

NTMC BOARD OF DIRECTORS REGULAR MEETING MINUTES

Wednesday, May 25, 2022 | 8:00 am

ATTENDANCE

Board Members

Chair Dean Ueckert
Vice-Chair Richard Hayes – Virtual
Board Member Paul Cristina
Board Member David Gaines

Officers

Interim NTMC President John Hendrickson
NTMC Treasurer – Scott Lewis
NTMC Secretary – Sean T. Spell

Legal Counsel

Joseph J. Gorfida, Jr.,
Nichols, Jackson, Dillard, Haggard, & Smith

CALL TO ORDER

Chair Ueckert called the meeting order at 8:00am. Vice-Chair Hays attended virtually, Board Member Cristina and Board Member Gaines attended in-person.

PUBLIC COMMENT

There were no public comments during this time.

1. CONSENT AGENDA

- a. Consider approval of Minutes: NTMC Regular Board Meeting – April 27, 2022

*Motioned by Vice-Chair Hayes and second by Board Member Gaines
Motion passed.*

Chair Ueckert pulled consent agenda item (b) so it could be discussed with the new Board Members. Mr. Pearl explained to the Board Members that the budget revision was for vaccination pay (COVID-19). Mr. Pearl explained how it worked for the employees with paid time for vaccinations and boosters as well as if they were to become ill with COVID. Mr. Pearl also stated that this revision was bargained with the ATU before his arrival. The funds were approved at DCTA Board Meeting in April 2022.

Vice-Chair Hayes asked if we had a similar cost in last year's budget and how much was used? Mr. Pearl deferred to Ms. Springer to answer Vice-Chair Hayes questions. Ms. Springer explained that they did not have it in place for COVID leave or vaccination pay last year. She stated the revision did not take effect until January 25, 2022. The information Vice-Chair requested wasn't readily available and she will contact DCTA for those numbers. Ms. Springer was able to provide a response to Vice-Chair Hayes.

Board Member Christina asked if the employees would be retro paid if they took COVID leave in the past and Ms. Springer replied by stating that the revision started January 25, 2022, and employees wouldn't be able to apply for back pay. Board Member Christina also asked how many requests she currently had and who is the approving authority? Ms. Springer replied, she didn't have anyone at that time and that she (HR) is the approving authority. Board Member Gaines asked Mr. Pearl if he felt that he would need these funds for next years budget? Mr. Pearl stated it wasn't in the budget for next year, however the vaccination pay request did include a few months in the 2023 budget year and was approved by the DCTA Board in April 2022. Chair Ueckert moved for a motion on consent agenda item (b).

***Motioned by Board Member Gaines and second by Vice-Chair Hayes
Motion passed.***

2. INFORMATIONAL REPORTS

a. Monthly Financial Statements: FY 2022 Year to Date April 2022

Chair Ueckert briefly went over with the Informational Report with the new Board Members. After going over the report, Chair Ueckert asked if they had any questions. If so, ask them at this time.

3. REGULAR AGENDA

- a. Presentation of General Manager's Monthly Report
Presenter(s): Maurice Pearl, General Manager
Louise Francois, Assistant General Manager

Backup Information: Memo

Exhibit 1: General Manager's Report

Talking Points Included: 2022 Summer Service Schedule

NTMC Positions

National Transit Database

Service Metrics

Ticket Sales

Public Transportation Quick Facts

Wellness Committee

Passenger Vignettes

Exhibit 2 – April 2022 Ticket Sales/ Daily Report

Exhibit 3 – April 2022 Staffing Roster Report

Mr. Pearl provided information on the UNT summer service schedule which started May 15, 2022. No major Connect service adjustments were noted and Access service levels remain consistently the same.

Mr. Pearl briefed the Board on six (6) new hires over the past three weeks. Now Mr. Pearl is focusing on short term goals of hiring a Customer Service Manager and Custodian. Then moving on to hire a full complement of Bus Operators by August 2022. Mr. Pearl applauded the hiring team and all managers involved for their hard work getting new employees in and trained appropriately.

Mr. Pearl gave the Board Members an overview of the National Transit Database. He explained what it is used for and the information that it provides. At the next board meeting he will provide some additional data for the Board Members to look over and how we compare to other transit agencies.

