

Dear Parents and Families,

Given the COVID-19 crisis, I want to assure you that we are monitoring the situation closely. Based on information we have at this time, we will re-open Wee friends Pre-Kinder to minimize disruption to you and your family. If the situation should change, we will notify you immediately.

Effective immediately, we will be taking extra precautions to ward off COVID-19. We are taking these extra steps to support the health and safety of your children, your family, and our staff.

Please take note of the following changes to our policies and procedures:

DROP OFF AND PICK UP

- Families will be met at the gate where a staff member will greet the child(ren). Parents and other family members will not be allowed inside the childcare facility. Prior to parents leaving the site, a trained staff member will take the temperature of their child(ren), and ask parents to confirm that their child(ren) has not been on fever reducing medication in the last 24 hours and does not have shortness of breath or a cough.
- Children and staff will be required to wash their hands immediately upon entering the building, and hourly throughout the day. When children are received for drop-off, they will be escorted into the nearest handwashing sink where their hands will be washed prior to being brought to their classroom/child area.
- Upon arrival to pick up your child(ren), a staff member will bring your child(ren) out to you. Doing so will limit direct contact and help us to maintain social distancing.
- A staff member will sign your child in and out of school.
- We can only allow one family at a time to drop off and pick up, if there is a parent at the gate when you arrive, please wait in your car until that parent has returned to their car.

HEALTHY ENVIRONMENT

- We will separate children into groups of 10 or fewer including the teacher. The children will remain with the same group to help reduce the number of interactions as much as possible.
- If an individual at the center contracts COVID-19, everyone in their group may be asked to self-isolate for 14 days.
- We will not share toys, etc. and will clean between uses.
- All classrooms will remain separated to reduce the number of children in one area and to reduce the possibility of viral transmission.

- Staff will disinfect high-touch surfaces, such as door handles, light switches, faucets, toys, and games that children play with on an hourly basis.
- Staff will wash their hands and children's hands a minimum of every two hours.
- Staff will wear masks to avoid spreading the virus to children and their families.

CHILD HEALTH

- Staff will receive education on COVID-19 symptoms as well as preventive measures.
- Children who start to experience symptoms of respiratory illness, including fever of 100.4 or greater, cough or runny nose, will be isolated from other children until they can be picked up.

If the current situation changes and it becomes necessary to update our procedures or close our program temporarily, we will notify you. Thank you for your understanding and patience as we implement these new procedures. Our goal is to minimize disruption, while at the same time keeping you, your family, and our staff healthy and well.