTMC Board of Directors, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

SECTION 3. That all provisions of the resolutions of the NTMC Board of Directors in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 4. This resolution shall become effective immediately upon its passage and approval.

DULY PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS MOBILITY CORPORATION THE $29^{\rm TH}$ DAY OF SEPTEMBER, 2021.

	APPROVED:	
	Dean Ueckert, Chair	
ATTEST:		
	, Secretary	
(09-15-2021:TM 124797)	, Secretary	

Exhibit "A" Change in Net Position (to be attached)

NORTH TEXAS MOBILITY CORPORATION FY22 Proposed Budget Change in Net Position

Description	NTMC FY 2020 Actuals	NTMC FY 2021 Adopted Budget	NTMC FY 2021 Working Budget	NTMC FY 2022 Proposed Budget	\$ Increase / (Decrease)
OPERATING EXPENSES					
Salary, Wages & Benefits Outsourced Services & Charges Materials & Supplies Utilities Insurance Purchased Transportation Services Employee Development Leases & Rentals	\$ 7,211,425 201,117 - - 127,872 - 15,013	\$ 7,451,314 \$ 399,919 3,293 - 118,878 - 54,435	7,636,554 400,219 3,293 - 119,802 - 54,435	\$ 5,787,307 450,970 1,936 - 65,842 - 58,660	\$ (1,849,247) 50,751 (1,357) - (53,960) - 4,225
Total Operating Expenses	7,555,427	8,027,839	8,214,303	6,364,715	(1,849,588)
Income (Loss) Before Transfers Transfers Out	 (7,555,427)	(8,027,839)	(8,214,303)	(6,364,715)	1,849,588
Transfers In	 7,555,427	8,027,839	8,214,303	6,364,715	(1,849,588)
Total Transfers	7,555,427	8,027,839	8,214,303	6,364,715	(1,849,588)
CHANGE IN NET POSITION	\$ -	\$ - \$	-	\$ -	\$ -



NORTH TEXAS MOBILITY CORPORATION

CHANGE IN NET POSITION

MONTH AND YEAR TO DATE AS OF AUGUST 31, 2021

(UNAUDITED)

	Month	n End	ed August 3	31, 20	21	Year to	Da	te August 31,	, 202	1	
Description	Actual		Budget	٧	/ariance	Actual		Budget	,	Variance	Annual Budget
Operating Expenses											
Salary, Wages and Benefits	\$ 377,820	\$	657,641	\$	279,821	\$ 5,470,933	\$	7,003,683	\$	1,532,750	\$ 7,636,554
Outsourced Services and Charges	34,237		33,257		(980)	298,544		366,788		68,244	400,219
Materials and Supplies	133		291		158	472		3,031		2,559	3,293
Insurance	9,158		9,868		710	100,740		109,934		9,194	119,802
Employee Development	 319		3,495		3,176	14,022		49,770		35,748	 54,435
Total Operating Expenses	421,668		704,552		282,884	5,884,710		7,533,206		1,648,496	 8,214,303
Income (Loss) before Transfers	(421,668)		(704,552)		282,884	(5,884,710)		(7,533,206)		1,648,496	(8,214,303)
Transfers In	421,668		704,552		(282,884)	5,884,710		7,533,206		(1,648,496)	8,214,303
Total Transfers	421,668		704,552		(282,884)	5,884,710		7,533,206		(1,648,496)	8,214,303
Change in Net Position	\$ -	\$	-	\$		\$ -	\$		\$		\$



NORTH TEXAS MOBILITY CORPORATION

STATEMENT OF NET POSITION AS OF AUGUST 31, 2021 (UNAUDITED)

