



**AZ-951 AFJROTC BOOSTER CLUB
2021-2022 MEETING MINUTES
Meeting Date: December 2, 2021**

Call to Order

- Meeting called to order @ 6:04 p.m.
- Attendees

Booster - Officer	Booster - Member	CVHS Staff	Cadet - Staff	Cadet
Deborah Barton		MSgt Chris Mandell	Brianna Cardenas	
Kathy Almeida		Lt Col Steve Wood		
Mindi Leatham				
Jeff Anderson				

Review & Approval of Reports

- Meeting Minutes from Prior Booster Club Meeting
 - Motion to approve minutes for November 4, 2021 Booster Club Meeting by Kathy, 2nd by Jeff, unanimous approval.
- Treasurer's Report
 - Earned \$52.61 from Barro's, \$21.55 from Amazon, total of \$567.52 with square deposits
 - Expenses included \$424.23 for apparel
 - Ending Balance = \$16,752.36
 - Motion to approve report by Deborah, 2nd by Kathy, unanimous approval.

Summary of Meeting Motions

- Motion to approve meeting minutes for November 4, 2021 by Kathy, 2nd by Jeff, unanimous approval.
- Motion to approve current Treasurer's Report by Deborah, 2nd by Kathy, unanimous approval.

General/Unfinished Business

- Open 2021-2022 Executive Officer Positions
 - No candidates in attendance for the Fundraising Coordinator position. It will remain as an agenda item with the Vice President fulfilling the role in interim per our Bylaws.
- Corps Apparel
 - Green polo status: still backordered

Recurring Business

- Upcoming
 - Chipotle 12/15/21, Sal's 1/18/22, (canceled: Applebee's 1/29/22), Virtual 2/7-25/22, Buffalo Wild Wings 2/16/22, NYTD Spaghetti Dinner 3/29/22, Culver's 4/11-17/22, MOD Pizza 5/11/22

New Business

- Holiday Potluck and Secret Santa Exchange 12/8/21, total budget \$750
 - Someburros: \$564.44 (6 Fiesta Platters, 4 Taco Platters, 2 Quesadilla Platters: 2 beef 1 chicken, 2 Cheese Enchilada Platters with green)
 - Expecting about 110 guests
 - Brianna organizing set up/clean up crew (about 10 cadets) and photo booth
 - Gift card prizes purchased: Amazon \$25, Chic Fil A \$10, Taco Bell \$15
 - After food and gift cards, there is about \$35 left in budget to use on table cloths, etc.
 - Drill down at the end in the courtyard
 - NOTE for December 2022: plan more budget for plates, cups, etc. that will probably be low
- Digital Fundraiser potentially 2/7-25/22
 - Refer to Deborah's spreadsheet of options. Last year we used VerticalRaiseAZ; contact is Travis.
 - Boosters decided it would be prudent to partner because the benefits (video) are worth the cost of 20%.
- Awards Night Silent Auction 4/6/22
 - Past auctions have included about 5 items or themed baskets. This year we have a quilt to auction and need more items.
 - Mindi to take lead on logistics and creating a Sign Up Genius to be emailed to parents to help with donation collection.

Corps Updates/Announcements

- Sports Day potentially 4/8/22, awaiting approval.
- Camp Pendleton Trip not likely.

Key Dates to Remember

- 12/4/21 Bataan Death March
- 12/8/21 Holiday Potluck
- Chipotle 12/15/21
- Winter Break 12/20-1/3/22
- 1/6/22 Booster Meeting
- 1/8/22 Military Ball
- Sal's Pizza 1/18/22
- 1/22/22 Padre Skills Drill Meet
- Applebee's 1/29/22
- 2/3/22 Booster Meeting
- Virtual Fundraiser 2/7-25/22
- Buffalo Wild Wings 2/16/22
- 3/3/22 Booster Meeting
- 3/5/22 Night at the Museum
- 3/7-14/22 Spring Break
- 3/26/22 Desert Classic Drill Meet
- NYTD Spaghetti Dinner 3/29/22
- 4/6/22 Awards and Senior Night
- 4/7/22 Booster Meeting

