



SAN MATEO

AGREEMENT

PREORDERS will be placed in your booth prior to move-in. If for some reason your order is not in your booth, please notify the show office.

ON-SITE ORDER FORMS must be turned into the show office. Your order will be delivered to your booth based on availability and depending on how many exhibitors are ahead of your order.

ITEMS not returned or returned to Harvest Festival damaged will result in full replacement cost charged to the credit card used to secure your rental items.

I authorize Glenn Companies LLC dba Harvest Festival® to charge the credit card indicated in this authorization form according to the terms outlined within. I acknowledge that the origination of Credit Card transactions to my account must comply with the provisions of U.S. law. This payment authorization is for the goods/services described above, for the amount(s) indicated in it only. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated withing this agreement.

Company Name	
Ordered By	
Booth #	
Phone #	

RENTAL EQUIPMENT				
QTY	DESCRIPTION	ADVANCE RATE	ON-SITE RATE	AMOUNT
	Side Wall	\$60	\$80	
	Upright Only	\$10	\$15	
	Cross Bar Only	\$10	\$15	
	Base Only	\$10	\$15	
	6 ft. Table	\$30	\$35	
	Draped/Skirted	(Add) \$25	(Add) \$30	
	8ft. Table	\$40	\$45	
	Draped/Skirted	(Add) \$25	(Add) \$30	
	Chair	\$15	\$20	
TOTAL COST				
			\$	

PAYMENT/CREDIT CARD INFORMATION	
<input type="checkbox"/> CASH (ON-SITE ONLY) <input type="checkbox"/> CREDIT CARD (NO CHECKS)	
If paying with cash, you must provide credit card information below to cover damages or missing items.	
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	
Company Name _____	
Card Number _____	
Exp. Date _____ CVV # _____	
Card Holder Name _____	
Card Billing Address _____	
City _____ State _____ Zip _____	

SIGNATURE

DATE