	Augu	ust 31, 2021	July	/ 31, 2021	 hange
Assets					
Operating Cash & Cash Equivalents	\$	273,683	\$	222,287	\$ 51,396
Accounts & Notes Receivable		-		-	-
Prepaid Expenses		9,158		18,316	(9,158)
Total Assets		282,841		240,603	42,238
Liabilities					
Accounts Payable and Accrued Expenses		282,841		240,603	42,238
Total Liabilities		282,841		240,603	42,238
Net Position					
Change in Net Position		-		-	-
Total Net Position	\$	-	\$	-	\$ -

FY19-FY21 Unlinked Passenger Trips – Bus



FY19-FY21 Unlinked Passenger Trips BUS

	FY17	FY18	FY19	FY20	FY21
Oct	388,952	354,149	343,553	312,856	54,725
Nov	337,535	287,974	275,007	229,347	42,194
Dec	174,564	123,092	123,965	106,910	18,149
Jan	222,747	191,785	208,120	190,247	44,920
Feb	319,748	266,535	264,553	239,083	39,184
Mar	283,021	217,942	204,509	76,657	57,124
Apr	289,123	250,602	257,120	12,476	46,450
May	158,602	109,547	140,915	12,186	28,303
Jun	104,708	67,631	82,401	16,164	28,303
Jul	93,350	60,815	75,902	17,056	28,304
Aug	154,087	135,551	128,918	30,109	99,064
Sep	395,782	315,554	310,865	54,773	_

FY19-FY21 Unlinked Passenger Trips – Demand Response*

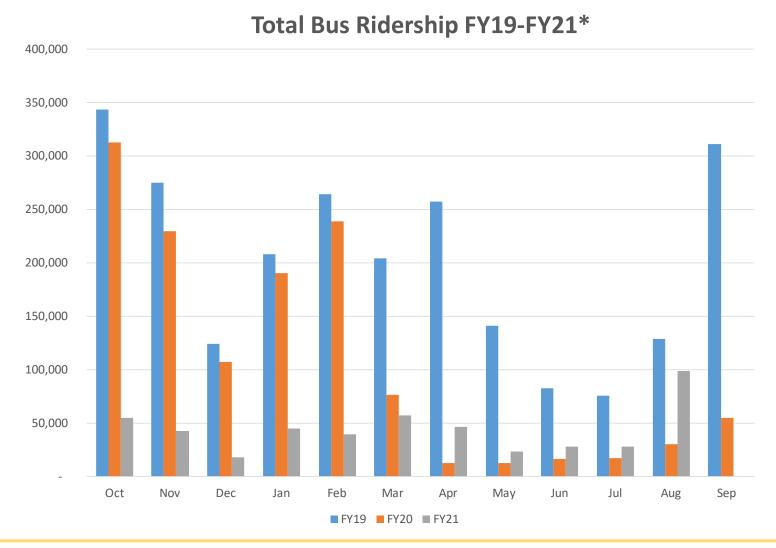


FY19-FY21 Demand Response Unlinked Passenger Trips

Total Aceess Total Demand Response Total On-Demand FY19 FY20 FY21 **FY19 FY20 FY21 FY19 FY20** FY21 Oct 3,511 4,996 1,921 2,717 2,871 1,214 794 2,125 707 Nov 2,948 4,138 1,581 2,311 2,382 1,041 637 1,756 640 584 Dec 2,702 3,763 1,750 2,109 2,221 1,166 593 1,542 1,244 552 Jan 3,727 4,312 1,700 2,483 2,481 1,148 1,831 Feb 4,089 4,001 1,458 2,468 2,224 1,023 1,621 1,777 435 1,637 Mar 4,306 2,913 2,273 2,526 1,617 1,780 1,276 656 666 Apr 4,425 1,847 2,207 2,661 839 1,541 1,764 1,008 May 4,654 1,660 2,123 2,697 911 1,398 1,957 749 725 Jun 4,075 1,935 2,184 2,299 1,193 1,435 1,776 742 749 Jul 1,403 4,412 1,923 2,144 2,450 1,134 1,962 789 741 1,976 2,159 731 818 4,697 2,538 1,245 1,626 Aug 2,444 4.330 1,892 2,455 1,229 1.875 663 Sep