- Culver's 4/11-17/22
- 5/5/22 Booster Meeting
- MOD Pizza 5/11/22
- 5/22/22 Baccalaureate
- 5/26/22 Last Day of School and Graduation
- 6/2/22 Boosters Meeting
- TBD Camp Pendleton Trip

Summary of Actions

<i>Business Topic</i>	<i>Action</i>	<i>Actionee</i>	<i>Due Date</i>
New Business	Pick up Someburros at 5	Mindi	12/8
New Business	Table cloths, etc. for potluck	Deborah	12/8
New Business	Email parents a week before the digital fundraiser	Deborah	2/1
New Business	Coordinating with Travis at VerticalRaiseAz	Deborah	
New Business	Organize logistics of silent auction, create sign up genius of items	Mindi	4/1
New Business	Come up with list of auction businesses/items for sign up genius	Everyone	1/6
New Business	Email parents about auction collection	Deborah	1/6




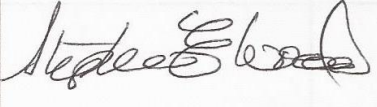


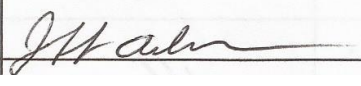
Adjournment

- Meeting adjourned at 6:54 p.m.

<i>Next Meeting – January 6, 2022 at 6:00 p.m. JROTC Portables</i>
--

AZ-951 AFJROTC BOOSTER CLUB
2021-2022 SIGN IN SHEET

Meeting Date: 12 2 2021

	Printed Name	Signature	Attendee Type (circle one)
1.	Mindi Leatham		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
2.	Kathy Almeida		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
3.	DEBORAH BARTON		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
4.	STEPHEN LEWIS		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
5.	CHRIS MANDY		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
6.	Brianna Cardenas		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet
7.	Jeff Andersen		Booster - Officer Booster - Member CVHS Staff Cadet - Staff Cadet



**AZ-951 JROTC Booster Club
 Monthly Treasurer's Report
 Ending Date: 11/30/2021**



Beginning Balance \$ 16,609.07

INCOME (Deposits)

<u>Date</u>	<u>Description</u>	<u>Amount</u>
11/2/2021	ORIG CO NAME:Square Inc	\$ 28.83
11/3/2021	ORIG CO NAME:Square Inc	\$ 66.77
11/4/2021	ORIG CO NAME:Square Inc	\$ 28.83
11/5/2021	ORIG CO NAME:Square Inc	\$ 38.24
11/8/2021	ORIG CO NAME:Square Inc	\$ 67.07
11/8/2021	ORIG CO NAME:Square Inc	\$ 57.66
11/9/2021	ORIG CO NAME:Square Inc	\$ 172.08
11/10/2021	ORIG CO NAME:Square Inc	\$ 67.37
11/12/2021	ORIG CO NAME:Square Inc	\$ 19.12
11/22/2021	ORIG CO NAME:AMZNT3TC0N8H	\$ 21.55

TOTAL INCOME (Deposits) \$ 567.52

Expenses (Outgoing)

<u>Date</u>	<u>Check #</u>	<u>Payable to</u>	<u>Description</u>	<u>Amount</u>
11/15/2021	1527	Kathy Almeida	Apparel Order	\$ 424.23

Service Fee \$ -

TOTAL EXPENSES (Outgoing) \$ 424.23

ACCOUNT BALANCE \$ **16,752.36**

Outstanding Checks

<u>Date</u>	<u>Check #</u>	<u>Payable to</u>	<u>Description</u>	<u>Amount</u>
-------------	----------------	-------------------	--------------------	---------------

Total Outstanding Checks \$ -

RECONCILED BANK BALANCE \$ **16,752.36**