

AFC Wolves – Membership Cancellation Policy

1. Purpose of This Policy

This policy sets out the process for cancelling an AFC Wolves membership or subscription. It exists to ensure clarity, fairness, and consistency for families, coaches, and the club, while allowing AFC Wolves to manage coaching, facility, and operational costs responsibly.

2. Who This Policy Applies To

This policy applies to all AFC Wolves participants, including but not limited to:

- Grassroots teams
 - Development Centres
 - Women's teams
 - Scholarship or pathway programmes
 - Any player or participant on a recurring payment plan
-

3. Notice Period

AFC Wolves requires **28 days' written notice** to cancel any membership or subscription.

- Notice must be submitted via the **official AFC Wolves Membership Cancellation Form**
- Verbal notice, WhatsApp messages, or informal emails will **not** be accepted as formal cancellation

Subscriptions will continue during the 28-day notice period and will be cancelled at the end of this timeframe.

4. How to Cancel

To cancel a membership:

1. Complete the **AFC Wolves Membership Cancellation Form**
2. Ensure all required information is provided
3. Submit the form and retain confirmation for your records

Once received, the club will confirm the cancellation date by email.

5. Payments During the Notice Period

- Membership fees remain payable during the 28-day notice period
- This allows the club to cover pre-booked coaching, facilities, league commitments, and staffing costs

- No refunds are issued for sessions attended or missed during this period
-

6. Exceptional Circumstances

AFC Wolves understands that exceptional situations may arise.

In cases such as:

- Long-term injury
- Family relocation
- Serious illness or hardship

The club may, at its discretion, review cancellation requests on a **case-by-case basis**. Supporting information may be requested.

7. Non-Attendance

Non-attendance at training or matches **does not** constitute cancellation.

Subscriptions will remain active until formal notice is submitted via the cancellation form and the notice period has been completed.

8. Outstanding Fees

All outstanding fees must be settled before a cancellation is fully processed.

Failure to do so may result in:

- Suspension of membership
 - Restriction from re-joining AFC Wolves programmes in the future
-

9. Re-Joining AFC Wolves

Players who leave AFC Wolves are welcome to apply to re-join in the future, subject to:

- Availability
- Trial or assessment (where applicable)
- Compliance with club policies

Previous cancellation does not guarantee automatic re-entry.

10. Policy Review

This policy is reviewed periodically to ensure it remains fair, transparent, and fit for purpose.

AFC Wolves reserves the right to update this policy where required.

Contact

For questions regarding this policy, please contact:

 **Committee@afcwolves.com**

 www.afcwolves.com