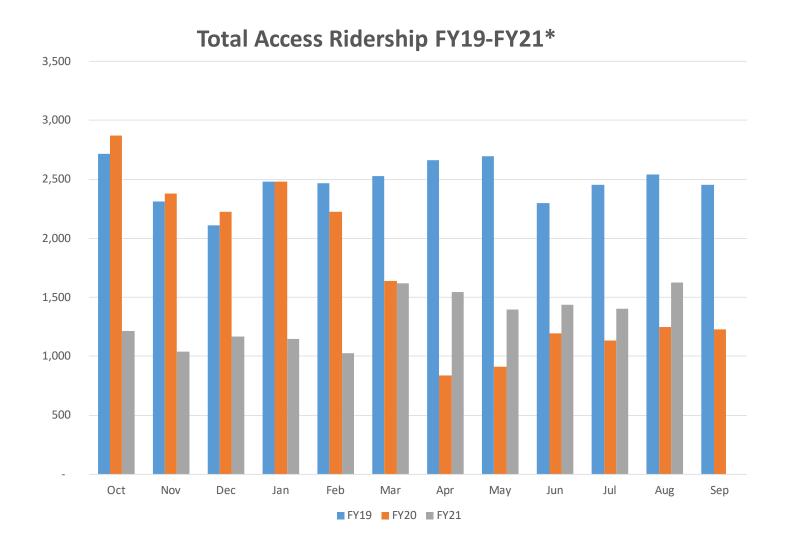
^{*}ADA & Non-ADA Service in Denton, Lewisville & Highland Village

FY19-FY21 Total Monthly Ridership – Bus*



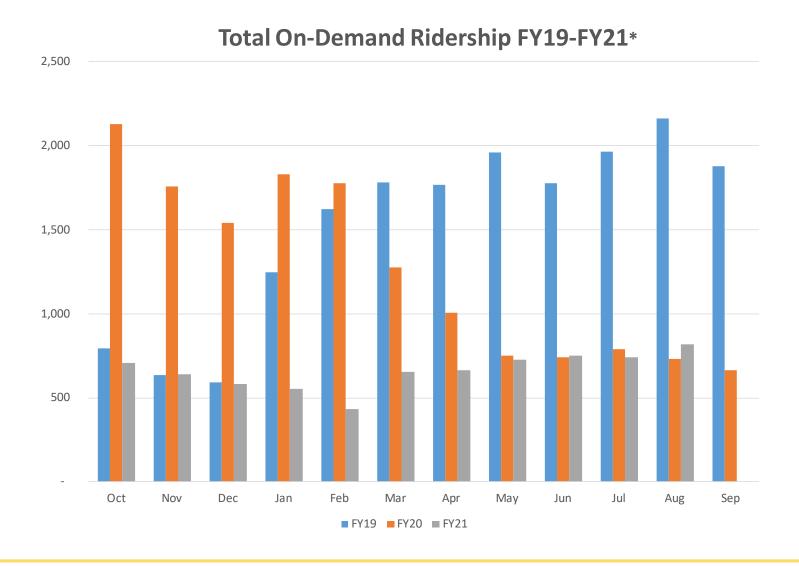


FY19-FY21 Total Monthly Ridership – Access





FY19-FY21 Total Monthly Ridership – On-Demand







EXIHIBIT 1

General Manager's – Board of Director's September 2021 Report

(September 16, 2021)

EXECUTIVE SUMMARY

The NTMC management staff made necessary arrangements for launching the new UNT fall run-bid and Connect Routes on Sunday, August 22, 2021. The student enrollment may have increased this year and then amount of student riders in comparison to last year increase dramatically.









