

North Texas Mobility Corporation (NTMC)
Board of Directors Regular Meeting
Wednesday, January 24, 2024 | 9:00 am

NOTICE IS HEREBY GIVEN that the members of the North Texas Mobility Corporation (NTMC) Board of Directors will hold a Regular Called Meeting on Wednesday, January 24, 2024, at 9:00 am at the Denton County Transportation Authority (DCTA) Administrative Offices located at 1955 Lakeway Drive, Suite 260, Lewisville, Texas, 75057 and by Zoom Conference at which time the following agenda will be discussed.

The public is allowed to use the ZOOM link below to view the Board Meeting.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82191607795?pwd=XpAJRLMRdSoDWMkGldBPqc1NqIjM8Q.K0QgoaZZetK93GDA>

Passcode: 620536

Or One tap mobile: +13462487799

Or Telephone: +1 346 248 7799 US

Webinar ID: 821 9160 7795

Passcode: 620536

The Board of Directors reserves the right to convene into Closed Executive Session at any time during the meeting pursuant to the Texas Government Code § 551.071(2) to seek confidential legal advice from the Corporation's attorneys regarding any agenda item listed herein.

CALL TO ORDER

INTRODUCTIONS

PUBLIC COMMENT

This agenda item provides an opportunity for citizens to address the Board of Directors on any agenda item(s) or other matters relating to NTMC. Each speaker will be given a total of three (3) minutes to address any item(s). Anyone wishing to speak shall be courteous and cordial.

Speakers making personal, impertinent, profane, or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted.

Citizens that are not able to connect to the Zoom meeting must email his or her public comment to kmorris-perkins@dcta.net no later than 12:00 noon on Tuesday, January 23, 2024 to ensure the comment will be distributed to Board Members prior to the meeting.

The Board of Directors are not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Board of Directors may have the item placed on a future agenda for action; refer the item to the NTMC Officers for further study or action; briefly state existing NTMC policy; or provide a brief statement of factual information in response to the inquiry.

CONSENT AGENDA

1. Consider Approval of Regular Meeting Minutes dated October 19, 2023
Backup Information: Exhibit 1: October 19, 2023 Meeting Minutes

INFORMATIONAL REPORTS

None.

REGULAR AGENDA

1. Monthly Financial Statements: FY 2023 Comparison to Prior Years (2020, 2021, 2022)
2. Presentation of the General Manager's Monthly Report
3. Presentation of the North Texas Mobility Corporation (NTMC) Staff Spotlight:

October 2023 - Kylun Martin (Operator)

November 2023 - Yolanda Harris (Mobility Services Representative)

December 2023 - Bobby Yard (Fleet Manager)

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Staff will discuss proposed future agenda items. Board members may request an informational item or action item be added to the next Board Meeting agenda.

Next Regular Board Meeting Date: February 15, 2024

CONVENE EXECUTIVE SESSION

Pursuant to Section 551.071(2) of the Texas Government Code, the Board of Directors will convene into Closed Executive Session to Consult with general counsel regarding the Collective Bargaining Agreement with the Amalgamated Transit Union.

Pursuant to Section 551.072 (Personnel Matters) of the Texas Government Code, the Board of Directors will convene into Closed Executive Session to deliberate the employment, evaluation, reassignment, duties, discipline of the position of General Manager.

RECONVENE OPEN SESSION

Action as a result of Executive Session.

ADJOURN

BOARD MEMBERS

Paul Cristina, Chair
Fred Busche, Vice Chair
Gina McGrath
Cassandra Ogden

OFFICERS

Maurice Bell, NTMC President
Sherrelle Evans-Jones, NTMC Treasurer
Kisha Morris-Perkins, NTMC Secretary

I certify that the above agenda giving notice of the meeting was posted on the bulletin board at the Corporation's offices, which are also the offices of the Denton County Transportation Authority (DCTA), on Friday, January 19, 2024, by 5pm.



Kisha Morris-Perkins
Executive Assistant & Board Process Manager
NTMC Secretary

North Texas Mobility Corporation (NTMC)
Board of Directors Regular Meeting Minutes
Thursday, October 19, 2023 | 9:00 am

The Board of Directors of the North Texas Mobility Corporation convened a Regular Board of Directors Meeting with Chair Paul Cristina presiding on Thursday, October 19, 2023, at 9:00am located at the Denton County Transportation Authority (DCTA) Administrative Offices, 1955 Lakeway Drive, Suite 260, Lewisville, Texas 75057.

Board Members

Chair Paul Cristina
Vice-Chair Fred Busche
Board Member Gina McGrath
Board Member Cassey Ogden

Officers

Maurice Bell, NTMC President
Sherelle Evans-Jones, NTMC Treasurer
Kisha Morris-Perkins, NTMC Secretary

Legal Counsel

Joseph J. Gorfida, Jr.
Nichols Jackson

CALL TO ORDER

Chair Paul Cristina called the meeting to order at 9:00am. All Board Members were present except for Board Member McGrath who arrived at 9:02am.