Mr. Pearl provided Board Members with information on the current Service Metrics. Ridership was provided for all services under the NTMC umbrella and was compared with last year's numbers. Ridership is showing an increase across the board. Chair Ueckert liked the presentation while adding this is something that has been needed and the Board appreciates the information. The Chair also asked Mr. Pearl if he will put the information into a graph format, this way they can see if there is a variance.

Board Member Gaines also asked Mr. Pearl to go back at least two (2) years for the UNT ridership numbers since the COVID numbers were so different. On-Time Performance has made a slight increase and is a work in progress. The operations department has been working hard to ensure that all routes are leaving out on time as well as the supervisors ensuring services are running smoothly along the routes with minimal delays.

Board Member Christina asked if the driver shortage is having an impact on our on-time performance? Mr. Pearl ensured Board Member Christina that our service doesn't stop because of operator shortages. He also informed Board Christina that since the new driver's bid we have mitigated when staff member's drive. Mr. Pearl ask the Board Secretary Mr. Spell to further explain. Mr. Spell stated that all NTMC staff members are fully licensed for all the vehicles and that allows us not to miss runs for any reason. Board Member Christina thank everyone for their hard work but, wondered if the additional operators were still needed. Mr. Pearl stated the twelve (12) slots still needed to be filled. This would them an extraboard, which covers operators that call-out. Chair Ueckert acknowledged the challenges that the company is going through and applauds the effort that they are putting toward the service. Chair Ueckert also requested of Mr. Pearl to apply that data to the graphs as well.

The overtime percentage had gone up during this period Mr. Pearl reported. Board Member Christina asked, how much was put in the budget for overtime? Mr. Pearl differed the question to Ms. Springer who said she believes it was roughly between 5% and 8%. Board Member Christina said it would be a good idea to benchmark this to see which way it's trending toward the budget. Board Member Gaines also agreed with Board Member Christina on the matter.

Mr. Pearl then proceeded to discuss April accidents stating that we had two (2) preventable collisions and two (2) non-preventable collisions. Mr. Pearl also

informed the Board next month he will start showing year-to-date collision information in graph form. Board Member Christina ask if Mr. Pearl could start adding the FTA data on accidents as it would be report to NTD. Mr. Pearl said he would. Mr. Pearl went over the ticket sales numbers with the Board. No questions were asked on the report. Mr. Pearl then went over some public transit facts that showed how community with access to public transit faired vs areas without access. It also shows community growth due to public transit (all modes).

The meeting had some technical difficulties while trying to play the passenger Vignettes. Chair Ueckert moved onto the NTMC Staff Spotlight. Once the sound was fixed, the vignettes were viewed by the Board Members. Chair Ueckert thanked Mr. Pearl for going out in the community and speaking with the riders. He also asked if there were comment boxes on the vehicles or at the DDTC. Mr. Pearl said he was unsure if we have them but, he would investigate it. Mr. Pearl also said, in the past DCTA had ambassadors that would ride the system and get feed back from the riders. Chair Ueckert moved to adjourn the meeting.

Motioned by Vice-Chair Hayes and second by Board Member Christina Motion passed.

- b. Presentation of NTMC Staff Spotlight – Jason Hausenfluck (Mechanic IV)

Presenters: Maurice Pearl, General Manager
 James Salzman, NTMC/ DCTA Maintenance Manager

NTMC Staff Spotlight highlighted Mr. Jason Hausenfluck (Mechanic IV). Mr. Salzman spoke very highly of Mr. Hausenfluck. He stated how reliable he is and dedicated to the department. He also stated the important role he played in the last winter event we had. Chair Ueckert and the other Board Member praised Mr. Hausenfluck for his dedication, service and professionalism.

4. CONVENE EXECUTIVE SESSION

The Board did not convene into Executive Session.

5. RECONVENE OPEN SESSION

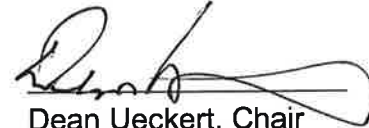
The Board did not convene into Executive Session; therefore, a reconvening into Open Session was not necessary.

6. **FUTURE BOARD MEETINGS & AGENDA ITEMS**

The next NTMC Board Meeting is scheduled for June 22, 2022.

7. **ADJOURN**

Board Meeting was adjourned at 8:50 am.


Dean Ueckert, Chair



Sean T. Spell
NTMC Board Secretary