EXIHIBIT 1

NTMC Operators: Retention Incentive Plan Development

As you know, NTMC has implemented an incentive retention bonus plan to encourage operators to continue with us especially due to the unknown future service level demands for Connect routes. Retaining operators has its challenges. This item will be discussed further in the September 2021 board agenda with the Operator Wage analysis and Operator Turnover report.

Special Movement Request:

The City of Lewisville made 3rd party shuttling arrangements for the annual Lewisville Western Days event. The event will be on September 24, 25, & 26. Historically, DCTA sponsors the event and provides a shuttle service; however, due to operator shortages we were unable to accommodate this event currently. We were also unable to accommodate the City of Denton's request for the upcoming Art & Jazz festival.

NTMC: Vacancy Positions

- Operators fifteen (15)
- Lead Road Supervisor one (1)
- Dispatchers: two (2)
- Mechanic one (1) (Will not fill)
- Service Attendants: one (1) F/T & one (1) P/T (Will not fill)

Other Focus Points:

- Increase the line of communication among all employees, & union officials.
- Meet new hires, assisting with recruitment, and encouraging employees.
- Establishing a new culture that encourages Team effort, Trust, Respect, and Accountability.
- Continue to provide employees necessary Personal Protective Equipment (PPE) to minimize exposure in our fight against COVID-19, tracking the issuance of masks to passengers.
- Monthly GM Communication Announcement Newsletter.

Robert J. Garza, "RJ" – NTMC General Manager

Date	Department	Fare Code	Pass Type	Payment Type	Card Sold	Sales Total
8/2/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		13	\$39.00
8/2/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/2/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		127.307	\$190.96
8/2/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/2/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/2/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/2/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/3/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		17	\$51.00
8/3/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/3/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		323.193	\$484.79
8/3/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		43	\$43.00
8/3/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		3	\$3.00
8/3/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		14	\$14.00
8/3/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/3/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	4	\$120.00
8/4/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		16	\$48.00
8/4/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		2	\$60.00
8/4/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		78.793	\$118.19
8/4/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/4/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/4/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/4/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/4/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$60.00
8/5/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		11.667	\$35.00
8/5/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/5/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		155.88	\$233.82
8/5/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		57	\$57.00
8/5/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/5/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/5/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/5/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	1 10 200	\$30.00
8/6/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		18.033	\$54.10
8/6/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		0	\$0.00
8/6/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		99.247	\$148.87
8/6/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/6/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/6/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/6/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN	Cl I	0	\$0.00
8/6/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check		\$90.00
8/7/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		6	\$18.00
8/7/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		131.007	\$60.00 \$196.51
8/7/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		131.007	\$48.00
8/7/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/7/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/7/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT COIN		0	\$0.00
8/7/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN	Chook	1	\$30.00
8/7/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK ACCESS ONE-WAY	Check	16	\$48.00
8/9/2021	Department: 6 - ACES ACCESS	601			4	\$120.00
8/9/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		152.82	\$229.23
8/9/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		42	\$42.00
8/9/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$42.00
8/9/2021 8/9/2021	Department: 22-FRCO FRISCO	2206 2401	Frisco Coin CCT CASH		0	\$0.00
8/9/2021	Department: 24-CCT COLLIN COUNTY Department: 24-CCT COLLIN COUNTY	2401	CCT COIN		0	\$0.00
8/9/2021		601	ACCESS ONE-WAY		16	\$48.00
	Department: 6 - ACES ACCESS				0	\$48.00
8/10/2021 8/10/2021	Department: 6 - ACES ACCESS Department: 2 - LCL LOCAL	602 223	LOCAL AM/PM		195.187	\$292.78
8/10/2021		2205	Frisco Cash		193.167	\$0.00
	Department: 22-FRCO FRISCO Department: 22-FRCO FRISCO	2205	Frisco Coin		0	\$0.00
0/1/1//////	IDENTIFIEL ZZ*FRCU FRISCU	2200	ILLISCO COILI		U	30.00
8/10/2021 8/10/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		10	\$10.00