INTRODUCTIONS

Jessica Williams, CFO – City of Denton

Dawn Jones, Senior Administrative Specialist
Operations

PUBLIC COMMENT

There were no public comments during this time.

CONSENT AGENDA

1. Consider Approval of Regular Meeting Minutes dated August 17, 2023
Backup Information: Exhibit 1: August 17, 2023, Meeting Minutes

Motion by Vice-Chair Busche with a second by Board Member Ogden to approve the Consent Agenda as presented. Motion passes 4-0.

INFORMATIONAL REPORTS

There were no Informational Reports presented.

REGULAR AGENDA

1. Monthly Financial Statements: FY 2023 Comparison to Prior Years (2020, 2021, 2022)

Sherrelle Evans-Jones, Chief Financial Officer, presented the Monthly Financial Statements as of August 31, 2023 highlighting the following:

- Total Year To Date: \$5,179,250
- Year To Date Budget: \$6,362,306

The Board received clarification on actual expenditures versus actual budget.

2. Presentation of the General Manager's Monthly Report

Bertram DeSha, General Manager, presented the General Manager's Report highlighting the following:

- FY23 FTA Reportable Events
- FY23 FTA Preventable Events
- FY22 vs FY 23 – Fixed Route Ridership
- FY22 vs FY 23 – Access Ridership
- Overtime Trend Analysis 2020-2023
- On-Time Performance (October 2022-September 2023: Demand Response By City)
- FY23 UNT On-Time Performance
- FY23 Connect On-Time Performance
- Customer Feedback – Complaints per 100k Riders
- Recruiting Efforts
- Staffing Update

Board discussion regarding examples of preventable events (i.e. vehicle “fender bender”), positive marketing strategies, national standard for on-time performance, and receiving a breakdown of UNT ridership on fixed route.

3. Consider Board Meeting dates for November 2023 and December 2023

It was the consensus of the Board to cancel the November 2023 and December 2023 Regular Board Meeting dates. The next Regular Board meeting will be held on January 24, 2024. Following, meetings will be held on the third Thursday of every other month however, a “placeholder” will be held on the months that do not fall on every other month cadence for any immediate business.

4. Presentation of the North Texas Mobility Corporation (NTMC) Staff Spotlight:

Congratulations to the following NTMC Staff Members for receiving Staff Spotlight recognition for the months of August and September 2023:

August 2023: Thedius “Ann” Govan
September 2023: Juan Aguilar

FUTURE AGENDA ITEMS AND BOARD MEMBER REQUESTS

Congratulations were extended on behalf of the Board on the successful installation of the Swifty platform on the bus fleet.

Next Regular Board Meeting Date: January 24, 2024

CONVENE EXECUTIVE SESSION

No Executive Session was held during this meeting.

RECONVENE OPEN SESSION

No Executive Session was held during this meeting.

ADJOURN

Motion by Board Member Ogden with a second by Vice-Chair Busche to adjourn the meeting at 9:48am. Motion passes 4-0.

Paul A. Cristina
NTMC Board Chair

Kisha Morris-Perkins
NTMC Board Secretary



North Texas Mobility Corporation
 Statement of Revenue and Expenditures
 Presented for the Period Ended September 30, 2023
 (UNAUDITED)

	Prior Year Actual			FY 2023 - September 30, 2023					
	2020	2021	2022	YTD Budget	YTD Actual	Annual Budget	Actual %	Expected %	Notes
Operating Expenses									
Salary, Wages and Benefits	\$ 7,211,423	\$ 6,028,468	\$ 5,355,034	\$ 6,241,126	\$ 5,259,391	\$ 6,241,126	84.3%	100.0%	Actual expenditures continue to trend behind the adjusted budgeted amount.
Outsourced Services and Charges	201,117	366,444	504,702	607,445	231,315	607,445	38.1%	100.0%	A significant portion of the FY23 Budget considered the hire of Temporary Staffing which has not been used.
Materials and Supplies	-	603	940	1,936	1,406	1,936	72.6%	100.0%	
Insurance	127,872	109,898	52,044	95,592	79,851	95,592	83.5%	100.0%	
Employee Development	15,015	15,051	13,949	53,260	5,543	53,260	10.4%	100.0%	
Total Operating Expenses	7,555,428	6,520,464	5,926,669	6,999,359	5,577,506	6,999,359			
Income (Loss) before Transfers	(7,555,428)	(6,520,464)	(5,926,669)	(6,999,359)	(5,577,506)	(6,999,359)	79.7%	100.0%	
Transfers In	7,555,428	6,520,464	5,926,669	6,999,359	5,577,506	6,999,359			
Total Transfers	\$ 7,555,428	\$ 6,520,464	\$ 5,926,669	\$ 6,999,359	\$ 5,577,506	\$ 6,999,359			