



July 1, 2019

Dear Food Exhibitor,

Welcome to the 2019 Harvest Festival® Fall Tour. Food exhibitors are a very important part of our festival and we appreciate your business. Harvest Festival® is required by law, to provide the following information to the Health Departments in each show city.

➡ **Applications, forms, and fee table are available at: www.harvestfestival.com** ⬅

Send all APPLICATIONS and PAYMENT to the Harvest Festival® office or chad@harvestfestival.com

DO NOT SEND APPLICATIONS DIRECTLY TO THE HEALTH DEPARTMENT!

Each Food Exhibitor MUST submit the following to the Harvest Festival® office by:

AUGUST 15 for ALL SHOWS

- A completed temporary food permit application for each county in which you are exhibiting
- Appropriate fees for each event permit must be included.
- A current year, one-million-dollar product liability insurance policy with Harvest Festival® Original Art & Craft Show named as additional insured.
- A copy of the license/permit for the Commissary in which your food is prepared, if applicable. San Diego County EHS requires an additional 'Letter of Agreement' from the Commissary, also on the website.
- If you are requesting a veteran's exemption – please provide a copy of your discharge papers – some counties require a special form as well - Please contact the individual health department for specific forms.

Health Departments require each Food Exhibitor to have the following in their booth:

- Hand Washing Station
- Ware Washing Station (for utensils)
- Sanitizing Station (for utensils) – (this is separate from washing)
- Sneeze guards over open samples
- Waste disposal receptacle
- If you have your own flooring—it must be washable, otherwise, concrete floors in the facility is acceptable.

Additional requirements are as follows:

1. Call the State Board of Equalization to see if you are required to have a Seller Permit number for the states that you will be selling in. Refer to the 2019 Exhibitor Kit for contact information.
2. Your sample size can be no larger than 1-oz.

THERE WILL BE NO EXCEPTIONS TO THE ABOVE RULES. ANY EXHIBITOR THAT DOES NOT COMPLY WITH THESE REQUIREMENTS WILL BE SUBJECT TO CANCELLATION WITHOUT A REFUND OF BOOTH FEES.

Make **ALL** checks payable to **Harvest Festival®**. For Credit Card payments, please fill in the credit card authorization form and send in with all other required paperwork to our office at the address below.

**Harvest Festival® Original Art & Craft Show
1145 2nd St., A332, Brentwood, CA 94513
P 925-392-7300 F 925-392-7307**