8/10/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$60.00
8/11/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		26	\$78.00
8/11/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/11/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		236.653	\$354.98
8/11/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		45	\$45.00
8/11/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		1	\$1.00
8/11/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/11/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/12/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		21	\$63.00
8/12/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		0	\$0.00
8/12/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		198.767	\$298.15
8/12/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/12/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/12/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		29	\$29.0
8/12/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		3	\$3.00
8/12/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$60.00
8/13/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		27	\$81.00
8/13/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/13/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		127.08	\$190.62
8/13/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		55	\$55.00
8/13/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/13/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/13/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/13/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$60.00
8/14/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		3	\$9.00
8/14/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1	\$30.00
8/14/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		52.94	\$79.43
8/14/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/14/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/14/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
8/14/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/16/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		20.163	\$60.49
8/16/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		5	\$150.00
8/16/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		133.967	\$200.95
8/16/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		55	\$55.00
8/16/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/16/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		20	\$20.00
8/16/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		3	\$3.00
8/16/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	1	\$30.00
8/17/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		16	\$48.00
8/17/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1 772.05	\$30.00
8/17/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		172.06	\$258.09
8/17/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/17/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/17/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		16	\$16.00
8/17/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00
8/17/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	1	\$30.00
8/18/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		21	\$63.00
8/18/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		4	\$120.00
8/18/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		161.22	\$241.83
8/18/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		71	\$71.0
8/18/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.0
3/18/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		0	\$0.00
3/18/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN	Che -le	0	\$0.00
3/18/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$66.0
3/19/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		17	\$51.0
8/19/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		120.96	\$0.00
8/19/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		139.86	\$209.79
8/19/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/19/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/19/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		14	\$14.00
8/19/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	

8/20/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$0.00
8/20/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	122.7	
8/20/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash	4.	
8/20/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
8/20/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
8/20/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
8/20/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	ones.	4 \$120.00
8/21/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	11.66	-
8/21/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$0.00
	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	68.32	
8/21/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		\$0.00
8/21/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
8/21/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
8/21/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
3/23/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	2-	
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		2 \$60.00
8/23/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	293.1	_
8/23/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash	5	
8/23/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		1 \$1.00
8/23/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	14.91	
3/24/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		1 \$30.00
8/24/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	102.47	
8/24/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		\$0.00
8/24/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
8/24/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$9.00
8/24/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$3.00
8/25/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	26.66	
8/25/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$0.00
8/25/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	108.18	
8/25/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash	6	
8/25/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
8/25/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
8/25/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	51.55.1	2 \$60.00
	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	14.33	
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		2 \$60.00
	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		\$0.00
	Department: 22-FRCO FRISCO	2205	Frisco Cash		\$0.00
,,	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH	24	
	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	23.18	
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$0.00
	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	134.9	-
	Department: 22-FRCO FRISCO	2205	Frisco Cash	5	
	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$1.00
	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		\$9.00
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$30.00
	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	77.15	
	Department: 22-FRCO FRISCO	2205	Frisco Cash		\$0.00
	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00
	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		\$0.00
	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY	21.11	
	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		\$90.00
	Department: 2 - LCL LOCAL	223	LOCAL AM/PM	154.1	
	Department: 22-FRCO FRISCO	2205	Frisco Cash	5.	
8/30/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		\$0.00
8/30/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		\$0.00

			Totals:		5342.954	\$10,108.60
8/31/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	1	\$30.00
8/31/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		4	\$4.00
8/31/2021	Department: 24-CCT COLLIN COUNTY	2401	CCT CASH		10	\$10.00
8/31/2021	Department: 22-FRCO FRISCO	2206	Frisco Coin		0	\$0.00
8/31/2021	Department: 22-FRCO FRISCO	2205	Frisco Cash		0	\$0.00
8/31/2021	Department: 2 - LCL LOCAL	223	LOCAL AM/PM		435.033	\$652.55
8/31/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK		2	\$60.00
8/31/2021	Department: 6 - ACES ACCESS	601	ACCESS ONE-WAY		15	\$45.00
8/30/2021	Department: 6 - ACES ACCESS	602	ACCESS 10 RIDE BOOK	Check	2	\$60.00
8/30/2021	Department: 24-CCT COLLIN COUNTY	2402	CCT COIN		0	\$0.00

