2027 FRONT RANGE WINE FESTIVAL
RETAIL VENDOR APPLICATION

Greetings!

You are invited to complete this vendor application for **THE 15th ANNUAL FRONT RANGE WINE FESTIVAL** on **Saturday, August 21st, 2027.** The Front Range Wine Festival will feature wineries, demonstrations, artisans/lifestyle vendors, Live entertainment and delicious cuisine. The location for the festival will be Main Park in the center of Windsor, Colorado. We plan to limit the number of Retail Vendors based on space and want to make sure vendors tie in with the local, wine or food categories. Applications must be received (with payment) by **June 30, 2027. No refunds after June 30th, 202**7. The FRWF committee is looking for vendors (retail establishments) to complement the high quality of Colorado wines and prefers businesses that sell artistic or wine related items. Vendor selection will be based on the ability to provide a well-balanced vending area, and if more than one vendor applies with the same type of product, preference will be given in the order received. The number of vendors will be limited due to space constraints.

- **There may be early set up Friday. Regular set up is Saturday morning beginning at 7 am. All set up must be complete by 10:30 am. There will be helpers for you!**
- **You must stay open for the duration of the event on Saturday August 21st from 11 AM – 5 PM.**
- **Site selection is based upon a 'first come-first serve basis' – with application and payment of fee. If you have a desired spot please put on application and we will do our best to accommodate you.**

Each vendor will be supplied with a 10' x 10' space. We require that you bring a professional sign with name of your company and prices visible, be placed at your booth. Please fill out the information below and return it with your application fee to:

FRONT RANGE WINE FESTIVAL – ATTN TIM: PO Box 206, Windsor, CO 80550 (970) 218-4545

Please include the application fee of $200.00 before 12/31/2026. Booth fee goes to $300 after January 1, 2027. You are responsible to furnish your own pop-up tent. Tents may be rented at an additional cost. Your check will be refunded should your company not be selected.

Please provide below a brief description of your company and retail specialties.

- **Tent**. Tent space with protective wind and rain resistant roof. Vendors should prepare for any type of weather, particularly wind and rain (including late afternoon thunderstorms). Tent tie-downs (i.e.…water jugs) are required. **NOTE: Tents larger that 10X20 need to be fire retardant and approved by Windsor-Severance Fire Department.**

- **Pets.** Pets are not allowed on the festival grounds. Service animals, which are registered with the State of Colorado and used for the purpose of aiding a disabled individual, are exempt.

- **Product Restrictions.** Acceptance is based on the understanding that Vendors will sell only those items listed on their applications. Additional items may NOT be sold without the event organizers expressed consent.

- **Sales Taxes.** Vendors must have ***both*** a general Colorado Tax License and a Colorado Single or Multiple Event Sales Tax License. For information about Colorado Sales Tax Licenses, call 303-238-7378 for sales tax info or visit http://www.revenue.state.co.us/TPS_Dir/home.asp.

- **Each vendor is responsible for the collection of sales tax to the City of Windsor (3.65%) and the State of Colorado (2.9%) as required. We will supply an envelope at the end of the event to collect the Windsor and State Sales Tax. FRWF will file and pay all sales taxes.**

- ***Vendor needs to have proper insurance and must provide a copy of its policy or certificate showing necessary coverage. ****

** NOTE: Retail Vendors are required to have minimum insurance coverage in effect that covers the Vendor's booth operations. Please attach copy of declaration page showing valid comprehensive general liability coverage at a minimum of $1,000,000 policy limits per occurrence for Bodily Injury and Property Damage, and an aggregate limit of at least $2,000,000 CSL. Policy shall reflect coverage for Premises/Operation and Products Liability). The Policy shall name the Town of Windsor, Front Range Wine Festival and The Bowers Group LLC as additional insured's for the term of the event. You must have proof of insurance.*

I am a licensed Retail Vendor that is registered with the State of Colorado to do business in a Temporary Location

Contact Name_____

Company_____

E-Mail _____

Address_____

City/Town_____State/Zip_____

Phone _____ Fax_____

*****Colorado Multi-Event License # _____**

We do not guarantee any particular booth location. Electricity will not be available. Must supply own..

Please sign, acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Booth Fees: $200 with your own Pop-up Tent (cost per booth space) before 12/31/2026. Booth fee is $300 after January 1, 2027.

X_____# of 10x10 booth spaces required = $_____ Tent?_____$150.00

Table and Chairs? _____$25 **Total Remittance: $ _____**

METHOD OF PAYMENT

_____ Check enclosed payable to Front Range Wine Festival

I understand that I am completely responsible for my booth space and property and bear all liability associated with my booth space and property and my own actions while participating at the **Front Range Wine Festival**. I also understand and agree that neither **The Bowers Group, LLC.,** the **Town of Windsor nor The Front Range Wine Festival** is responsible for merchandise belonging to the exhibitor/vendor and is exempt from any liability as a result of participation in the show. I have read, understand and agree to abide by all the guidelines and requirements listed in the enclosed application in addition to all applicable state, city and county requirements and guidelines. Misrepresentation of any merchandise will be grounds for removal from this and all future shows.

Vendor Signature _____Date_____

RETURN FORM & PAYMENT TO:

Front Range Wine Festival, PO Box 206, Windsor, CO 80550.

If you have any questions, please contact Event Coordinator **Tim Bowers**

Tim@thebowersgrp.com.com Cell Phone (970) 218-4545