DENTON COUNTY TRANSPORTATION AUTHORITY DAILY DEPOSIT DETAILS

August 2021

Detailed Deile Berry		F	B Reven	ue	7.09		2021	Pos Revenue								
Detailed Daily Report Date	Date		Cash		Check		Daily Total	Date		Cash	(Check	Cre	edit Card		Daily Total
	8/1/2021	\$	-	\$	-	\$	-	8/1/2021	\$	-	\$	-	\$	-	\$	-
	8/2/2021	\$	259.96	\$	-	\$	259.96	8/2/2021	\$	7.50	\$	-	\$	118.50	\$	126.00
	8/3/2021	\$	625.79	\$	120.00	\$	745.79	8/3/2021	\$	1.50	\$	-	\$	108.00	\$	109.50
	8/4/2021	\$	226.19	\$	60.00	\$	286.19	8/4/2021	\$	10.50	\$	-	\$	77.00	\$	87.50
	8/5/2021	\$	355.82	\$	30.00	\$	385.82	8/5/2021	\$	87.00	\$	-	\$	258.00	\$	345.00
	8/6/2021	\$	202.97	\$	90.00	\$	292.97	8/6/2021	\$	58.50	\$	-	\$	21.00	\$	79.50
	8/7/2021	\$	322.51	\$	30.00	\$	352.51	8/7/2021	\$	-	\$	-	\$	-	\$	-
	8/8/2021	\$	-	\$	-	\$	-	8/8/2021	\$	-	\$	-	\$	-	\$	-
	8/9/2021	\$	439.23	\$	-	\$	439.23	8/9/2021	\$	6.00	\$	-	\$	117.00	\$	123.00
	8/10/2021	\$	350.78	\$	60.00	\$	410.78	8/10/2021	\$	1.50	\$	-	\$	42.00	\$	43.50
	8/11/2021	\$	508.98	\$	-	\$	508.98	8/11/2021	\$	23.25	\$	-	\$	36.50	\$	59.75
	8/12/2021	\$	393.15	\$	60.00	\$	453.15	8/12/2021	\$	4.50	\$	-	\$	279.00	\$	283.50
	8/13/2021	\$	356.62	\$	60.00	\$	416.62	8/13/2021	\$	123.75	\$	-	\$	447.00	\$	570.75
	8/14/2021	\$	118.41	\$	-	\$	118.41	8/14/2021	\$	-	\$	-	\$	-	\$	-
	8/15/2021	\$	-	\$	-	\$	-	8/15/2021	\$	-	\$	-	\$	-	\$	-
	8/16/2021	\$	489.44	\$	30.00	\$	519.44	8/16/2021	\$	254.00	\$	-	\$	96.75	\$	350.75
	8/17/2021	\$	352.09	\$	30.00	\$	382.09	8/17/2021	\$	1.50	\$	-	\$	267.00	\$	268.50
	8/18/2021	\$	495.83	\$	66.00	\$	561.83	8/18/2021	\$	4.50	\$	-	\$	72.00	\$	76.50
	8/19/2021	\$	274.79	\$	-	\$	274.79	8/19/2021	\$	7.50	\$	-	\$	84.00	\$	91.50
	8/20/2021	\$	295.11	\$	120.00	\$	415.11	8/20/2021	\$	66.50	\$	-	\$	394.50	\$	461.00
	8/21/2021	\$	137.49	\$	-	\$	137.49	8/21/2021	\$	-	\$	-	\$	-	\$	-
	8/22/2021	\$	_	\$	-	\$	-	8/22/2021	\$	-	\$	-	\$	-	\$	-
	8/23/2021	\$	629.74	\$	-	\$	629.74	8/23/2021	\$	154.50	\$	-	\$	693.00	\$	847.50
	8/24/2021	\$	240.46	\$	-	\$	240.46	8/24/2021	\$	14.25	\$	-	\$	23.00	\$	37.25
	8/25/2021	\$	306.28	\$	60.00	\$	366.28	8/25/2021	\$	18.00	\$	-	\$	768.00	\$	786.00
	8/26/2021	\$	127.00	\$	_	\$	127.00	8/26/2021	\$	9.00	\$	-	\$	384.00	\$	393.00
	8/27/2021	\$	330.96	\$	-	\$	330.96	8/27/2021	\$	13.50	\$	-	\$	325.50	\$	339.00
	8/28/2021	\$	154.73	\$	_	\$	154.73	8/28/2021	\$	_	\$	-	\$	_	\$	-
	8/29/2021	\$	_	\$	_	\$	_	8/29/2021	\$	_	\$	-	\$	_	\$	-
	8/30/2021	\$	436.72	\$	60.00	\$	496.72	8/30/2021	\$	30.00	\$	_	\$	13.50	\$	43.50
	8/31/2021	\$	771.55	\$	30.00	\$	801.55	8/31/2021	\$	61.00	\$	_	\$	181.50	\$	242.50
		T						<u> </u>	İ		Ė		Ė		Ė	
	Total	\$	9,202.60	\$	906.00	\$ 1	10,108.60		\$	958.25	\$	-	\$ 4	1,806.75	\$	5,765.00



ORGANIZATIONAL CHART General Manager RJ Garza **VACANCIES** Mechanic's- 1 Service Attendants- 1 (PT) Lead Road Supervisor- 1 Dispatcher- 2 Operators- 15 Office Coordinator Ashley Wood Shop Foreman **Facilities Manager** Specialist James Salzman Jeffrey Thomas Cameron Springer **Lead Mechanics** Payroll & Benefits **Parts Coordinator** (2)Custodians (2) Coordinator **Donald Swaine** Jesse Grazier Daniel Vaughan Jorrel Quirong Tim Bishop **Ronnie Stanley** Lead Service Mechanics (7) Attendant **David Felters** Jason Hausenfluck (V) Bruce Pryor(III) Colonel Riley (II) Fred Lippe (II) Service Attendants (5) James Allman (I) Elycia Vidales (I) **Tommy Lord** Vacant Michael Ellis James Robinson (PT) Vanessa Alexander Vacant (PT) Josh Mullen

Assistant General Manager Louise Francois Senior Human Resources

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NTMC Board

Safety & Training Coordinator **Customer Service** Manager Erica Reaves-Breeding Mobility Assistant Renee Noland Scheduler Brittnye Hartfield Mobility Service Representatives (4) **Avis Chastain George Watson** Gina Blackwell Barbara Busby

Dispatch Supervisor Anne Dickens Lead Dispatcher **Timol Liggans** Dispatchers (5) **Aries Spence** Christian Hale Andriane Henke Vacant (2)

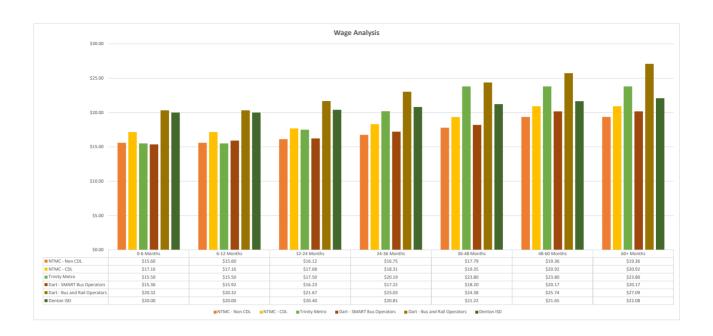
President

Operations Manager Kelly Richardson Lead Road Supervisor Vacant Road Supervisors (4) Mohammad Qureshi Randy Wells Anthony Gamble **Barry Monroe** Operators

Current 68

Vacant (15)

Revision date 9.13.2021



NTMC Operator Pay Analysis

NTMC

CLASSIFICATION		Effective first pay period after 4/1/2022	Effective first pay period after 4/1/2023
48+ months	\$19.36	\$19.95	\$20.55
36-48 months	\$17.79	\$18.33	\$18.88
24-36 months	\$16.75	\$17.26	\$17.78
12-24 months	\$16.12	\$16.61	\$17.11
0-12 months	\$15.60	\$16.07	\$16.56

Training Pay				
Bus Operator While in Training	\$14.00			

CDL CLASSIFICATION	Effective first pay period after 4/1/2021	Effective first pay period after 4/1/2022	Effective first pay period after 4/1/2023
48+ months	\$20.92	\$21.55	\$22.20
36-48 months	\$19.35	\$19.94	\$20.54
24-36 months	\$18.31	\$18.86	\$19.43
12-24 months	\$17.68	\$18.22	\$18.77
0-12 months	\$17.16	\$17.68	\$18.22

Trinity Metro

FT & PT Bus Operators							
	October 2016	October 2017	October 2018	October 2019			
Fourth 12 Months	\$22.10	\$22.65	\$23.22	\$23.80			
Third 12 Months	\$18.75	\$19.22	\$19.70	\$20.19			
Second 12 Months	\$17.00	\$17.00	\$17.50	\$17.50			
First 12 Months	\$15.00	\$15.00	\$15.50	\$15.50			

Dart

FT SMART Bus Operators		FT & PT E	Bus Operators (Bus & Rail)	Student Operator		
0-6 Months	\$15.36	First 12 Months	\$20.32	FT & PT Student Operator	\$17.61	
6-12Months	\$15.92	After 12 Months	\$21.67			
12-24 Months	\$16.23	After 24 Months	\$23.03			
24-36 Months	\$17.22	After 36 Months	\$24.38			
36-48 Months	\$18.20	After 48 Months	\$25.74			
After 48 Months	\$20.17	After 60 Months	\$27.09			

Denton ISD

Bus Driver Trainee		Bus Driver	Minimum Midpoint		Maximum	
Trainee	\$18.00	Bus Driver	\$20.00	\$24.37	\$28.74	
		Bus Floater	\$20.00	\$24.37	\$28.74	

Annual Raise				
2%				

Krum ISD

Bus Driver / Monitor	100 Minutes Per Trip	100 - 150 Minutes Per Trip	150 Minutes Per Trip
Bus Route Driver	\$30.00	\$35.00	\$40.00
Rus Pouto Monitor	\$10.00	\$21.00	¢22.00

NTMC Turnover by Month

January-21	
Total Operators	79
Active Operators	71
Termed Operators	3
Operators Hired-	0

Feburary -21	
Total Operators	80
Active Operators	72
Termed Operators	0
Operators Hired-	1

March-21	
Total Operators	80
Active Operators	71
Termed Operators	3
Operators Hired-	3

April-21	
Total Operators	78
Active Operators	72
Termed Operators	5
Operators Hired-	3

<u>May-21</u>	
Total Operators	74
Active Operators	65
Termed Operators	4
Operators Hired-	0

June-21	
Total Operators	72
Active Operators	63
Termed Operators	3
Operators Hired-	0

<u>July-21</u>	
Total Operators	65
Active Operators	59
Termed Operators	9
Operators Hired-	2

August-21	
Total Operators	68
Active Operators	62
Termed Operators	3
Operators Hired-	5

September-21 (To Date)	
Total Operators	68
Active Operators	63
Termed Operators	1
Operators Hired-	1